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Tender

Coach Hire for Student Open Days

University of Exeter

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-072743

Procurement identifier (OCID): ocds-h6vhtk-05de92

Published 11 November 2025, 12:00pm

Scope

Reference

UOE/2025/074/CH

Description

The University of Exeter hosts a series of Open Days each year to allow prospective students and their guests to visit the campus, meet staff and students, and experience university life. These events are a key part of the University's student recruitment activities and attract large numbers of visitors from across the UK. To support the smooth running of these events, the University requires a reliable and professional coach hire service to transport prospective students and guests between key locations, including Streatham and St Luke's Campus, Exeter St David's Train Station and Westpoint Arena. The appointed supplier(s) will play an important role in ensuring that visitors have a positive and safe experience when attending Open Days. This tender seeks to establish a contract with a reputable coach provider who can deliver a high-quality, flexible, and cost-effective transport service aligned with the University's standards of customer service, safety, and sustainability.

Total value (estimated)

- £160,000 excluding VAT
- £192,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 12 January 2026 to 12 January 2029
- Possible extension to 12 January 2030
- 4 years, 1 day

Description of possible extension:

This contract may be extended for one further 12-month period at the University's sole discretion.

Main procurement category

Services

CPV classifications

- 60172000 - Hire of buses and coaches with driver

Participation

This procurement is reserved for

Suppliers from Devon

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

1 December 2025, 12:00pm

Tender submission deadline

8 December 2025, 12:00pm

Submission address and any special instructions

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=99858&B=

Tenders may be submitted electronically

Yes

Award criteria

The successful bidder will be selected based on the Most Advantageous Tender assessed from the point of view of the University. Full tender weightings and assessment criteria are set out in the Invitation to Tender (ITT).

Procedure

Procedure type

Below threshold - open competition

Contracting authority

University of Exeter

- Public Procurement Organisation Number: PZYG-2396-XCRZ

Northcote House

Exeter

EX4 4QH

United Kingdom

Contact name: Charlotte Hockey

Telephone: +44 1392723333

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Website: <https://www.exeter.ac.uk>

Region: UKK43 - Devon CC

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)