



A handwritten signature in black ink, likely belonging to the Chairman of the Board, is placed to the right of the logo.

**HETAUDA WATER SUPPLY MANAGEMENT BOARD
HETAUDA-2, MAKAWANPUR**

**BIDDING DOCUMENT
(PROCUREMENT OF GOODS)**

For

**Supply And Delivery of Submersible Pump and Motor
Set**

**National Competitive Bidding (NCB)
IFB No. HWSMB-01-2082/83**

Issued on: B.S. 2082-06-02 (A.D. 2025-09-18)

Issued to: All Eligible Manufacturers and Producers

2082/083



Abbreviations

BDS..... Bid Data Sheet
BD Bidding Document
DCS..... Delivery and Completion Schedule
DP Development Partner
EQC Evaluation and Qualification Criteria
GCC General Conditions of Contract
GoN Government of Nepal
ICC..... International Chamber of Commerce
IFB Invitation for Bids
ITB Instructions to Bidders
LGRS List of Goods and Related Services
NCB National Competitive Bidding
PAN Permanent Account Number
PPMO Public Procurement Monitoring Office

SBD..... Standard Bidding Document
SBQ..... Schedule of Bidder Qualifications
SCC..... Special Conditions of Contract SR
..... Schedule of Requirements
TS..... Technical Specifications
VAT Value Added Tax



A handwritten signature in black ink, likely belonging to the chairperson of the board.

Table of Contents

Invitation for Bids

PART 1 – Bidding Procedures

Section I. Instructions to Bidders.....	6
Section II. Bid Data Sheet	28
Section III. Evaluation and Qualification Criteria	34
Section IV. Bidding Forms.....	38

PART 2 – Supply Requirements

Section V. Schedule of Requirements.....	52
--	----

PART 3 – Conditions of Contract and Contract Forms

Section VI. General Conditions of Contract.....	58
Section VII. Special Conditions of Contract.....	75
Section VIII. Contract Forms.....	82



A handwritten signature in black ink, likely belonging to the Chairperson of the Board.

Invitation of Bids

Hetauda Water Supply Management Board

Hetauda, Makawanpur

Invitation for Bids for the Supply and Delivery of Submersible Pump and Motor Set

Contract Identification No: HWSMB-01-2082/83

Date of publication: 2082-06-02

1. Hetauda Water Supply Management Board has allocated budget towards the cost of **Supply and Delivery of Submersible Pump and Motor** and intends to apply part of the funds to cover eligible payments under the Contract for **Supply and Delivery of Submersible Pump and Motor set, HWSMB-01-2082/83** estimated to the value of **NRs. 1,32,10,311.15** (Nepalese Rupees One Crore Thirty Two lakh Ten thousand Three hundred Eleven and Paisa Fifteen only) (Inclusive of VAT amount).
2. The office of Hetauda Water supply Management Board *invites* bids from eligible manufacturers or producers for the procurement of **Supply and Delivery of Submersible Pump and Motor set under National competitive bidding procedures specified in Public Procurement Act and Regulations.**
3. Eligible manufacturers or producers may obtain further information and inspect the bidding documents at the office of Hetauda Water supply Management Board, Hetauda, Makawanpur, [057-523708](tel:057-523708) and hwsmboard@gmail.com or may visit PPMO egp system www.bolpatra.gov.np/.
4. Bidders shall submit their bid electronically and a complete set of Bidding Documents may be downloaded from PPMO's Web Site www.bolpatra.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost amounting NRs. 3,000.00 of bidding document in the Project's Rajaswa (revenue) account as specified below and the scanned copy (pdf format) of the Bank deposit voucher shall be uploaded by the bidder at the time of electronic submission of the bids.

Information to deposit the cost of bidding document in Bank:

Name of the Bank: Agricultural Development Bank Ltd.

Name of Office: Hetauda Water Supply Management board

Office Account no.: [0508300481161028](tel:0508300481161028)

5. Pre-bid meeting shall be held at Hetauda-2, Harikunja road at 12:00 PM on 2082-06-19.
6. Electronic bids must be submitted through PPMO's e-GP system on or before 12:00 on 2082-07-02. Bids received after this deadline will be rejected.
7. The bids will be opened in the presence of Bidders' representatives who choose to attend at 14:00 on 2082-07-02 at the office of HWSMB, Hetauda-2. Bids must be valid for a period of 90 days from the date of bid opening and must be accompanied by scanned copy of the bid security in pdf format, amounting to a minimum of NRs.3,35,000 (Nepalese Rupees Three lakh Thirty Five thousand only) , which shall be valid for 30 days beyond the validity period of the bid i.e. 120 days from the date of bid opening or can deposit the above mentioned amount in the Office's Dharauti Account No. **0508300481161036** in Agricultural Development Bank Limited and shall upload the scanned copy of the bank voucher.
8. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
9. Manufacturers Shall submit the letter of bid, Supply and Delivery schedule, completed BOQ, updated company registration certificate, updated Business registration certificate (if applicable), VAT registration certificate, Tax clearance certificate for FY 2080/81 or Letter issued by IRD stating the extension of time is permissible for manufacturers, manufacturers authorization letter.



Section I. Instructions to Bidders

Table of Contents

A. General	6
1. Scope of Bid	6
2. Source of Funds	6
3. Fraud and Corruption	6
4. Eligible Bidders	9
5. Eligible Goods and Related Services	10
6. Site Visit	10
B. Contents of Bidding Document	11
7. Sections of the Bidding Document	11
8. Clarification of Bidding Document/Pre-bid meeting	12
9. Amendment of Bidding Document	12
C. Preparation of Bids	12
10. Cost of Bidding	12
11. Language of Bid	12
12. Documents Comprising the Bid	13
13. Bid Submission Letter and Price Schedules	13
14. Alternative Bids	13
15. Bid Prices and Discounts	13
16. Currencies of Bid	14
17. Documents Establishing the Eligibility of the Bidder	14
18. Documents Establishing the Conformity of the Goods and Related Services to the Bidding Document	14
19. Documents Establishing the Qualifications of the Bidder	15
20. Period of Validity of Bids	16
21. Bid Security	16
22. Format and Signing of Bid	17
D. Submission and Opening of Bids	18
23. Sealing and Marking of Bids	18
24. Deadline for Submission of Bids	18
25. Late Bids	18
26. Withdrawal, or Modification of Bids	18
27. Bid Opening	18
E. Evaluation and Comparison of Bids	19



28. Confidentiality	20
29. Clarification of Bids	20
30. Deviations, Reservations, and Omissions	21
31. Determination of Responsiveness	21
32. Non-material Non-conformities	22
33. Correction of Arithmetical Errors	22
34. Goods manufactured in Nepal to be produced	23
35. Evaluation and Comparison of Bids	23
36. Post-qualification of the Bidder	23
37. Purchaser's Right to Accept Any Bid, and to Reject Any or All Bids	23
F. Award of Contract	24
38. Award Criteria	24
39. Purchaser's Right to Vary Quantities at Time of Award	24
40. Notification of Intention to Award	24
41. Performance Security	24
42. Signing of Contract	25
43. Complaint and Review	25
44. Publication of contract award notice	26
45. Provision of PPA and PPR	27



Section I. Instructions to Bidders

A. General

1. Scope of Bid	<p>1.1 The Purchaser <i>indicated in the BDS</i> issues this Bidding Document for the supply of Goods and Related Services incidental thereto as specified in Section V, Schedule of Requirements. The name and identification of contracts are <i>indicated in BDS</i>.</p> <p>1.2 Throughout this Bidding Document :</p> <ul style="list-style-type: none">(a) the term “in writing” means communicated in written form with proof of receipt;(b) if the context so requires, singular means plural and vice versa; and(c) “day” means calendar day.
2. Source of Funds	<p>2.1 GoN Funded: In accordance with its annual program and budget, approved by the GoN, the Purchaser intends to apply a portion of the allocated budget to eligible payments under the contract(s) <i>indicated in the BDS</i> for which this Bidding Document is issued.</p> <p>Or</p> <p>DP Funded: The GoN has applied for or received financing (hereinafter called “funds”) from the Development Partner (hereinafter called “the DP”) <i>indicated in the BDS</i> toward the cost of the project <i>named in the BDS</i>. The GoN intends to apply a portion of the funds to eligible payments under the contract(s) for which this Bidding Document is issued.</p> <p>2.2 DP Funded: Payment by the DP will be made only at the request of the GoN and upon approval by the DP in accordance with the terms and conditions of the financing agreement between the GoN and the DP (hereinafter called the “Loan Agreement”), and will be subject in all respects to the terms and conditions of that Loan Agreement. No party other than the GoN shall derive any rights from the Loan Agreement or have any claim to the funds.</p> <p>2.3 Public Entity's Resources Funded.</p>
3. Fraud and Corruption	<p>3.1 Procuring Entities as well as Bidders, suppliers and contractors and their sub-contractors shall adhere to the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this:;</p> <p>(a) the Purchaser adopts, for the purposes of this provision, the terms as</p>



	<p>defined below:</p> <ul style="list-style-type: none">(i) "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party;(ii) "fraudulent practice" means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;(iii) "coercive practice" means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;(iv) "collusive practice" means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party.(v) "obstructive practice" means (a) deliberately destroying, falsifying, altering, or concealing of evidence material to an investigation; (b) making false statements to investigators in order to materially impede an investigation; (c) failing to comply with requests to provide information, documents, or records in connection with an investigation; (d) threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or (e) materially impeding GoN/DP's contractual rights of audit or access to information; and(vi) "integrity violation" is any act which violates Anticorruption Policy, including (i) to (v) above and the following: abuse, conflict of interest, violations of GoN/DP sanctions, retaliation against whistleblowers or witnesses, and other violations of Anticorruption Policy, including failure to adhere to the highest ethical standard. <p>(b) the Purchaser will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices or other integrity violations in competing for the contract;</p>
	<p>(c) DP will cancel the portion of the financing allocated to a contract if it determines at any time that representative(s) of the GoN or of a beneficiary of DP-financing engaged in corrupt, fraudulent, collusive, or coercive practices or other integrity violations during the procurement or the execution of that contract, without the GoN having taken timely and appropriate action satisfactory to DP to remedy the situation.</p> <p>(d) DP will impose remedial actions on a firm or an individual, at any time, in accordance with DP's Anticorruption Policy and related Guidelines (as amended from time to time), including declaring ineligible, either indefinitely or for a stated period of time, to participate in DP-financed, -administered, or -supported activities or to benefit from an DP-financed, -administered, or -supported contract, financially or otherwise, if it at any time determines that the firm or individual has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices or</p>



	<p>other integrity violations; and</p> <p>(e) The Supplier shall permit the GoN/DP to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the GoN/DP, if so required by the GoN/DP.</p>
	<p>3.2 The Bidder shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement :</p> <p>(a) give or propose improper inducement directly or indirectly,</p> <p>(b) distortion or misrepresentation of facts,</p> <p>(c) engaging in corrupt or fraudulent practice or involving in such act,</p> <p>(d) interference in participation of other competing bidders,</p> <p>(e) coercion or threatening directly or indirectly to cause harm to the person or the property of any person to be involved in the procurement proceedings,</p> <p>(f) collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price,</p> <p>(g) Contacting the Purchaser with an intention to influence the Purchaser with regards to the bids or interference of any kind in examination and evaluation of the bids during the period from the time of opening of the bids until the notification of award of contract.</p>
	<p>3.3 PPMO, on the recommendation of the Procuring Entity may blacklist a Bidder for a period of one (1) to three (3) years for its conduct including on the following grounds and seriousness of the act committed by the bidder:</p> <p>(a) if convicted by a court of law in a criminal offence which disqualifies the Bidder from participating in the contract,</p> <p>(b) if it is established that the contract agreement signed by the Bidder was based on false or misrepresentation of Bidder's qualification information,</p> <p>(c) if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for, or in executing, a GoN/DP-financed contract.</p> <p>(d) if the Successful Bidder fails to sign the Contract.</p>
	<p>3.4 A bidder declared blacklisted and ineligible by the GoN, Public Procurement Monitoring Office (PPMO) and/or the DP in case of DP funded project, may be ineligible to bid for a contract during the period of time determined by the GoN, PPMO and/or the DP including credit information bureau of Nepal.</p> <p>3.5 In case of a natural person or firm/institution/company which is already declared blacklisted and ineligible by the GoN, any other new or existing firm/institution/company owned partially or fully by such Natural person or Owner or Board of director of blacklisted firm/institution/company; shall not be eligible bidder.</p>
	<p>3.6 Furthermore, Bidders shall be aware of the provisions of GCC 28.3.</p>



4. Eligible Bidders	<p>4.1 This Invitation for Bids is open to eligible Bidders from all countries, except for any specified in the BDS.</p> <p>4.2 A Bidder may be a natural person, private entity, government-owned entity (subject to ITB 4.4) or any combination of them with a formal intent to enter into an agreement or under an existing agreement in the form of a Joint Venture (JV). Maximum number of partners in JV shall be as specified in BDS. In the case of a JV:</p> <ul style="list-style-type: none">(a) all parties to the JV shall be jointly and severally liable; and(b) a JV shall nominate a representative who shall have the authority to conduct all businesses for and on behalf of any and all the parties of the JV during the bidding process and, in the event the JV is awarded the Contract, during contract execution. <p>4.3 A Bidder shall not have a conflict of interest. Any Bidders found to have a conflict of interest shall be disqualified. A Bidder may be considered to be in a conflict of interest with one or more parties in this bidding process if, including but not limited to:</p> <ul style="list-style-type: none">(a) have controlling shareholders in common;(b) receive or have received any direct or indirect subsidy from any of them;(c) have the same legal representative for purposes of this Bid;(d) have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Purchaser regarding this bidding process;(e) a Bidder participates in more than one bid in this bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which it is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one bid; or(f) a Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods and services that are the subject of the bid. <p>4.4 A Bidder that is under a declaration of ineligibility by the GoN/DP in accordance with ITB 3.4, at the date of the deadline for bid submission or thereafter, shall be disqualified.</p> <p>4.5 A GoN-owned enterprise may also participate in the bid if it is legally and financially autonomous, it operates under commercial law, and it is not</p>
----------------------------	---



	<p>dependent agency of the Purchaser.</p> <p>4.6 Bidders shall provide such evidence of their continued eligibility satisfactory to the Purchaser, as the Purchaser shall reasonably request.</p> <p>4.7 Firms shall be excluded in any of the cases, if</p> <ul style="list-style-type: none"> (a) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations prohibits any import of goods or Contracting of works or services from that country or any payments to persons or entities in that country. (b) DP Funded: as a matter of law or official regulation, GoN prohibits commercial relations with that country, provided that the DP is satisfied that such exclusion does not preclude effective competition for the supply of goods or related services required; (c) DP Funded: a firm has been determined to be ineligible by the DP in relation to their guidelines or appropriate provisions on preventing and combating fraud and corruption in projects financed by them.
	<p>4.8 A bidder and all parties constituting the Bidder shall have the nationality of an eligible country as defined by the concerned DP for DP funded projects.</p> <p>4.9 The domestic Bidder who has obtained Permanent Account Number (PAN) and Value Added Tax (VAT) registration certificate(s) and Tax clearance certificate or proof of submission of tax return from the Inland Revenue Office shall only be eligible. The foreign bidder submitting the documents <i>indicated in the BDS</i> at the time of bid submission and a declaration to submit the document(s) <i>indicated in the BDS</i> at the time of contract agreement shall only be eligible</p>
<p>5. Eligible Goods and Related Services</p>	<p>5.1 All goods and related services to be supplied under the contract are eligible, unless their origin is from a country <i>specified in the BDS</i>.</p> <p>5.2 For purposes of this clause, “origin” means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied</p> <p>5.3 The origin of goods and services is distinct from the nationality of the Bidder.</p>
<p>6. Site Visit</p>	<p>6.1 For goods contracts requiring installation/ commissioning/ networking or similar services at site, the Bidder, at the Bidder’s own responsibility and risk, is encouraged to visit and examine the Site and obtain all information that may be necessary for preparing the Bid and entering into a contract for the supply of goods and related services.</p> <p>6.2 The Bidder should ensure that the Purchaser is informed of the visit in</p>



	<p>adequate time to allow it to make appropriate arrangements.</p> <p>6.3 The costs of visiting the Site shall be at the Bidder's own expense.</p>
--	--

B. Contents of Bidding Document

7. Sections of the Bidding Document	<p>7.1 The Bidding Document consist of Parts 1, 2, and 3, which include all the Sections indicated below, and should be read and construed in conjunction with any Addenda issued in accordance with ITB 9.</p> <p>PART 1 Bidding Procedures</p> <ul style="list-style-type: none">• Section I. Instructions to Bidders (ITB)• Section II. Bid Data Sheet (BDS)• Section III. Evaluation and Qualification Criteria• Section IV. Bidding Forms <p>PART 2 Supply Requirements</p> <ul style="list-style-type: none">• Section V. Schedule of Requirements <p>PART 3 Conditions of Contract and Contract Forms</p> <ul style="list-style-type: none">• Section VI. General Conditions of Contract (GCC)• Section VII. Special Conditions of Contract (SCC) <p>Section VIII. Contract Forms</p> <p>7.2 The Purchaser will reject any Bid submission (in case of hard copy submission) if the Bidding Document was not purchased directly from the Purchaser, or through its assigned office as stated in the invitation for bids or has not deposited (in case of electronically submission) the cost of Bidding Document as stated in the invitation for bids.</p> <p>7.3 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Document as well as in Amendments, if any. Failure to furnish all information or documentation required by the Bidding Document may result in the rejection of the Bid.</p> <p>7.4 The Invitation for Bids issued by the Purchaser is not part of the Bidding Document</p>
8. Clarification of Bidding Document/re-bid meeting	<p>8.1 A prospective Bidder requiring any clarification of the Bidding Document shall contact the Purchaser in writing at the Purchaser's address indicated in the BDS. The Purchaser will respond in writing to any request for clarification, provided that such request is received within the time limit specified in the BDS prior to the deadline for submission of Bids. The Purchaser shall forward copies of its response to all Bidders who have acquired the Bidding Document directly from it, including a description of the inquiry but without identifying its source.</p>



	<p>Should the Purchaser deem it necessary to amend the Bidding Document as a result of a clarification, it shall do so following the procedure under ITB 9 and 24.2.</p> <p>8.2 The purchaser may organize a pre-bid meeting of Bidders before the deadline for submission of Bids at the place, date and time as <i>specified in the BDS</i> to provide information relating to Bidding Documents, Technical specifications and the like matters. Should the purchaser deem it necessary to amend the Bidding Document as a result of a clarification, it shall do so following the procedure under ITB 9 and ITB 24.2.</p>
<p>9. Amendment of Bidding Document</p>	<p>9.1 At any time prior to the deadline for submission of the Bids, the Purchaser may amend the Bidding Document by issuing addenda.</p> <p>9.2 Any addendum issued shall be part of the Bidding Document and shall be communicated in writing to all who have obtained the Bidding Document directly from the Purchaser. Such Addendum notice shall also be published in the National newspaper.</p> <p>9.3 To give prospective Bidders reasonable time in which to take an addendum into account in preparing their Bids, the Purchaser may, at its discretion, extend the deadline for the submission of the Bids, pursuant to ITB 24.2.</p>

C. Preparation of Bids

<p>10. Cost of Bidding</p>	<p>10.1 The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.</p>
<p>11. Language of Bid</p>	<p>11.1 The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Purchaser, shall be written in the language <i>specified in the BDS</i>. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language <i>specified in the BDS</i>, in which case, for purposes of interpretation of the Bid, such translation shall govern.</p>
<p>12. Documents Comprising the Bid</p>	<p>12.1 The Bid shall comprise the following:</p> <ul style="list-style-type: none"> (a) Bid Submission Letter and the applicable Price Schedules, in accordance with ITB Clauses 13, 15, and 16; (b) Bid Security in accordance with ITB 21; (c) alternative bids, if permissible, in accordance with ITB 14; (d) written confirmation authorizing the signatory of the Bid to



	<p>commit the Bidder, in accordance with ITB 22;</p> <p>(e) documentary evidence in accordance with ITB 17 establishing the Bidder's eligibility to bid;</p> <p>(f) documentary evidence in accordance with ITB Clauses 18 and 31, that the Goods and Related Services conform to the Bidding Document;</p> <p>(g) documentary evidence in accordance with ITB 19 establishing the Bidder's qualifications to perform the contract if its Bid is accepted; and</p> <p>(h) any other required documents, which is not against the provision of Procurement Act/Regulation/Directives and Standard Bidding Document issued by PPMO, required in the BDS.</p> <p>12.2 The Bidder is solely responsible for the authenticity of the submitted documents.</p>
13. Bid Submission Letter and Price Schedules	<p>13.1 The Bidder shall submit the Bid Submission Letter using the form furnished in Section IV, Bidding Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.</p> <p>13.2 The Bidder shall submit the Price Schedules for Goods and Related Services, according to their origin as appropriate, using the forms furnished in Section IV, Bidding Forms</p>
14. Alternative Bids	<p>14.1 Unless otherwise indicated in the BDS, alternative bids shall not be considered.</p>
15. Bid Prices and Discounts	<p>15.1 The Bidder shall complete the appropriate Price Schedule and the sources of Goods schedules included herein, stating the unit prices, total cost per item, the total Bid amount and the expected countries of origin of the Goods to be supplied under the contract.</p> <p>15.2 Prices quoted in the Price Schedules shall be included the cost of goods, other taxes already paid or payable on the components and raw material used in the manufacture or assembly of the item, the customs duties, transportation cost up to final delivery, insurance cost, unloading, and any other cost for (incidental) services, if any, related to the delivery of goods. All risks and responsibilities up to the final destination including installation and commissioning of Goods, if applicable, shall be borne by the Supplier. If a Price Schedule shows items listed but not priced, their prices shall be assumed to be included in the prices of other items. Items not listed in the Price Schedule shall be assumed not to be included in the Bid, and provided that the Bid is</p>



	<p>substantially responsive, the corresponding adjustment shall be applied in accordance with ITB 32.3</p> <p>15.3 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account, unless otherwise <i>specified in the BDS</i>. A Bid submitted with an adjustable price quotation shall be treated as non responsive and shall be rejected, pursuant to ITB 31. However, if in <i>accordance with the BDS</i>, prices quoted by the Bidder shall be subject to adjustment during the performance of the Contract, a Bid submitted with a fixed price quotation shall not be rejected, but the price adjustment shall be treated as zero.</p> <p>15.4 The Bidder's separation of price components in accordance with ITB 15.1 above will be solely for the purpose facilitating the comparison of bids by the Purchaser and will not in any way limit the Purchaser's right to contract on any of the terms offered.</p> <p>15.5 If the Bidder intends to offer any unconditional discount, it shall always be expressed in fixed percentage and that shall not vary as the quantity varies and be applicable to each unit rate. The methodology for its application shall be provided in bid submission letter.</p>
16. Currencies of Bid	16.1 All Prices shall be quoted in Nepalese Rupees.
17. Documents Establishing the Eligibility of the Bidder	<p>17.1 To establish their eligibility in accordance with ITB 4, Bidders shall:</p> <ul style="list-style-type: none"> (a) complete the eligibility declarations in the Bid Submission Letter, included in Section IV, Bidding Forms; and (b) if the Bidder is an existing or intended JV in accordance with ITB 4.2, submit a copy of the JV Agreement, or a letter of intent to enter into such an Agreement. The respective document shall be signed by all legally authorized signatories of all the parties to the existing or intended JV, as appropriate. (c) submit the copy of the documents as <i>specified in BDS</i>.
18. Documents Establishing the Conformity of the Goods and Related Services to the Bidding Document	<p>18.1 To establish the conformity of the Goods and Related Services to the Bidding Document, the Bidder shall furnish as part of its Bid the documentary evidence that the Goods and Related Services conform to the requirements specified in Section V, Supply Requirements.</p> <p>18.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item-by-item description of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to those requirements, and if applicable, a</p>



	<p>statement of deviations and exceptions to the provisions of Section V, Schedule of Requirements.</p> <p>18.3 Standards for workmanship, process, material, and equipment, as well as references to brand names or catalogue numbers specified by the Purchaser in the Section V, Schedule of Requirements, are intended to be descriptive only and not restrictive. The Bidder may offer other standards of quality, brand names, and/or catalogue numbers, provided that it demonstrates, to the Purchaser's satisfaction, that the substitutions ensure substantial equivalence or are superior to those specified in Section V, Schedule of Requirements.</p>
19. Documents Establishing the Qualifications of the Bidder	<p>19.1 The documentary evidence of the Bidder's qualifications to perform the contract, if its bid is accepted, shall establish to the Purchaser's satisfaction that the Bidder meets each of the qualification criterion specified in Section III, Evaluation and Qualification Criteria.</p> <p>19.2 If so required in the BDS, a Bidder that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV, Bidding Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Nepal and take care of the warranty provided.</p> <p>19.3 If so required in the BDS, a Bidder that does not conduct business within Nepal shall submit evidence that it will be represented by an Agent in Nepal equipped and able to carry out the Supplier's maintenance, repair and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications.</p> <p>19.4 A foreign Bidder wishing to have or already having a local agent shall state the following:</p> <ol style="list-style-type: none">Name and address of the Agent/Representative,The Agent/Representative providing type of services,Amount of commission if the Agent/Representative is entitled to get such payment and if it participates in the procedure of payment,Other agreement with Agent/Representative, if any,Bidder shall certify in the Letter of Authorization as follows: <p>"We certify that the statement and disclosure made by us on the above are complete and true to the best of our knowledge and belief",</p> <p>19.5 If a foreign Bidder in its Bid, has not provided the information mentioned in ITB 19.4 or has submitted its bid stating that the Bidder does not have a local agent and later it is proved that the bidder has a</p>



	<p>local agent or it is proved that the commission mentioned in the Bid is less than the commission received by the local agent then the Purchaser shall initiate proceedings to blacklist such bidder in accordance with ITB 3.3.</p>
20. Period of Validity of Bids	<p>20.1 Bid shall remain valid for a period <i>specified in the BDS</i> after the bid submission deadline date prescribed by the purchaser. A bid valid for a shorter period shall be rejected by the purchaser as nonresponsive.</p> <p>20.2 In exceptional circumstances, prior to the expiration of the bid validity period, the Purchaser may request Bidders to extend the period of validity of their Bids. The request and the responses shall be made in writing. If a Bid Security is requested in accordance with ITB 21, it shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify its Bid and to include any additional conditions against the provisions specified in Bid Documents.</p>
21. Bid Security	<p>21.1 The Bidder shall furnish as part of its bid, in original form a Bid Security as <i>specified in the BDS</i>.</p> <p>21.2 If a bid security is specified pursuant to ITB 21.1, the bid security shall be a demand guarantee in any of the following forms at the Bidder's option:</p> <p>(a) original copy of an unconditional bank guarantee from Commercial Bank or Financial Institution eligible to issue Bank Guarantee as per prevailing Law or;</p> <p>(b) original copy of cash deposit voucher in the Purchaser's Account as <i>specified in BDS</i>.</p> <p>In case of a bank guarantee, the Bid Security shall be submitted using the Bid Security Form included in Section IV, Bidding Forms. The form must include the complete name of the Bidder. The Bid Security shall be valid for minimum thirty (30) days beyond the end of the validity period of the bid. This shall also apply if the period for bid validity is extended.</p> <p>The bid security issued by any foreign Bank outside Nepal must be counter guaranteed by an Commercial Bank or Financial Institution eligible to issue Bank Guarantee as per prevailing Law in Nepal.</p> <p>21.3 If a bid Security is required in accordance with ITB 21.1, any Bid not accompanied by an enforceable and compliant Bid Security in accordance with ITB 21.2, shall be rejected by the Purchaser as nonresponsive. In case of e- Submission, if the scanned copy of an</p>



	<p>acceptable bid security letter is not uploaded with the electronic bid then bid shall be rejected.</p> <p>21.4 If a Bid Security is specified pursuant to ITB 21.1, the Bid Security of unsuccessful Bidders shall be returned within three (3) days upon the successful Bidder furnishing of the signed Contract Agreement and the Performance Security pursuant to ITB 42.</p> <p>21.5 If a Bid Security is specified pursuant to ITB 21.1, the Bid Security of the successful Bidder shall be returned as promptly as possible once the successful Bidder has signed the Contract Agreement and furnished the required Performance Security.</p> <p>21.6 The Bid Security may be forfeited:</p> <ul style="list-style-type: none">(a) a Bidder requests for withdrawal or modification of its bid, except as provided in ITB 20.2<ul style="list-style-type: none">(i) during the period of bid validity specified by the Bidder on the Letter of Bid, in case of electronic submission;(ii) from the period twenty-four hours prior to bid submission deadline up to the period of bid validity specified by the Bidder on the Letter of Bid, in case of hard copy submission.(b) a Bidder changes the prices or substance of the bid while providing information pursuant to clause 29.1;(c) a Bidder involves in fraud and corruption pursuant to clause 3.1;(d) the successful Bidder fails to:<ul style="list-style-type: none">(i) furnish a performance security in accordance with ITB 41.1;(ii) sign the Contract in accordance with ITB 42.1; or(iii) accept the correction of arithmetical errors pursuant to clause 33. <p>21.7 The Bid Security of a JV must be in the name of the JV that submits the bid. If the JV has not been legally constituted at the time of bidding, the Bid Security shall be in the names of all future partners as named in the letter of intent mentioned in ITB 17.1 (b).</p>
22. Format and Signing of Bid	<p>22.1 The Bidder shall prepare bid as described in ITB 12 and shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as <i>specified in the BDS</i> and shall be attached to the Bid.</p> <p>22.2 Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Bid.</p>



D. Submission and Opening of Bids

23. Sealing and Marking of Bids	<p>23.1 Unless otherwise specified in BDS, Bidders shall submit their bids by electronic or by mail/ by hand/ by courier. Bidders submitting bids electronically shall follow the electronic bid submission procedures <i>specified in the BDS</i>.</p> <p>23.2 Bidders submitting bids by mail or by hand or by courier shall enclose the original and each copy of the Bid, including alternative bids, if permitted in accordance with ITB 14, in separate sealed envelopes, duly marking the envelopes as "ORIGINAL", "ALTERNATIVE" and "COPY." These envelopes containing the original and the copies shall then be enclosed in one single envelope. The rest of the procedure shall be in accordance with ITB 23.2.1 and 23.2.2.</p> <p>23.2.1 The inner and outer envelopes shall:</p> <ul style="list-style-type: none">(a) bear the name and address of the Bidder;(b) be addressed to the Purchaser in accordance with ITB 23.1; and(c) bear a warning "NOT TO OPEN BEFORE THE TIME AND DATE FOR BID OPENING". <p>23.2.2 If all envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.</p>
24. Deadline for Submission of Bids	<p>24.1 Bids must be received by the Purchaser at the address and no later than the date and time <i>indicated in the BDS</i>. In case of e-submission, the standard time for e-submission is Nepal Standard Time as set out in the server. The e-procurement system will accept the e-submission of bid from the date of publishing of notice and will automatically not allow the e-submission of bid after the deadline for submission of bid.</p> <p>24.2 The Purchaser may, at its discretion, extend the deadline for the submission of Bids by amending the Bidding Document in accordance with ITB 9, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.</p>
25. Late Bids	<p>25.1 The Purchaser shall not consider any Bid that arrives after the deadline for submission of Bids, in accordance with ITB 24. Any Bid received by the Purchaser after the deadline for submission of Bids shall be declared late, rejected, and returned unopened to the Bidder.</p>
26. Withdrawal, or Modification	<p>26.1 A bidder may withdraw, or modify its bid after it has been submitted either in hard copy or by e-Submission. Procedures for withdrawal or</p>



of Bids	<p>modification of submitted bids are as follows:</p> <p>(i) Bids submitted in hard Copy</p> <p>a) Bidders may withdraw or modify its bids by sending a written notice in a sealed envelope, duly signed by an authorized representative, and shall include a copy of the authorization in accordance with ITB 20.2 before 24 hours prior to the last deadline of submission of bid. The corresponding modification of the bid must accompany the respective written notice. All notices must be:</p> <p>(aa) prepared and submitted in accordance with ITB 20 and ITB 21, and in addition, the respective envelopes shall be clearly marked "WITHDRAWAL", "MODIFICATION;" and</p> <p>(bb) received by the Purchaser 24 hours prior to the deadline prescribed for submission of bids, in accordance with ITB 24.</p> <p>ii) E-submitted bids.</p> <p>26.1 a) Bidder may submit modification or withdrawal prior to the deadline prescribed for submission of bids through e-GP system by using the forms and instructions provided by the system. Once a Bid is withdrawn, bidder shall not able to submit another bid for the same bid.</p> <p>26.2 Bids requested to be withdrawn in accordance with ITB 26.1 (i) shall be returned unopened to the Bidders after the end of bid opening process.</p> <p>26.3 In case of bids submitted in hard copy no bid shall be withdrawn or modified in the interval between 24 hours prior time of the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Letter of Bid or any extension thereof.</p> <p>In case of e-submitted bids no bids shall be withdrawn or modified in the interval between deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the bid submission form or any extension thereof.</p> <p>26.4 Except in case of any modification or correction in bid document made by procuring entity, Bidder may submit request for withdrawal or modification only one time.</p> <p>26.5 In case of hard copy bid, no bid may be withdrawn if the bid has already been modified; except in case of any modification or correction in bid document by procuring entity.</p>
27.Bid Opening	<p>27.1 The Purchaser's bid opening committee shall conduct the bid opening in public in the presence of bidder or its representative who choose to attend at the address, date and time specified in the BDS. The opening committee shall download the e-submitted bid files. The e-procurement system allows the Purchaser to download the e-submitted bid files (report) only after bid opening date and time after login simultaneously by two members of the Bid opening committee.</p> <p>Electronically submitted bid shall be opened at first in the same time and date as specified above. Electronic Bids shall be opened one by one</p>



	<p>and read out. The e-submitted bids must be readable through open standards interfaces. Unreadable and or partially submitted bid files shall be considered incomplete.</p> <p>27.2 Before opening the bids the opening committee shall separate the envelopes of the bids received after the deadline of bid submission, the envelopes containing an application given for WITHDRAWAL, MODIFICATION of bids and the envelopes of bids duly registered. The bids received after the deadline of submission shall be returned to the concerned bidder unopened. Then envelopes marked "WITHDRAWAL" shall be opened first, read out, and recorded, and the envelope containing the corresponding Bid shall not be opened, but returned to the Bidder. If the withdrawal notice is not accompanied by a copy of the valid authorization pursuant to ITB 22.2, the withdrawal shall not be permitted and the corresponding Bid will be opened. Envelopes marked "MODIFICATION" shall be opened, read out, and recorded with the corresponding Bid. No Bid shall be modified unless the corresponding Modification Notice contains a valid authorization to request the modification and is read out and recorded at bid opening. Only envelopes that are opened, read out, and recorded at bid opening shall be considered further.</p> <p>27.3 All other envelopes shall be opened one at a time, and the following read out and recorded: the name of the Bidder and whether there is a modification; the Bid Prices (per lot if applicable), any discounts and alternative offers; the presence of a Bid Security, if required; if there is discrepancy between figure and words, description of such discrepancy; whether the bid form is signed by the bidder or his agent; and any other details as the Purchaser may consider appropriate. Only discounts and alternative offers read out and recorded at bid opening shall be considered for evaluation. No Bid shall be rejected at bid opening except for late bids, in accordance with ITB 25.1.</p> <p>27.4 The opening committee shall prepare a record of the bid opening that shall include, as a minimum: the name of the Bidder and whether there is a withdrawal, or modification; the Bid Price, per lot if applicable, any discounts and alternative offers if they were permitted; and the presence or absence of a Bid Security. The Bidders' representatives who are present shall be requested to sign the record. The omission of a Bidder's signature on the record shall not invalidate the contents and effect of the record. A copy of the record shall be distributed to all Bidders who submitted bids in time, and posted on line when electronic bidding is permitted. The Bidders' representatives who are present shall also be requested to sign an attendance sheet.</p>
--	---



E. Evaluation and Comparison of Bids

28. Confidentiality	<p>28.1 Information relating to the examination, evaluation, comparison, and post-qualification of Bids, and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until publication of the Contract award; thereafter, information will be disclosed in accordance with ITB 40.1.</p> <p>28.2 Any attempt by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post-qualification of the Bids or Contract award decisions may result in the rejection of its Bid.</p> <p>28.3 Notwithstanding ITB 28.2, from the time of bid opening to the time of Contract award, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, it should do so in writing.</p>
29. Clarification of Bids	<p>29.1 To assist in the examination, evaluation, comparison and post-qualification of the Bids, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder with regard to its Bid and that is not in response to a request by the Purchaser shall not be considered. The Purchaser's request for clarification and the response shall be in writing. No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the evaluation of the Bids, in accordance with ITB 33.</p>
30. Deviations, Reservations, and Omissions	<p>30.1 During the evaluation of bids, the following definitions apply:</p> <ul style="list-style-type: none">(a) "Deviation" is a departure from the requirements specified in the Bidding Document;(b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding Document; and(c) "Omission" is the failure to submit part or all of the information or documentation required in the Bidding Document.
31. Determination of Responsiveness	<p>31.1 The Purchaser's determination of the responsiveness of a Bid is to be based on the contents of the Bid itself, as defined in ITB 12.</p> <p>31.2 A substantially responsive bid is one that meets the requirements of the Bidding Document without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that,</p> <ul style="list-style-type: none">(d) if accepted, would:(i) affect in any substantial way the scope, quality, or performance



	<p>of the Goods and Related Services specified in Section V, Schedule of Requirements; or</p> <p>(ii) limits in any substantial way, inconsistent with the Bidding Document, the Purchaser's rights or the Bidder's obligations under the proposed Contract; or</p> <p>(e) if rectified, would unfairly affect the competitive position of other Bidders presenting substantially responsive bids.</p> <p>31.3 The Purchaser shall examine the technical aspects of the bid in particular, to confirm that all requirements of Section V, Schedule of Requirements have been met without any material deviation or reservation.</p> <p>31.4 In Case, a corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV such bidder's bid shall be excluded from the evaluation, if public entity receives instruction from Government of Nepal.</p>
32. Non-material Non-conformities	<p>32.1 The Purchaser may regard a Bid as responsive even if it contains minor deviations that do not materially alter or depart from the characteristics, terms, conditions and other requirement set forth in the Bidding Document or if it contains errors or oversights that are capable of being corrected without affecting the substance of the Bid.</p> <p>32.2 Provided that a Bid is substantially responsive, the Purchaser may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify non-material non-conformities or omissions in the Bid related to documentation requirements. Requesting information or documentation on such non-conformities shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.</p> <p>32.3 Provided that a Bid is substantially responsive, the Purchaser shall rectify non-material non-conformities or omissions. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of the missing or non-conforming item or component. The adjustment shall be made using the method indicated in Section III, Evaluation and Qualification Criteria.</p> <p>32.4 If small differences are found such as in technical specification, description, feature which does not make the bid to be rejected, then the cost, which is calculated to the extent possible due to such differences, shall be included while evaluating bid.</p> <p>32.5 If the value is found fifteen percent more than the quoted amount of the</p>



	<p>bidder on account of small differences pursuant to ITB 32.4, such bid shall be considered irresponsible in substance and shall not be considered for evaluation.</p>
33. Correction of Arithmetical Errors	<p>33.1 Provided that the Bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:</p> <ul style="list-style-type: none"> a) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected; b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above. <p>33.2 If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be rejected and the bid security shall be forfeited.</p>
34. Goods manufactured in Nepal to be procured	<p>34.1 If the price of goods manufactured in Nepal, are higher up to fifteen percent than that of manufactured in foreign countries, the goods manufactured in Nepal shall be preferred in the evaluation of the Bids.</p> <p>34.2 for granting such preference pursuant to 34.1, the bidder must submit the country of origin issued by competent authority stating that the value added of the goods in Nepal is more than 30 percent.</p> <p>34.3 In case of granting preference, the bid shall be compared (for bid comparison only) by adding an amount equal to 15 percent of the bid price of the such Goods manufactured in Nepal to the bid price of Goods manufactured outside Nepal and lowest evaluated bid shall be determined.</p>
35. Evaluation and Comparison of Bids	<p>35.1 The Purchaser shall evaluate and compare each Bid that has been determined, up to this stage of the evaluation, to be substantially responsive.</p> <p>35.2 To evaluate a Bid, the Purchaser shall only use all the criteria and methodologies defined in this Clause and in Section III, Evaluation and Qualification Criteria. No other criteria or methodology shall be permitted.</p>



	<p>35.3 In Case, a corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV such bidder's bid shall be excluded from the evaluation, if public entity receives instruction from Government of Nepal.</p>
36.Post-qualification of the Bidder	<p>36.1 The Purchaser shall determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated and substantially responsive Bid is qualified to perform the Contract satisfactorily.</p> <p>36.2 The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB 19.</p> <p>36.3 An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative determination shall result in disqualification of the Bid, in which event the Purchaser shall proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.</p>
37.Purchaser's Right to Accept Any Bid, and to Reject Any or All Bids	<p>37.1 The Purchaser reserves the right to accept or reject any Bid, and to cancel the bidding process and reject all Bids at any time prior to Contract award, without thereby incurring any liability to the Bidders.</p>

F. Award of Contract

38.Award Criteria	<p>38.1 The Purchaser shall select to award the Contract to the Bidder whose offer has been determined to be the lowest evaluated Bid and is substantially responsive to the Bidding Document, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.</p>
39.Purchaser's Right to Vary Quantities at Time of Award	<p>39.1 At the time the Contract is awarded, the Purchaser reserves the right to increase or decrease the quantity of Goods and Related Services originally specified in Section V, Schedule of Requirements, provided this does not exceed the percentages indicated in the BDS, and without any change in the unit prices or other terms and conditions of the Bid and the Bidding Document.</p>
40.Notification of Intention to Award	<p>40.1 The Purchaser shall notify the concerned Bidder whose bid has been selected in accordance with ITB 38.1 within seven days of the selection of the bid, in writing that the Purchaser has intention to accept his/her bid and shall Inform via the Letter of Intention included in the Contract Forms and the information of name, address and</p>



	<p>amount of selected bidder shall be given to all other bidders who submitted the bid.</p> <p>40.2 If no bidder submits an application pursuant to ITB 43.1 within a period of seven days of providing the notice under ITB 40.1 the Purchaser shall accept the bid selected in accordance with ITB 38.1 prior to the expiry of bid validity period, and notification of award shall be communicated to the bidder to furnish the performance security and sign the contract within fifteen days.</p> <p>40.3 In Case, a corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV such bidder's bid shall be excluded from the evaluation, if public entity receives instruction from Government of Nepal.</p>
41. Performance Security	<p>41.1 Within fifteen (15) days of the receipt of notification of award from the Purchaser, the successful Bidder shall furnish the Performance Security in accordance with the GCC, using for that purpose the Performance Security Form included in Section VIII, Contract Forms, or another form acceptable to the Purchaser.</p> <p>i) If bid price of the bidder selected for acceptance is up to 15 (fifteen) percent less than the approved cost estimate, the performance security amount shall be 5 (five) percent of the bid price.</p> <p>ii) For the bid price of the bidder selected for acceptance is more than 15 (fifteen) percent below of the cost estimate, the performance security amount shall be determined as follows:</p> $\text{Performance Security Amount} = [(0.85 \times \text{Cost Estimate} - \text{Bid Price}) \times 0.5] + 5\% \text{ of Bid Price.}$ <p>The Bid Price and Cost Estimate shall be exclusive of Value Added Tax.</p>
	<p>41.2 Failure of the successful Bidder to submit the above-mentioned Performance Security or sign the Contract Agreement shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security and black listing. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the Contract satisfactorily.</p>
42. Signing of Contract	<p>42.1 The successful Bidder shall sign the contract in the form included in section VIII after the submission of performance security in accordance with ITB 41.</p> <p>42.2 At the same time, the Purchaser shall also notify all other Bidders of the results of the bidding, and shall publish in an English/Nepali language newspaper or well-known and freely accessible website the results identifying the bid and lot numbers and the following information: (i) name of each Bidder who submitted a Bid; (ii) bid prices as read out at</p>



	<p>Bid Opening; (iii) name and evaluated prices of each Bid; (iv) name of bidders whose bids were rejected and the reasons for their rejection; and (v) name of the winning Bidder, and the Price it offered, as well as the duration and summary scope of the Contract awarded.</p>
43.Complaint and Review	<p>43.1 If a Bidder dissatisfies with the Procurement proceedings or the decision made by the Purchaser in the intention to award the Contract, it may file an application to the Chief of the concerning Public Entity of the Purchaser within seven (7) days of having, receipt of such notice or decision making, for review of the proceedings stating the factual and legal grounds.</p> <p>43.2 An application filed after the deadline pursuant ITB 43.1 shall not be processed.</p> <p>43.3 The chief of Public Entity of the Purchaser shall, within five (5) days after receiving the application, give its decision with reasons, in writing pursuant to ITB 43.1:</p> <ul style="list-style-type: none">(a) whether to suspend the procurement proceeding and the procedure for further proceedings to be adopted; or(b) whether or not to reject a application. <p>No application can be submitted before the Review Committee for review against the decision made by the chief of the Public Entity for the Bid amount up to the value as stated in BDS.</p> <p>43.4 If the Bidder is not satisfied with the decision of the Public Entity in accordance with ITB 43.3, or the decision by the Public Entity is not given within five (5) days of receipt of application pursuant to ITB 43.1, it can, within seven (7) days of receipt of such decision, file an application to the Review Committee of the GoN, stating the reason of its disagreement on the decision of the chief of Public Entity and furnishing the relevant documents, provided that its Bid amount is above the amount as stated in ITB 43.3. The application may be sent by hand, or by post, or by courier, or by electronic media at the risk of the Bidder itself.</p> <p>43.5 Late application filed after the deadline pursuant to ITB 43.4 shall not be processed.</p> <p>43.6 Within three (3) days of the receipt of application from the Bidder, pursuant to ITB 43.4, the Review Committee shall notify the concerning Public Entity of the Purchaser to furnish its procurement proceedings and comments on the issue, pursuant to ITB 43.3.</p> <p>43.7 Within three (3) days of receipt of the notification pursuant to ITB 43.6, the Public Entity shall furnish the copy of the related documents along with its comment or reaction of complaint to the Review</p>



	<p>Committee.</p> <p>43.8 The Review Committee, after inquiring from the Bidder and the Public Entity, if needed, shall give its decision within one (1) month after receiving the application filed by the Bidder, pursuant to ITB 43.4.</p> <p>43.9 The Bidder, filing application pursuant to ITB 43.4, shall have to furnish a cash amount or Bank guarantee <i>as stated in BDS</i> with the validity period of at least ninety (90) days from the date of the filing of application pursuant to ITB 43.4. Application filed without furnishing the security deposit shall not be processed.</p> <p>43.10 If the claim made by the Bidder pursuant to ITB 43.4 is justified, the Review Committee shall have to return the security deposit to the applicant, pursuant to ITB 43.9, within seven (7) days of such decision made.</p> <p>43.11 If the claim made by the Bidder pursuant to ITB 43.4 is rejected by the Review Committee, the security deposit submitted by the Bidder pursuant to ITB 43.9 shall be forfeited.</p>
44. Publication of contract award notice	<p>44.1 Within three days of contract signing, the Public Entity shall publish a notice on the contract award with following information: in its notice board as well as shall manage to publish the notice on the notice board of <i>District Coordination Committee, District Administration Office, Provincial Treasury and Controller Office and District Treasury and Controller Office</i>. Such notice shall also be posted in its website and PPMO's website.</p> <ol style="list-style-type: none">name of the procurement,IFB number,date and name of newspaper published the IFB notice,name of the successful Bidder, and the contract price. <p>44.2 The Purchaser shall promptly respond in writing to any unsuccessful Bidder who, within thirty days from the date of publication of contract award notice in accordance with ITB 44.1, requests in writing the grounds on which its bid was not selected.</p>
45. Provision of PPA and PPR	<p>45.1 If any provision of this document are inconsistent with Public Procurement Act (PPA), 2063 or Public Procurement Regulations (PPR), 2064, the provision of this documents shall be void to the extent of such inconsistency and the provision of PPA and PPR shall prevail.</p>



Section II. Bid Data Sheet

A. Introduction	
ITB 1.1	Name of the Purchaser: Hetauda Water Supply Management Board, Hetauda-02, harikunja road, Makawanpur
ITB 1.1	Name and Identification number of the Contracts: Supply and Delivery of Submersible Pump and Motor Set CIF No.:HWSMB-01-2082/83
ITB 2.1	Source of Fund : Hetauda Water Supply Management Board (HWSMB),Hetauda-01,Makawanpur Name of the Project: Supply and Delivery of Submersible Pump and Motor Set
ITB 4.1	Bidders from the following countries are not eligible: Not Applicable
ITB 4.9	The foreign Bidder at the time of bid submission: <ul style="list-style-type: none">▪ shall submit Not Applicable▪ shall declare to submit at the time of contract agreement Not Applicable
ITB 5.1	Goods and related services to be supplied from following countries are not eligible: Not Applicable
B. Bidding Document	
ITB 8.1	For clarification purposes only, the Purchaser's address is: Attention: Acting Executive Officer Name of the Purchaser: Hetauda Water Supply Management Board City/Town: Hetauda District: Makawanpur Country: Nepal Telephone: 057-523708 Electronic Mail Address: hwsmboard@gmail.com
ITB 8.1	The purchaser will respond in writing to any request for clarification provided that such request is received no later than 10 days prior to the deadline date for submission of bid.
ITB 8.2	Pre-Bid meeting Shall be organized. If a Pre-Bid meeting will take place, it will be at the following date, time and place: Date:2082-06-19 Time: 12:00 Place: HWSMB office , harikunja road, Hetauda-02, Makawanpur



C. Preparation of Bids

ITB 11.1	The language of the Bid is: Nepali or English
ITB 12.1 (h)	<p>The Bidder shall submit the following additional documents with its Bid:</p> <ul style="list-style-type: none"> (i) <i>Manufacturer's Authorization Letter in the name of Purchaser of the equipment to be supplied. (True copy)</i> (ii) <i>Manufacturer's quality control certificate including IS/NS certificates of all Packages (True copy)</i> (iii) <i>Manufactures detailed products catalogue of all to be supplied (True Copy)</i> (iv) <i>Authorized service center certificate (True copy).</i> (v) <i>Others documents as needed, must implies with BOQ</i> (vi) <i>A written declaration made by the bidder stating that the Bidder is not ineligible to participate in the Bid; has no conflict of interest in the proposed bid procurement proceedings and has not been punished for the profession or businesses related offence.</i> <p>Such authorization letter shall be furnished in accordance to the sample format of bid document .</p>
ITB 14.1	Alternative Bids . are not permitted
ITB 15.3	The prices quoted by the Bidder shall : not be Adjustable
ITB 17.1 (c)	<p>The Bidders shall submit:</p> <ul style="list-style-type: none"> • <i>Copy of Firm Registration Certificate</i> • <i>Copy of Business Registration Certificate</i> • <i>Copy of VAT and PAN Registration Certificate,</i> • <i>Tax Clearance Certificate/Tax return submission evidence/evidence of time extension for the F/Y 2080/81</i>
ITB 19.2	A Manufacturer's Authorization letter is required for all the items listed in Section V Schedule of Requirements
ITB 19.3	The Bidder is required to include with its bid, evidence that it will be represented by an Agent in Nepal.



ITB 20.1	The bid validity period shall be 90 days.
ITB 21.1	The bid must be accompanied by bid security, amounting to a minimum of NRs. 3,35,000 (Nepalese Rupees Three lakh Thirty Five thousand only which shall be valid for minimum 30 days beyond the bid validity period .
ITB 21.2	If the Bidder wishes to submit the Bid Security in the form of cash, the cash should be deposited in Deposit Account No.: 0508300481161036 at Agricultural Development Bank and submit the receipt of the deposited amount of cash along with the bid.
ITB 22.1	The written confirmation of Authorization to sign on behalf of the Bidder shall consist of: Power of Attorney to sign the bid

D. Submission and Opening of Bids

ITB 23.1	Bidders shall have the option of submitting their bids " by electronic only "
ITB 23.1	<p>If the bidders shall have electronically option them insert a description of the electronic bidding submission procedure otherwise delete the procedure.</p> <p class="list-item-l1">(a) If bidders submit their bids electronically, the electronic bidding submission procedures shall be: Bidders submitting Bids electronically shall follow the electronic bid submission procedure specified in this clause.</p> <p class="list-item-l2">i. The bidder is required to register in the e-GP system https://www.bolpatra.gov.np/egp following the procedure specified in e-GP guideline.</p> <p class="list-item-l2">ii. Interested bidders may either purchase the bidding document from the Purchaser's office as specified in the Invitation for Bid (IFB) or bidders may download the IFB and bidding document from e-GP system.</p> <p class="list-item-l2">iii. The registered bidders need to maintain their profile data required during preparation of bids.</p> <p class="list-item-l2">iv. In order to submit their bids the cost of the bidding document can be deposited as specified in IFB. In addition, electronic scanned copy (.pdf format) of the bank deposit voucher/cash receipt should also be submitted along with the technical bid.</p> <p class="list-item-l2">v. The bidder can prepare their bids using data and documents maintained in bidder's profile and forms/format provided in bidding document by Purchaser. The bidder may submit bids as a single entity or as a joint venture. The bidder submitting bid in joint venture shall have to upload joint venture agreement along with partner(s) Bolpatra ID provided during bidder's registration.</p> <p class="list-item-l2">vi. Bidders (all partners in case of JV) should update their profile data and documents required during preparation and submission of their technical bids.</p> <p class="list-item-l2">vii. In case of bid submission in JV, the consent of the partners shall be</p>



obtained through the confirmation link sent to the registered email address and the partners shall have to acknowledge their confirmation.

The required forms and documents shall be part of bids.

No.	Document	Requirement	Remarks
1.	Letter of Bid	Mandatory	PDF
2.	Bid Security	Mandatory	PDF
3.	Company registration	Mandatory	PDF
4.	VAT registration	Mandatory for domestic bidders	PDF
5.	Business Registration Certificate	if required, Mandatory	PDF
6.	Tax clearances certificate or evidence of extension of time	Mandatory for domestic bidders	PDF
7.	Power of Attorney of Bid signatory	Mandatory	PDF
8.	Bank Voucher for cost of bid document	Mandatory	PDF
9.	Joint venture agreement	Mandatory in case of JV Bid	PDF
10.	Completed Price Schedule	Mandatory	PDF or Web Forms
11.	Qualification Documents	Mandatory	PDF
12.	Technical specifications	Mandatory	PDF or Web Forms
13.	Delivery and Completion Schedule	Mandatory	PDF or Web Forms
14.	Additional Documents specified in ITB 12.1 (h)	If applicable	PDF

- viii. For verifying the authentic user, the system will send one time password (OTP) in the registered e-mail address of the bidder. System will validate the OTP and allow bidder to submit their bid.
- ix. Electronically submitted bids can be modified and/or withdrawn through system. The bidder may modify their bids multiple times online within bid submission date and time specified in e-GP system. Once a Bid is withdrawn, bidder won't be able to submit another bid response for the same bid.
- x. The Bidder / Bid shall meet the following requirements and conditions for e-submission of bids;
 - aa) The e-submitted bids must be readable through PDF reader.
 - bb) The facility for submission of bid electronically through e-submission is



	<p>to promote transparency, non-discrimination, equality of access, and open competition in the bidding process. The Bidders are fully responsible to use the e- submission facility properly in e-GP system as per specified procedures and in no case the Purchaser shall be held liable for Bidder's inability to use this facility.</p> <p>cc) When a bidder submits electronic bid through the PPMO e-GP portal, it is assumed that the bidder has prepared the bid by studying and examining the complete set of the Bidding documents including specifications, drawings and conditions of contract.</p>
ITB 24.1	For bid submission purposes only, the Purchaser's address is: Hetauda-02, Harikunja Road, Makawanpur
ITB 24.1	<p>The deadline for bid submission is:</p> <p>Date: 2082-06-12</p> <p>Time: 12:00</p>
ITB 24.1	If the last date of purchasing, submission and opening of Bid falls on a government holiday then the next working day shall be considered as the last day without any change in the time and place as fixed.
ITB 27.1	<p>The bid opening shall take place at: Hetauda Water Supply Management Board office Hetauda-02, Makawanpur</p> <p>Date: 2082-07-02</p> <p>Time: 14:00</p> <p>Place: HWSMB, Hetauda-02, Makawanpur</p>
ITB 27.1	<p>If electronic bid submission is permitted in accordance with ITB 23.1, the specific bid opening procedures shall be:</p> <p>The e-procurement system allows the Purchaser to download the e-submitted bid files (report) only after bid opening date and time after login simultaneously by two members of the Bid opening committee.</p>

E. Evaluation and Comparison of Bids

F. Award of Contract

ITB 39.1	<p>The maximum percentage by which quantities may be increased is: 15%</p> <p>The maximum percentage by which quantities may be decreased is: 15%</p>
ITB 43.3	No application can be submitted before the Review Committee for review against the decision made by the chief of the Public Entity for the bid amount less than the value of Twenty Million (NRs. 20,000,000)
ITB 43.9	The bidder, filling application pursuant to ITB 43.4, shall have to furnish a cash amount or Bank guarantee equal to 1 % of its bid price



Section II. Evaluation and Qualification Criteria

Evaluation Criteria

Criteria for Bid evaluation are to be determined case by case basis. Select as appropriate from criteria listed in ITB 35.2. Retain only the evaluation method to apply and the relevant parameters in ITB 35.2 corresponding to the retained criteria.

a) Delivery schedule : Relevant parameters of delivery :

- (i) Earliest: 30 days
- (ii) Acceptable: 45 Days
- (iii) Final: 90 Days

No credit will be given to deliveries before the earliest date, and bids offering delivery after the final date shall be treated as non responsive. Within this acceptable period, an adjustment of 0.05 percent of the bid price per day will be added, for evaluation purposes only, to the bid price of bids offering deliveries later than the "Earliest Delivery Date"

b) Reduction in Bid Price for

Deviation in payment schedule: **Not Applicable**

c) Cost of spare parts: Not Applicable

Initial year of operation is: 2 years

List of items required is annexed to the technical Specifications.

d) Spare parts and after sales service facilities : **Applicable within warranty period**

e) Operating and maintenance costs.

Factors for calculation of the life cycle cost:

- i. number of years for life cycle **Not Applicable**
- ii. operating costs **Not Applicable**
- iii. maintenance costs **Not Applicable**
- iv. rate, as a percentage, to be used to discount all annual future costs calculated under (ii) and (iii) above to present value.

Or,

Reference to the methodology specified in the Technical Specifications or elsewhere in the Procurement documents.



Section IV. Bidding Forms

Table of Forms

Bid Submission Form	39
Bidder's Information Form.....	41
Joint Venture Information Form	42
Financial Situation Form	43
Average Annual Turnover Form	44
Financial Resources Form	45
Pending Litigation Form	46
Specific Experience Form	47
Price Schedule For Goods	48
Bid Security.....	49
Manufacturer's Authorization Letter	51



1. Bid Submission Form

(The Bidder shall accomplish the Bid Submission Form in its Letter Head Clearly showing the Bidders Complete name and address)

Date: _____

Contract No.: _____

Invitation for Bid No.: _____

To: _____

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Document, including Addenda No.: _____;
- (b) We offer to supply in conformity with the Bidding Document and in accordance with the delivery schedule specified in the Schedule of Requirements, the following Goods and Related Services: _____;
- (c) The total price of our Bid, excluding any discounts offered in item (d) below is: _____;
- (d) The discounts offered and the methodology for their application are: _____

_____;
- (e) Our Bid shall be valid for a period of **[Insert 90 or 120]** days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (f) If our Bid is accepted, we commit to obtain a Performance Security in the amount as specified in ITB 41 for the due performance of the Contract;
- (g) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Document;
- (h) The following commissions, gratuities, or fees, if any, have been paid or are to be paid with respect to the bidding process or execution of the Contract:

Name of Recipient	Address	Reason	Amount
_____	_____	_____	_____
_____	_____	_____	_____



(If none has been paid or is to be paid, indicate "none.")

- (i) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
- (j) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- (k) We declare that, we have not been black listed as per ITB 3.4 and no conflict of interest in the proposed procurement proceedings and we have not been punished for an offense relating to the concerned profession or business.
- (l) We agree to permit GoN/DP or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the GoN/DP.

Name _____

In the capacity of _____

Signed _____

Duly authorized to sign the Bid for and on behalf of _____

Date _____



2. Bidder's Information Form

[The Bidder shall fill in this Form. No alterations to its format shall be permitted and no substitutions shall be accepted. In case of joint venture, each partner shall fill the information in separate form.]

Date:[insert date (as day, month and year) of Bid Submission]

Page _____ of _____ pages

1.	Bidder's Legal Name	
2	Bidder's Address:	
3	Bidder's Country of Registration:	
4.	Bidder's Year of Registration:	
5.	Bidder's Legal Address in Country of Registration	
6.	Bidder's Authorized Representative Information: Name: Address: Telephone/Fax numbers: Email Address	
7	Bidder's Telephone/Fax numbers:	
8	Bidder's Email Address:	



3. Joint Venture Information Form

Lead Partner	Name of the Lead Partner in Joint Venture: Place of Firm Registration: Place of Business Registration: Percentage of Partnership:	
Partner	Name of the Partner in Joint Venture: Place of Firm Registration: Place of Business Registration: Percentage of Partnership:	
Partner	Name of the Partner in Joint Venture: Place of Firm Registration: Place of Business Registration: Percentage of Partnership:	
	Name of the partner authorized to sign the Bid:	



4. Financial Situation Form

Financial Data for Previous 3 Years (in NRs)		
Year 1:	Year 2:	Year 3:

Information from Balance Sheet

Total Assets			
Total Liabilities			
Net Worth			
Current Assets			
Current Liabilities			

Information from Income Statement

Total Revenues			
Profits Before Taxes			
Profits After Taxes			

Attached are copies of financial statements (balance sheets including all related notes, and income statements) for the last three or above years, as indicated above, complying with the following conditions?

- Historic financial statements must be audited by a certified accountant.
- Historic financial statements must be complete, including all notes to the financial statements.
- Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).



5. Average Annual Turnover Form

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for work in progress or completed to NRs at the end of the period reported.

Annual Turnover Data for the Last Years	
Year	Amount (in NRs)
Average Annual Turnover	



6. Financial Resources Form

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, available to meet the total cash flow requirements of the subject contract

Financial Resources		
No.	Source of financing	Amount (in NRS)
1		
2		
3		

Note : If Bidder's proposed source of financing is Line of Credits, the letter from the Bank must be in the prescribed format and stated details/terms and conditions as per the Bid Forms "Letter of Commitment for Bank's Undertaking for Line of Credit"



7. Pending Litigation Form

Each Bidder or member of a JV must fill in this form

Year	Matter in Dispute	Value of Pending Claim in NRs	Value of Pending Claim as a Percentage of Net Worth



8. Specific Experience Form

Bidder's Legal Name: _____

Date: _____
IFB No.: _____

Page _____ of _____ pages

Similar Contract	Information		
Contract Identification	_____ —		
Award date	_____ —		
Completion date	_____ —		
Total Contract amount	_____ —		Currency _____ —
Description of the contract performed by the Bidder			
If partner in a JV or subcontractor, specify participation of total Contract amount	% —	_____ —	Currency _____ —
Purchaser's Name:	_____ —		
Purchaser's Address:			
Purchaser's Telephone/fax number:	_____ —		
Purchaser's E-mail:	_____ —		
	_____ —		

The Bidder shall complete this form for each contract completed/in progress.



Price Schedule For Goods

S.N	Description	Unit	Quantity	Unit price in NPR		Total Price in NPR
				In Figure	In Word	
A	Supply and Delivery of Submersible Pump and Motor ISI Standard Certified as per specification and instruction of Engineer					
1	Supply of 20 HP,3 Phase400 Volts,50 Hz, 2900 RPM,Submersible water pump set.Suitable for 150 mm bore well & above.NRV size:75mm/100mm, Starting Method:S/D, Rated Current:Should not exceed 33 A,Head Range(m):124-61 ,Discharge(m ³ /h):20-50	Set	5			
2	Supply of 20 HP,3Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 150 mm bore well & above.NRV size:75mm/100mm, Starting Method:S/D, Rated Current:Should not exceed 33 A,Head Range(m):82-24,Discharge(m ³ /h):25-85	Set	2			
3	Supply of 25 HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 150 mm bore well & above.NRV size:50mm, Starting Method:S/D, Rated Current:Should not exceed 42 A,Head Range(m): 123-24, Discharge(m ³ /h):25-85	Set	5			
4	Supply of 33 HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 200 mm bore well & above.NRV size:75 mm, Starting Method:S/D, Rated Current:Should not exceed 62 A,Head Range(m):228 - 120,Discharge(m ³ /h):15-55	Set	5			



A handwritten signature in black ink, appearing to be a name, is placed to the right of the logo.

5	Supply of 30HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 200 mm bore well & above.NRV size:125mm, Starting Method:S/D, Rated Current:43.5 A, Head Range(m):92-74 Discharge(m ³ /h):40-80	Set	3		
6	Supply of 30HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set .Suitable for 150 mm bore well & above.NRV size:75mm/100mm, Starting Method:S/D, Rated Current:46.5 A, Head Range(m):136-39 Discharge(m ³ /h):25-85	Set	2		
7	Supply of 41HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 200 mm bore well & above.NRV size:125mm, Starting Method:S/D, Rated Current:58.5A, Head Range(m):113-84 Discharge(m ³ /h):50-110	Set	4		
8	Supply of 52HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 200 mm bore well & above.NRV size:150mm, Starting Method:S/D, Rated Current:74.5A, Head Range(m):75-44 Discharge(m ³ /h):80-170	Set	2		
TOTAL					
13% VAT					
Grand Total					

Name of Bidder _____ Invitation for Bid No.:HWSMB-01-
2082/83

Name _____

In the capacity of _____



Signed _____

Duly authorized to sign the Bid for and on behalf of _____

Date



A handwritten signature in black ink, likely belonging to the Chairperson of the Hetauda Water Supply Management Board.

Bid Security

[This is the format for the **Bid Security** to be issued on the letterhead by a Commercial Bank or Financial Institution eligible to issue Bank Guarantee as per prevailing Law specified by Nepal Rastra Bank]

[insert Bank's Name, and Address of Issuing Branch or Office]

Date: *[insert date]*

Beneficiary: *[insert Name and Address of Purchaser]*

BID GUARANTEE No.: *[insert number]*

We have been informed that *[insert name of the Bidder]* (hereinafter called "the Bidder") intends to submit its bid to you (hereinafter called "the Bid") for the execution of *[insert name of contract]* under Invitation for Bids No. *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee.

At the request of the Bidder, we *[insert name of Bank]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[insert amount in figures]*/*[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn or modifies its Bid:
 - i) during the period of bid validity specified by the Bidder on the Letter of Bid, in case of electronic submission
 - ii) from the period twenty-four hours prior to bid submission deadline up to the period of bid validity specified by the Bidder on the Letter of Bid, in case of hard copy submission; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) changes the prices or substance of the bid while providing information pursuant to clause 29.1 of ITB; or
- (d) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Agreement, or (ii) fails or refuses to furnish the performance security, in accordance with the ITB.
- (e) is involved in fraud and corruption in accordance with the ITB.

This guarantee will expire: (a) if the Bidder is the successful Bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; and (b) if the Bidder is not the successful Bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder of the name of the successful Bidder; or (ii) thirty (30) days after the expiration of the Bidder's bid which comes to be *[insert the date]*.



Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

Name _____

In the capacity of _____

Signed _____

Duly authorized to sign the Bid Security for and on behalf of _____

Date _____



Letter of Commitment for Bank's Undertaking for Line of Credit

Bank's Name, and Address of Issuing Branch or Office

(On Letter head of the commercial bank or Financial Institution)

Invitation for Bids No:

Date:

Contract No:

Name of Contract :

To:

[Name and address of the Procuring Entity]

CREDIT COMMITMENT No: [insert number]

We have been informed that [name of Bidder] (hereinafter called "the Bidder") intends to submit to you its Bid (hereinafter called "the Bid") for the execution of the Contract of **[description of Contract]** under the above Invitation for Bids (hereinafter called "the IFB"). Furthermore, we understand that, according to your conditions, the Bidder's Financial Capacity i.e. Liquid Asset must be substantiated by a Letter of Commitment of Bank's Undertaking for Line of Credit.

At the request of, and arrangement with, the Bidder, we [name and address of the Bank] do hereby agree and undertake that [name and address of the Bidder] will be provided by us with a revolving line of credit, in case awarded the Contract, for execution of the Contract viz. [insert name of the Contract], for an amount not less than NRs[in figure] (in words) for the sole purpose of the execution of the above Contract. This Revolving Line of Credit will be maintained by us until [Insert "Initial Contract Period"] months by the Procuring Entity.

In witness whereof, authorised representative of the Bank has hereunto signed and sealed this Letter of Commitment.

Signature

Signature



A handwritten signature in black ink, appearing to be "J. P. B." or a similar name.

Manufacturer's Authorization Letter

[This letter of authorisation should be on the letterhead of the manufacturer and should be signed by the person with the proper authority to sign documents that are binding on the manufacturer]

Date: _____

IFB No.: _____

To: _____

WHEREAS _____ who are official manufacturers of _____ having factories at _____ do hereby authorize _____ exclusively to submit a Bid in relation to the Invitation for Bids indicated above, the purpose of which is exclusively to provide the following Goods, manufactured by us _____ and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the General Conditions of Contract, with respect to the Goods offered by the above firm in reply to this Invitation for Bids.

Name _____

In the capacity of: _____

Signed _____

Duly authorized to sign the Authorization for and on behalf of _____

Date _____



Section V. Schedule of Requirements

Contents

1. List of Goods and Related Services	53
2. Delivery and Completion Schedule.....	54
3. Technical Specifications	55
4. Drawings	56



A handwritten signature in black ink, likely belonging to the chairperson of the board.

List of Goods and Related Services

The purpose of the List of Goods and Related Services (LGRS) is to briefly describe and specify the quantities of each of the Goods and Related Services that the Purchaser requires the Bidder to include in its Bid. As a part of the SR, the LGRS constitutes a Contract document and, therefore, it is a part of the Contract. The Purchaser must prepare the LGRS and include it as a part of the SR.

If the Goods and Related Services are grouped in lots, the Purchaser must state here whether Bidders are permitted to submit Bids for individual lots or not. For example:

The Goods and Related Services are grouped in lots. Bids on individual lots are not permitted. Only Bids for all of the lots will be accepted.

Lot/Slice/Package No. : 1				
Lot/Slice/Package Name : Supply and Delivery Lot 1				
Item No.	Name of Goods or Related Services	Description	Unit of Measurement	Quantity
1	Supply of 20 HP,3 Phase400 Volts,50 Hz, 2900 RPM,Submersible water pump set.Suitable for 150 mm bore well & above.NRV size:75mm/100mm, Starting Method:S/D, Rated Current:Should not exceed 33 A,Head Range(m):124-61 ,Discharge(m ³ /h):20-50	Submersible Pump and Motor	Set	5
2	Supply of 20 HP,3Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 150 mm bore well & above.NRV size:75mm/100mm, Starting Method:S/D, Rated Current:Should not exceed 33 A,Head Range(m):82-24,Discharge(m ³ /h):25-85		Set	2



[Signature]

3	<p>Supply of 25 HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 150 mm bore well & above.NRV size:50mm, Starting Method:S/D, Rated Current:Should not exceed 42 A, Head Range(m): 123-24, Discharge(m³/h):25-85</p>			
		Set	5	

Lot/Slice/Package No. : 2				
Lot/Slice/Package Name : Supply and Delivery Lot 2				
Item No.	Name of Goods or Related Services	Description	Unit of Measurement	Quantity
1	<p>Supply of 33 HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 200 mm bore well & above.NRV size:75 mm, Starting Method:S/D, Rated Current:Should not exceed 62 A, Head Range(m):228 - 120, Discharge(m³/h):15-55</p>	Submersible Pump and Motor	Set	5
2	<p>Supply of 30HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 200 mm bore well & above.NRV size:125mm, Starting Method:S/D, Rated Current:43.5 A, Head Range(m):92-74, Discharge(m³/h):40-80</p>		Set	3



A handwritten signature in black ink, likely belonging to the responsible authority, is placed to the right of the logo.

4	<p>Supply of 30HP,3 Phase ,400 Volts,50 Hz, 2900 RPMSubmersible water pump set.Suitable for 150 mm bore well & above.NRV size:75mm/100mm, Starting Method:S/D, Rated Current:46.5 A, Head Range(m):136-39 Discharge(m³/h):25-85</p>		Set	2
5	<p>Supply of 41HP,3 Phase ,400 Volts,50 Hz, 2900 RPMSubmersible water pump set.Suitable for 200 mm bore well & above.NRV size:125mm, Starting Method:S/D, Rated Current:58.5A, Head Range(m):113-84 Discharge(m³/h):50-110</p>		Set	4
6	<p>Supply of 52HP,3 Phase ,400 Volts,50 Hz, 2900 RPMSubmersible water pump set.Suitable for 200 mm bore well & above.NRV size:150mm, Starting Method:S/D, Rated Current:74.5A, Head Range(m):75-44 Discharge(m³/h):80-170</p>		Set	2



Delivery and Completion Schedule

Delivery shall take place in compliance with the dates, duration, and locations indicated below:

S.N	Description of Goods	Quantity	Physical unit	Final Destination as specified in BDS	Delivery Date		
					Earliest Delivery Date	Final Delivery Date	Bidder's offered Delivery date [to be provided by the bidder]
1	2	3	4	5	6	7	8
1	Supply of 20 HP,3 Phase 400 Volts,50 Hz, 2900 RPM,Submersible water pump set.Suitable for 150 mm bore well & above.NRV size:75mm/100mm, Starting Method:S/D, Rated Current:Should not exceed 33 A,Head Range(m):124-61 ,Discharge(m ³ /h):20-50	5	Set				
2	Supply of 20 HP,3Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 150 mm bore well & above.NRV size:75mm/100mm, Starting Method:S/D, Rated Current:Should not exceed 33 A,Head Range(m):82-24,Discharge(m ³ /h):25-85	2	Set		30 days	60 days	



A handwritten signature in black ink, likely belonging to the managing director or a high-ranking official of the board.

3	Supply of 25 HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 150 mm bore well & above.NRV size:50mm, Starting Method:S/D, Rated Current:Should not exceed 42 A, Head Range(m): 123-24, Discharge(m ³ /h):25-85	5	Set				
4	Supply of 33 HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 200 mm bore well & above.NRV size:75 mm, Starting Method:S/D, Rated Current:Should not exceed 62 A, Head Range(m):228 - 120, Discharge(m ³ /h):15-55	5	Set				
5	Supply of 30HP,3 Phase ,400 Volts,50 Hz, 2900 RPM Submersible water pump set.Suitable for 200 mm bore well & above.NRV size:125mm, Starting Method:S/D, Rated Current:43.5 A, Head Range(m):92-74 Discharge(m ³ /h):40-80	3	Set	60 days	90 days		



A handwritten signature in black ink, likely belonging to the author or a representative of the board.

6	Supply of 30HP,3 Phase ,400 Volts,50 Hz, 2900 RPMSubmersible water pump set.Suitable for 150 mm bore well & above.NRV size:75mm/100mm, Starting Method:S/D, Rated Current:46.5 A, Head Range(m):136-39 Discharge(m ³ /h):25-85	2	Set	
7	Supply of 41HP,3 Phase ,400 Volts,50 Hz, 2900 RPMSubmersible water pump set.Suitable for 200 mm bore well & above.NRV size:125mm, Starting Method:S/D, Rated Current:58.5A, Head Range(m):113-84 Discharge(m ³ /h):50-110	4	Set	
8	Supply of 52HP,3 Phase ,400 Volts,50 Hz, 2900 RPMSubmersible water pump set.Suitable for 200 mm bore well & above.NRV size:150mm, Starting Method:S/D, Rated Current:74.5A, Head Range(m):75-44 Discharge(m ³ /h):80-170	2	Set	



A handwritten signature in black ink, likely belonging to the Chairman of the Hetauda Water Supply Management Board.

Technical Specifications

(i) Purchaser Requirement

The Goods and Related Services shall comply with following Technical Specifications and Standards:

1. Summary of Technical Specifications.

<i>ItemNo</i>	<i>Name of Goods or Related Service</i>	<i>Technical Specifications and Standards</i>
1	Supply of 20 HP Capacity Submersible Motor pump set of NS or IS or ISI or equivalent Standard	Head :124-61m Discharge:20-50m ³ /hr Outlet:75mm/100mmØ Current: Should not exceed 33 A Starting Method:Star/Delta(S/D)



2	Supply of 20 HP Capacity Submersible Motor pump set of NS or IS or ISI or equivalent Standard	Head:82-24m Discharge:25-85m ³ /hr
---	---	--



A handwritten signature in black ink, likely belonging to the chairperson of the board.

		<p>Outlet: 75 or 100 mmØ</p> <p>Current: Should not exceed 33 A</p> <p>Starting Method: Star/Delta (S/D)</p>
3	Supply of 25 HP Capacity Submersible Motor pump set of NS or IS or ISI or equivalent Standard	<p>Head: 123-24m Discharge: 25-85m³/hr</p> <p>Outlet: 50mmØ</p> <p>Current: Should not exceed 42 A</p> <p>Starting Method: Star/Delta (S/D)</p>
4	Supply of 33 HP Capacity Submersible Motor pump set of NS or IS or ISI or equivalent Standard	<p>Head: 228-120m</p> <p>Discharge: 15-55m³/hr</p> <p>Outlet: 75 mmØ</p> <p>Current: Should not exceed 62 A</p> <p>Starting Method: Star/Delta (S/D)</p>
5	Supply of 30 HP Capacity Submersible Motor pump set of NS or IS or ISI or equivalent Standard	<p>Head: 92-74m</p> <p>Discharge: 40-80m³/hr</p> <p>Outlet: 125mmØ</p> <p>Current: Should not exceed 43.5 A</p> <p>Starting Method: Star/Delta (S/D)</p>
6	Supply of 30HP Capacity Submersible Motor pump set of NS or IS or ISI or equivalent Standard	<p>Head: 136-39m</p> <p>Discharge: 25-85m³/hr</p> <p>Outlet: 75mm/100 mmØ</p> <p>Current: Should not exceed 46.5 A</p>



A handwritten signature in black ink, likely belonging to a representative of the Hetauda Water Supply Management Board.

		StartingMethod:Star/Delta(S/D)
7	Supply of 41 HP Capacity Submersible Motor pump set of NS or IS or ISI or equivalent Standard	<p>Head:113-84m</p> <p>Discharge:50-110m³/hr</p> <p>Outlet: 125 mmØ</p> <p>Current: Should not exceed 58.5 A</p> <p>StartingMethod:Star/Delta(S/D)</p>
8	Supply of 52 HP Capacity Submersible Motor pump set of NS or IS or ISI or equivalent Standard	<p>Head:75-44m</p> <p>Discharge:80-170m³/hr</p> <p>Outlet: 150 mmØ</p> <p>Current: Should not exceed 74.5 A</p> <p>StartingMethod:Star/Delta(S/D)</p>



Bidders shall mention each and every proposed technical details as specified in the technical details.

1. General

2.1.General

:

The submersible pump with the motor assembly offered shall be suitable to operate continuously throughout the operating range required. They shall be as per IS: 8034 or British Standard or equivalent international Standard and should meet ISO 9001:2008 /14001: 2004 standard. Materials used in the construction should be suitable to fulfil the required duty under the specified condition.

Typical materials to be used in pumps in construction given below are intended as a general guide. Bidders may propose other materials specification if they consider them better suited for the purpose, and guarantee their quality; durability and performance. Necessary catalogues/brochures and certificate of Origin and certificate standard of offered submersible pump shall be made available along with the bid. Label/Name plate indicating the information about the submersible pump and standard should be marked on the pump body.

2.2.SubmersiblePump:

a. General:

The submersible pumps shall be single or multi-stage units, suspended from a supporting clamp & well cover, capable of taking the entire load of the pump & motor. The pumps shall be of the open line shaft type for lubrication with fluid being pumped and shall be supplied with threaded discharge case, joint coupling and key. It shall be of international standard ISO

9001/2000.

Efficiency of Pump should not be less than or equal to 70%

b. Pump Bowls:

Pump bowl castings shall be free of blowholes, sand holes and other detrimental defects. The finished bowls shall be capable of withstanding a hydro static pressure equal to twice the rated head or 1.5 times the shut-off pressure, whichever is the greater. They shall be vitreous enamelled or baked epoxy coated to provide smooth surface and protection against abrasion and corrosion. It shall be of international standard ISO 9001/2000.

c.Impellers:

Impellers shall be made of best quality Bronze or Chrome Steel or Stainless Steel or Noryl Ppo shall be carefully machined and their Vanes shall be hand finished. The impeller shall be statically and dynamically balanced. They shall be fastened securely to the impeller shaft with keys, taper bugs, lock nuts, or set screws. It shall be of international standard ISO 9001/2000.



Shaft shall be of high-terrible stainless steel. (Cr. Steel : AISI 410H:ASTM A276

2.3.SubmersibleMotor:

a) The motor shall be of the squirrel -cage induction & water filled type suitable for across the line starting and shall be capable of reduced - voltage starting. It shall be capable of continuous operation under water at the conditions specified. Motor starting shall be star delta type. It shall be of International standard ISO 9001/2000. Thrust and up-thrust bearing shall be Michell type or equivalent with its resting segments having ball projection of ample capacity to carry the weight of all rotating parts plus the hydraulic thrust shall be incorporated into the pump driver. **Efficiency of Motor should not be less than or equal to 82%**

b) Motor Power cable shall be manufactured under IS: 694, international standard or better standard with ISI properly insulated and shall be suitable for continuous operation of required pump. The cable shall be suitable for supported from the columns at several points with clamp or belts.

2.5.Spare

Parts:

All necessary spares shall be made available when required for pump / motor and panel.

2.6.Characteristic

curves:

The contractor shall submit, along with his tender, one copy of the characteristic curves or family of same model for the proposed pump plotted on graph. For the pump (or pump unit where overall efficiency is specified) the following characteristic curves shall be shown as ordinates plotted against the rate of flow l/s as abscissa for the complete range of flow for the pump.

1. Test certificates are mandatory for supplied pumps. So, at the time of supply it must be presented.

2. Total Head in Meters (feet)

3. Pump Efficiency (%)

4. **Pump Efficiency =70 % or above, Motor Efficiency =82% or above @ full load,**

Actual or Overall Efficiency = 57.40%or above.

The curves shall be plotted in the units specified for the pump. The characteristics curve shall show the performance of the pump in full range of operation from zero to maximum discharge capacity. The limits of the rate of flow at which the pump can successfully operate shall be indicated on each curve and shall be in accordance with the system head requirements.



A handwritten signature in black ink, likely belonging to the Chairman of the Hetauda Water Supply Management Board.

3. TECHNICAL SPECIFICATION OF ELECTRIC SUBMERSIBLE PUMPS

Liquid Handled : Clear water/permissible sand
Air Temperature : 2 to 45° C
Allowable solids : 3000 PPM (Max)
Sand Content : 50-150 gm/m³
Humidity : 100%

PUMP:

Pump Bowl, Suction Casing : Close grained Cast iron, discharge Casing and non return valve
Impeller : Bronze/ Chrome Steel /Stainless Steel / NorylPPO
Pump Shaft : Stainless Steel

Pump Bowl Bearing : Bronze/ Chrome Steel /Stainless Steel /NorylPPO

No. of Stage : As per required discharge & head

Pump capacity : As defined in BOQ

Head Capacity : As defined in BOQ

Pump Efficiency : As defined in Specification

MOTOR:

Power Rating : As per head & discharge at best efficiency point

Output : As per head & discharge at best efficiency point

Motor Efficiency : As defined in specification

Type : Submersible water filled

Casing -Wearing Ring : Bronze/ Chrome Steel /Stainless Steel /NorylPPO



A handwritten signature in black ink, likely belonging to the Chairman of the Hetauda Water Supply Management Board.

Voltage : **400+ 10%,-15%**

Frequency : **50HZ**

Duty Type : **Continous**

Rotor shaft / Bearing Sleeve for motor : Stainless Steel (Cr.Steel AISI 410H:ASTM A276)

Motor Lower and Upper bearing bushes : Bronze

Motor Thrust bearing ring (Michell Type): Graphite /Carbon with C.I Housing

Motor Casing Component : Stainless Steel tubes

Overall Efficiency : As defined in specification Quality

Submersible pump shall be of ISI,BIS,ISO 9001 or 9002 certified Document must be submitted with tender

**Standar
d**

Documents without these papers will not be entertained what so ever. Additional Specifications of Submersible Pumps than above mentioned.

Water from the bore holes are clean, non-aggressive water with a temperature between 5°C and

30°C without solid and/or fibers articles. However, some of the boreholes (Tube Wells) might contain slight solid materials (mud and/or silt) as well as high content of Ammonium (up to 120 mg/l) and Iron (up to 80 mg/l).

This specification covers technical requirements for the design, engineering and testing of the components of submersible pump sets to be installed in tube wells. This also includes specification of assemblies, viz. pumping plant accessories and electric control panels.

**General
Specification**

Pumps supplied shall be capable of satisfying the performance requirements in the relevant technical specification. However, the offered submersible pump must be energy effective and well perform in its duty. Low maintenance costs, reliability and trouble-free operation will be the prime consideration when selecting pumps.

Pumps shall be quiet in operation and free from vibration. Pump speed shall not exceed 2900 RPM. The pump should have the maximum efficiency at the specified duty point. Approximate power inputs are given in Schedule of Requirements; however, the minimum



efficiency of the pump shall not less than 70%, and should meet the stipulated design discharge and head.

Pumps shall be designed to handle the described liquids and shall run unattended for long periods (15-22 hr/day). A corrosion resistant metal nameplate shall be permanently attached to the pump. Pumps shall have the characteristic of continuously rising head with decreasing capacity from rated capacity to shut-off, unless otherwise specified. Pumps shall have in-built dry-running protection and shall be started by motor control switch panels or electric starters as specified. Pump characteristic curves showing head/discharge, efficiency and power absorbed shall be submitted with the contractor's Tender.

General

The pump set in general shall confirm to IS: 8034 or equivalent British and other International standard. In case of the proposal for Indian Production the pump set shall bear ISI mark. The manufacturer shall be certified as per ISO 9001.

Components of Submersible Pumps

Submersible pump set shall be a compact unit made up of a submersible pump and a submersible motor with shafts connected by a sleeve and operates beneath the surface of water. This maintenance-free pump set is suspended vertically from raising main when installed.

Submersible Pumps

The submersible pumps shall be multistage centrifugal pumps with radial or mixed flow impellers. The casing of the radial flow impeller pumps shall be clamped together by flat steel hook bolts, whereas that of mixed flow impeller pumps by studs. Between the pump and the motor is the suction casing, a non-return valve shall be fitted to the pump discharge.

Submersible Motors

Submersible motors shall be water filled, water lubricated squirrel case type. The axial thrust generated by the pump is absorbed by a thrust bearing fitted at the bottom of the motor. The diaphragm below the thrust bearing compensates the overpressure which arises as a result of the thermal expansion of the water filled, when the temperature of the winding rises.

Bearing

S

The pump shall be provided with radial bearings. The motor has radial as well as axial thrust bearings. All the bearings shall be water lubricated and protected to a large degree against the ingress of sand by suitable structural elements.

Pump Set/Assembly Components

Submersible pump set shall have the following minimum components with the following specification:

1. a) Pump Bowl Assembly
2. b) Suction case with Strainer
3. c) Submersible motor
4. d) Submersible (electric) cable



A handwritten signature in black ink, appearing to read "J. A. J." or a similar variation.

Pump Bowl Assembly

The pump bowl Assembly shall made of close-grained cast iron, free from blowholes, sand holes or other detrimental defects. The bowl unit shall be capable of withstanding a hydraulic pressure equal to twice the pressure at the rated capacity or 1.5 times the shot off head, whichever is greater. The pump shall be equipped with replaceable bearing, whichever provided. The pump shaft shall be made of stainless steel. Impeller may be of enclose or semi open type and shall be properly balanced. Impeller shall be made of bronze or Noryl i.e. modified PPO as per IS: 8034-1984 or equivalent British Standard. Each impeller shall be securely fastened to the shaft. The delivery outlet of the bowl assembly shall comprise of a spring loaded Non-Return valve. In the pump set/assembly, materials having higher grade or better performance may also be considered provided that there is a sufficient reason and documentary proof of the materials in the present operating conditions.

The bowl assembly shall bear a nameplate giving the following information:

a) Manufacturer's name or trade-mark(ifany)

b) Mode

I

c) Serial

No.

d) No. of

stages

e) Head, at specified

point

f) Discharge, as specified point

g) Overall input, Max.

Suction Case with Strainer

The opening of the suction case for the entrance of the liquid shall be of proper size and shape to avoid eddy currents. The suction case shall be fitted with a strainer made of corrosion resistant material. Suitable sand guard shall be provided just above the suction case bearing to prevent the entry of foreign matter into the suction case.

Submersible Motor

Submersible Motor shall confirm IS 9283-1979 or equivalent British Standard and squirrel case induction type suitable for operation on $415\pm10\%$ Volt A.C. with 50 HZ frequency. The motor should be water filled and water lubricated. The thrust bearing design is to be Mitchell type with self-adjusting thrust bearing design is to be Mitchell type with self-adjusting thrust pads resting on individual steel balls to absorb axial thrust under adverse conditions. The thrust bearing shall be of adequate size to withstand the weight of all rotating parts as well as the imposed hydraulic thrust. It shall have sufficient capacity to permit the pump to operate for short periods with discharge valve closed. The starter should be fully rewind able with special PVC insulated winding wire with overhang design to facilitate easy maintenance and repair; the ⁶⁹starter stampings are to be suitably locked both in horizontal and circumferential directions to insure positive locking. The motor shall be protected by means of cable glands; rubber seals etc.



from ingress of borehole water, sand and other foreign matters. The thrust bearing housing shall be provided with a drain plug to empty the pure water filled into the thrust bearing housing/motor. The rotor shaft shall be provided with a breathing attachment like bellows, diaphragm, etc to compensate the volumetric variations due to the change in temperature. The motor (casing, shaft, bolts/nuts etc.) shall be made of corrosion resisting materials or suitably treated materials to resist corrosion under normal conditions. The motor should have at least 10% margin at duty point as well as should not get overloaded in the entire range of operation. The motor shall have following information.

1. a) Name of manufacturer
2. b) Motor rating (KW or HP)
3. c) Nominal speed
4. d) Rated current (A)
5. e) Rate Voltage (V)
6. f) Frequency (Hz)
7. g) Connection system
8. h) Type of duty (continuous)
9. i) Materials of casing, shaft, bolts/nuts

There shall be an indication to identify the motor with its pump. A suitable Coupling arrangement shall be provided to couple the pump set directly, which shall be capable of transmitting the total torque of the unit regardless of direction of the rotation.



[Signature]

Technical Specifications for Submersible Pump sets	
S.No	Motor Specifications:
<u>1</u>	<u>IS std for Submersible Motor</u> <u>IS 9283-1995(latest revision if any)</u>
<u>2</u>	<u>Motor Rating (KW/HP)</u>
<u>3</u>	<u>Operating Voltage (Volt)</u> <u>50 HZ +3%,-3% /415 volt +10%,-15% volt</u>
<u>4</u>	<u>Starting method</u> <u>Star delta</u>
<u>5</u>	<u>Power Supply</u> <u>3 Phase AC Supply</u>
<u>6</u>	<u>Synchronous speed</u> <u>2900 rpm</u>
<u>7</u>	<u>Stator body</u> <u>Stainless steel</u>
<u>8</u>	<u>Stamping</u> <u>Cold rolled non grain oriented low loss electrical</u> <u>Silicon steel grade M45</u> <u>OR equivalent IS grade</u>
<u>9</u>	<u>Winding Type/ Wire</u> <u>Wet Type / PVC wire</u>
<u>10</u>	<u>No of Thrust bearing segment</u> <u>Should be 5 nos</u>
<u>11</u>	<u>Thrust bearing segment</u> <u>MOC</u> <u>ASTM A743 Gr.CA-40A</u>
<u>12</u>	<u>Thrust bearing dia</u> <u>Min.96mm</u>
<u>13</u>	<u>Thrust bearing plate</u> <u>Cr.steel +Carbon</u>
<u>14</u>	<u>Rotor Shaft</u> <u>ASTM A276 Type 410 (EN Shaft with SS sleeve is not acceptable)</u>
<u>15</u>	<u>Redial bearing bush</u> <u>IS318 Gr.LTB-4</u>
<u>16</u>	<u>No of bearing bush</u> <u>At least 2 nos-Up side &2/1 lower side</u>
<u>17</u>	<u>Thrust bearing & motor adoptor</u> <u>CI IS 210 Gr.FG 200</u>
<u>18</u>	<u>Stud NUT</u> <u>Stainless steel</u>
<u>19</u>	<u>Diaphragm</u> <u>EPDM</u>
<u>20</u>	<u>Max Permissible Temp</u> <u>35 Centigrade (Ambient: 45 Centigrade)</u>
PUMPS Specifications:	
<u>21</u>	<u>IS std for Submersible Motor</u> <u>IS 8034-2002(latest revision if any)</u>
<u>22</u>	<u>Stage casing</u> <u>Close grained cast iron conforming to Gr.FG200 of IS:210</u>
<u>23</u>	<u>Suction casing with bush bearing</u> <u>CI IS 210 Gr.210 FG 200</u>
<u>24</u>	<u>Bearing Speed</u> <u>2900rpm</u>
<u>25</u>	<u>Max Permissible Temp.</u> <u>35 Centigrade (Ambient:45 Centigrade)</u>
<u>26</u>	<u>Impeller</u> <u>12% Chrome Steel IS 3444 Gr.11/NorylPpo(GFN2)</u>
<u>27</u>	<u>Pumps Shaft</u> <u>ASTM A 276 Type 410</u>
<u>28</u>	<u>Coupling Sleeve</u> <u>ASTM A 276 Type 410</u>
<u>29</u>	<u>Strainer</u> <u>SS</u>



**ADVANTAGES OF OUR REQUIREMENT OF SUBMERSIBLE PUMPSET WITH
GENERAL OTHER ISO-9001 COMPANY WITH PRODUCTS HAVING FOLLOWING
ADVANTAGES**

<u>S.N</u>	<u>PART NAME</u>	<u>REQUIRED SUBMERSIBLE PUMPSETS</u>	<u>OTHER MAKES</u>	
<u>1</u>	<u>ROTOR</u>	<u>Rotor shaft is 13% Chrome Steel duly heat treated.</u>	<u>Rotor Shaft is carbon steel</u>	<u>1.Better Strength and rigidity</u> <u>2.Better Corrosion resistance.</u>
	<u>ROTOR</u>	<u>Rotor stampings is cold rolled material high grade silicon steel</u>	<u>Rotor stamping is hot rolled material</u>	<u>1.Better insulation between stampings.</u>
	<u>ROTOR</u>	<u>Balancing Rings in Bronze</u>	<u>Balancing Rings in Cast Iron</u>	<u>Better Corrosion resistance.</u>
<u>2</u>	<u>Stator</u>	<u>Stator Stampings is cold rolled material- High grade silicon steel</u>	<u>Stator stampings is hot rolled material</u>	<u>1.Better insulation between stampings.</u> <u>2.Lower core loss.</u>
	<u>Stator</u>	<u>Pressure Ring in Mild steel (welding Execution)</u>	<u>Pressure ring in cast</u>	<u>Better Strength</u>
<u>3</u>	<u>Thrust Bearing</u>	<u>Bearing combination Carbon Vs Chrome steel</u>	<u>Bearing combination Bronze Ferrasbestos</u>	<u>1.Better surface finish of contact faces.</u> <u>2.Better thrust carrying capacity.</u>
<u>4</u>	<u>Bearing Housing</u>	<u>Bearing Housing with Epoxy Coat from inside</u>	<u>Bearing House with only Premier coat from inside</u>	<u>Excellent corrosion resistance</u>
<u>5</u>	<u>Voltage Fluctuation</u>	<u>Plus 10% to minus 15%</u>	<u>Plus 10% to minus 10%</u>	<u>With stand better voltage fluctuation.</u>



PUMP

1	Nut Bolt Clamp	SS	MS	Better Strength and Corrosion resistance.
2	Suction Stainer	SS	Brass	Better Corrosion resistance

Compliance Table

Specification required		Compliances by Bidders	Reference Document(Specify Document)
Liquid Handled	Clear water/ permissible sand		
Air Temperature	2 to 45°C		
Allowable solids	3000 PPm(MAX)		
Sand Content	50-150 gm/m ³		
Humidity	100%		

PUMP

Pump bowl, suction casing	Close grained cast iron, discharge, casing and non return valve		
Impeller	Bronze/Chrome Steel/Stainless Steel/NorylPPo		
Pump Shaft	Stainless Steel		
Casing-Wearing Ring	Bronze/Chrome Steel/Stainless Steel/NorylPPo		
No.Of Stage	As Per required discharge & head		
Pump Capacity	As defined in BOQ		
Head Range	As defined in BOQ		
Pump Efficiency	As defined in specification		
MOTOR			
Power Rating	As per head & discharge at best efficiency point		
Output	As per head & discharge at best efficiency point		
Motor Efficiency	As defined in specification		
Type	Submersible water filled		
Voltage	400+ 10%,-15%		
Frequency	50HZ		
Duty Type	Continuous	69	
Rotor shaft/Bearing	Stainless steel (Cr.St)		



[Signature]

Sleeve for motor	410H:ASTM A276)		
Motor Lower and upper bearing bushes	Bronze		
Motor Thrust bearing ring (Michell Type)	Graphite /Carbon with C.I Housing		
Motor Casing Component	Stainless steel tubes Overall		
Efficiency	As defined in Specification quality		
	Submersible pump shall be of ISI,BIS,ISO 9001 or 9002 certified document must be submitted with tender		
Standard	Documents without these papers will not be entertained what so ever.		

MOTOR Specifications

IS std for Submersible motor	IS 9283-1995 (latest revision if any)		
Motor Rating(KW/HP)	50HZ +3%,-3%/415		
Operating Voltage (Volt)	Volt +10%,-15%volt		
Starting method	Star delta		
Power Supply	3 phase AC supply		
Synchronous Speed	2900 rpm		
Stator body	Stainless steel cold rolled non grain oriented low loss		
Stamping	Electrical silicon steelgrade M45 OR Equivalent IS Grade		
Winding Type/Wire	Wet Type/PVC wire		
No of Thrust bearing segment	Should be 5 nos		
Thrust bearing segment MOC	ASTM A743 Gr.CA-40A		
Thrust bearing dia	Min.96mm		
Thrust bearing plate	Cr.steel + Carbon		
Rotor Shaft	ASTM A276 Type 410(EN shaft with SS sleeve is not acceptable.)		
Redial bearing bush	IS318 Gr.LTB-4	69	
No. of bearing bush	At least 2 nos-UP side &		



[Signature]

Thrust bearing & motor	2/1 lower side		
Adaptor	CI IS 210 Gr.Fg 200		
Stud NUT	Stainless steel		
Diaphragm	EPDM		
Max. Permissible Temp.	35 Centigrade(Ambient:45 Centigrade)		

Pumps Specifications

IS std for Submersible MOrt	IS 8034-2002 (latest revision if any)		
Stage casing	Close grained cast iron conforming to Gr.FG200 of IS:210		
Suction casing with bush bearing	CI IS 210 Gr.210 FG200		
speed	2900 rpm		
Max Permissible Temp.	35 Centigrade (Ambient: 45 Centigrade)		
Impeller	12% Chrome Steel IS 3444 Gr.11/NorylPpo(GFN2)		
Pumps Shaft	ASTM A 276 Type 410		
Coupling Sleeve	ASTM A 276 Type 410		
Strainer	SS		



A handwritten signature in black ink, appearing to read "J. P. J." or a similar variation.

5. Drawings

The purpose of drawings is to specify locations, dimensions, materials to be used, stages of manufacturing, and other characteristics of the Goods and Related Services. The Purchaser should prepare such drawings, as needed, and include them in the Procurement Document. Such drawings, as part of the SR, are Contract documents and, therefore, shall be part of the Contract. Similarly, the Purchaser may request the Supplier to provide drawings either with its Bid or for approval during Contract execution.

It is essential that the Purchaser prepares a **List of Drawings** showing all drawings it supplied and issued as part of the Procurement Document.



Section VI. General Conditions of Contract

Table of Clauses

1. Definitions	58
2. Contract Documents	59
3. Fraud and Corruption	59
4. Interpretation	60
5. Language	61
6. Joint Venture, Consortium or Association	61
7. Notices	62
8. Governing Law	62
9. Settlement of Disputes	62
10. Scope of Supply	62
11. Delivery	62
12. Supplier's Responsibilities	62
13. Purchaser's Responsibilities	63
14. Contract Price	63
15. Terms of Payment	63
16. Taxes and Duties	63
17. Performance Security	63
18. Copyright	64
19. Confidential Information	64
20. Subcontracting	65
21. Specifications and Standards	65
22. Packing and Documents	66
23. Insurance	66
24. Transportation	66
25. Inspections and Tests	66
26. Liquidated Damages	68
27. Warranty	68
28. Patent Indemnity	69
29. Limitation of Liability	70
30. Change in Laws and Regulations	70
31. Force Majeure	70
32. Change Orders and Contract Amendments	71
33. Extensions of Time	72
34. Termination	72
35. Assignment	74



Section VI. General Conditions of Contract

1. Definitions

1.1. The following words and expressions shall have the meanings hereby assigned to them:

- (a) “Contract” means the Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.
- (b) “Contract Documents” means the documents listed in the Agreement, including any amendments thereto.
- (c) “Contract Price” means the price payable to the Supplier as specified in the Agreement, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the Contract.
- (d) “Day” means calendar day.
- (e) “Delivery” means the transfer of the Goods from the Supplier to the Purchaser in accordance with the terms and conditions set forth in the Contract.
- (f) “Completion” means the fulfillment of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract.
- (g) “GCC” means the General Conditions of Contract.
- (h) “Goods” means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.
- (i) “Purchaser’s Country” is the country specified in the Special Conditions of Contract (SCC).
- (j) “Purchaser” means the entity purchasing the Goods and Related Services, as specified in the SCC.
- (k) “Related Services” means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other similar obligations of the Supplier under the Contract.
- (l) “SCC” means the Special Conditions of Contract.
- (m) “Subcontractor” means any natural person, private or government entity, or a combination of the above, including its legal successors or permitted assigns, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.
- (n) “Supplier” ⁶⁹ means the natural person, private or government entity, or a combination of the above, whose bid to



perform the Contract has been accepted by the Purchaser and is named as such in the Agreement, and includes the legal successors or permitted assigns of the Supplier.

- (o) “GoN” means the Government of Nepal.
- (p) “The Site,” where applicable, means the place named in the SCC.

2. Contract Documents

2.3 Subject to the order of precedence set forth in the Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory.

3. Fraud and Corruption

3.1 If the Purchaser determines that the Supplier has engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for or in executing the Contract, then the Purchaser may, after giving 14 days notice to the Supplier terminate the Supplier's employment under the Contract and the provisions of GCC Clause 34.1 shall apply.

For the purposes of this Sub-Clause:

- (i) “corrupt practice” is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
- (ii) “fraudulent practice”¹ is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
- (iii) “collusive practice”² is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;
- (iv) “coercive practice”³ is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
- (v) “obstructive practice” is
 - (aa) deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a GoN/DP investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or

(bb) acts intended to materially impede the exercise of the GoN/DP’s inspection and audit rights provided for under ITB Clause 3.5 and GCC Clause 25.

3.2 Without prejudice to any other rights of the Purchaser under this Contract, GoN may blacklist a Bidder/Supplier for its conduct for a period of one (1) to three (3) years on the following

¹ a “party” refers to a public official; the terms “benefit” and “obligation” relate to the procurement process or contract execution; and the “act or omission” is intended to influence the procurement process or contract execution.

² “parties” refers to participants in the procurement process (including public officials) attempting to establish bid prices at artificial, non competitive levels.⁶⁹

³ a “party” refers to a participant in the procurement process or contract execution.



A handwritten signature in black ink, likely belonging to the chairperson of the board.

grounds and seriousness of the act committed by the bidder:

- (a) if it is established that the Supplier committed acts specified in ITB 3.2,
- (b) if it is established later that the Bidder has committed substantial defect in implementation of the contract or has not substantially fulfilled its obligations under the contract or the completed work is not of the specified quality as per the contract.

4. Interpretation

4.1 If the context so requires it, singular means plural and vice versa.

4.2 Entire Agreement

The Contract constitutes the entire agreement between the Purchaser and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of parties with respect thereto made prior to the date of Contract.

4.3 Amendment

No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.

4.4 Nonwaiver

- (a) Subject to GCC Sub-Clause 4.5(b) below, no relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party to the other shall prejudice, affect, or restrict the rights of that party under the Contract, neither shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of Contract.
- (b) Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, dated, and signed by an authorized representative of the party granting such waiver, and must specify the right and the extent to which it is being waived.

4.5 Severability

If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.

5. Language

5.1 The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Purchaser, shall be written in the language specified in the SCC. Supporting documents and printed literature that are part of the Contract may be⁹ in another language provided they are accompanied by an accurate translation of the relevant passages



A handwritten signature in black ink, likely belonging to the Chairperson of the Board.

in the language specified in the SCC, in which case, for purposes of interpretation of the Contract, this translation shall govern.

5.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.

6. Joint Venture, Consortium or Association

6.1 If the Supplier is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Purchaser for the fulfillment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, or association. A bidder can submit only one bid either as a partner of the joint venture or individually. The composition or the constitution of the joint venture, consortium, or association shall not be altered without the prior consent of the Purchaser.

6.2 **The contractor shall not handover the responsibility of the contract to any one member or some members of Joint Venture or any other parties, not involved in the contract.**

7. Notices

7.1 Any Notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the SCC. The term "in writing" means communicated in written form with proof of receipt.

7.2 A Notice shall be effective when delivered or on the Notice's effective date, whichever is later.

8. Governing Law

8.1 The Contract shall be governed by and interpreted in accordance with the laws of Nepal.

9. Settlement of Disputes

9.1 The Purchaser and the Supplier shall make every effort to settle amicably by direct negotiation any disagreement or dispute arising between them under or in connection with the Contract.

9.2 Any dispute between the Parties as to matters arising pursuant to this Contract which cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement may be referred to Arbitration within 30 days after the expiration of amicable settlement period as specified in SCC.

10. Scope of Supply

10.1 Subject to the SCC, the Goods and Related Services to be supplied shall be as specified in Section V, Schedule of Requirements.

10.2 Unless otherwise stipulated in the Contract, the Scope of Supply shall include all such items not specifically mentioned in the Contract but that can be reasonably inferred from the Contract as being required for attaining Delivery and Completion of the Goods and Related Services as if such items were expressly mentioned in the Contract.



A handwritten signature in black ink, likely belonging to the Chair of the Hetauda Water Supply Management Board.

11. Delivery	11.1 Subject to GCC Sub-Clause 31.1, the Delivery of the Goods and Completion of the Related Services shall be in accordance with the Delivery and Completion Schedule specified in the Section V, Schedule of Requirements. The details of documents to be furnished by the Supplier are specified in the SCC.
12. Supplier's Responsibilities	12.1 The Supplier shall supply all the Goods and Related Services included in the Scope of Supply in accordance with GCC Clause 10, and the Delivery and Completion Schedule, as per GCC Clause 11.
13. Purchaser's Responsibilities	13.1 Whenever the supply of Goods and Related Services requires that the Supplier obtain permits, approvals, and import and other licenses from public authorities in Nepal, the Purchaser shall, if so required by the Supplier, make its best effort to assist the Supplier in complying with such requirements in a timely and expeditious manner. 13.2 The Purchaser shall pay all costs involved in the performance of its responsibilities, in accordance with GCC Sub-Clause 13.1.
14. Contract Price	14.1 The Contract Price shall be as specified in the Agreement subject to any additions and adjustments thereto, or deductions there from, as may be made pursuant to the Contract. 14.2 Prices charged by the Supplier for the Goods delivered and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in the SCC.
15. Terms of Payment	15.1 The Contract Price shall be paid in Nepalese Currency. 15.2 The Supplier's request for payment shall be made to the Purchaser in writing, accompanied by invoices describing, as appropriate, the Goods delivered and Related Services performed, and by the documents submitted pursuant to GCC Clause 11 and upon fulfillment of all the obligations stipulated in the Contract. 15.3 Payments shall be made promptly by the Purchaser, no later than thirty (30) days after submission of an invoice or request for payment by the Supplier, and the Purchaser has accepted it.
16. Taxes and Duties	16.1 For goods supplied, the Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser
17. Performance Security	17.1 The Supplier shall, within fifteen (15) days of the receipt of notification of Contract award, provide a Performance Security for the due performance of the Contract in the amounts and currencies specified in the SCC. 17.2 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the



A handwritten signature in black ink, likely belonging to the chairperson of the board.

Supplier's failure to complete its obligations under the Contract.

- 17.3 The Performance Security shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Purchaser, and shall be in one of the forms stipulated by the Purchaser in the SCC, or in another form acceptable to the Purchaser.
- 17.4 The Performance Security shall be discharged by the Purchaser and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in the SCC.

18. Copyright

- 18.1 The copyright in all drawings, documents, and other materials containing data and information furnished to the Purchaser by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party.

19. Confidential Information

- 19.1 The Purchaser and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier under GCC Clause 19.
- 19.2 The Purchaser shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the Contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Purchaser for any purpose other than the design, procurement, or other work and services required for the performance of the Contract.
- 19.3 The obligation of a party under GCC Sub-Clauses 19.1 and 19.2 above, however, shall not apply to information that:
 - (a) the Purchaser or Supplier need to share with the Donor for Donor funded project or other institutions participating in the financing of the Contract;
 - (b) now or hereafter enters the public domain through no fault of that party;



A handwritten signature in black ink, likely belonging to the chairperson of the board.

- (c) can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party; or
- (d) otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.

19.4 The above provisions of GCC Clause 19 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.

19.5 The provisions of GCC Clause 19 shall survive completion or termination, for whatever reason, of the Contract.

20. Subcontracting

- 20.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the Bid. Subcontracting shall in no event relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.
- 20.2 Subcontracts shall comply with the provisions of GCC Clauses 3.

21. Specifications and Standards

- 21.1 Technical Specifications and Drawings
 - (a) The Supplier shall ensure that the Goods and Related Services comply with the technical specifications and other provisions of the Contract.
 - (b) The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.
- (c) The Goods and Related Services supplied under this Contract shall conform to the standards mentioned in Section V, Schedule of Requirements and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the country of origin of the Goods.

21.2 Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Section V, Schedule of Requirements Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with GCC Clause 32.

22. Packing and

- 22.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit⁶⁹



A handwritten signature in black ink, likely belonging to the Chairman of the Hetauda Water Supply Management Board.

Documents

to their final destination, as indicated in the Contract. During transit, the packing shall be sufficient to withstand, without limitation, rough handling and exposure to extreme temperatures, salt and precipitation, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the final destination of the Goods and the absence of heavy handling facilities at all points in transit.

- 22.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in the SCC, and in any other instructions ordered by the Purchaser.
- 23.1 Unless otherwise specified in the SCC, the Goods supplied under the Contract shall be fully insured, in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery, in the manner specified in the SCC.
- 24.1 Unless otherwise specified in the SCC, obligations for transportation of the Goods shall be in accordance with the Incoterms specified in Sections V, Schedule of Requirements.
- 25.1 The Supplier shall at its own expense and at no cost to the Purchaser carry out all such tests and/or inspections of the Goods and Related Services as are specified in Sections V, Schedule of Requirements.
- 25.2 The inspections and tests may be conducted on the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the final destination of the Goods, or in another place in Nepal as specified in the SCC. Subject to GCC Sub-Clause 25.3, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.
- 25.3 The Purchaser or its designated representative shall be entitled to attend the tests and/or inspections referred to in GCC Sub-Clause 25.2, provided that the Purchaser bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
- 25.4 Whenever the Supplier is ready to carry out any such test and inspection, it shall give a reasonable advance notice, including the place and time, to the Purchaser. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Purchaser or its designated representative to attend the test and/or inspection.
- 25.5 The Purchaser may require the Supplier to carry out any test



and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications, codes and standards under the Contract, provided that the Supplier's reasonable costs and expenses incurred in the carrying out of such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impede the progress of manufacturing and/or the Supplier's performance of its other obligations under the Contract, due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.

- 25.6 The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.
- 25.7 The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser, upon giving a notice pursuant to GCC Sub-Clause 25.4.
- 25.8 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any report pursuant to GCC Sub-Clause 25.6, shall release the Supplier from any warranties or other obligations under the Contract.

26. Liquidated Damages

- 26.1 Except as provided under GCC Clause 31, if the Supplier fails to deliver any or all of the Goods or perform the Related Services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in the SCC of the Contract Price for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in the SCC. Once the maximum is reached, the Purchaser may terminate the Contract pursuant to GCC Clause 34.

27. Warranty

- 27.1 The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.
- 27.2 Subject to GCC Sub-Clause 21.1, the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, ⁶⁹ under normal use in the conditions prevailing in Nepal.
- 27.3 Unless otherwise specified in the SCC, the warranty shall



A handwritten signature in black ink, likely belonging to the chairperson of the board.

remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the SCC.

- 27.4 The Purchaser shall give Notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects.
- 27.5 Upon receipt of such Notice, the Supplier shall, within the period specified in the SCC, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser.
- 27.6 If having been notified, the Supplier fails to remedy the defect within the period specified in the SCC, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

28. Patent Indemnity

- 28.1 The Supplier shall, subject to the Purchaser's compliance with GCC Sub-Clause 28.2, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:
 - (a) the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and
 - (b) the sale in any country of the products produced by the Goods.

Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.

- 28.2 If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to in GCC Sub-Clause 28.1, the Purchaser shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.

- 28.3 If the Supplier fails to notify the Purchaser within thirty (30)



days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.

28.4 The Purchaser shall, at the Supplier's request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in so doing.

28.5 The Purchaser shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.

29. Limitation of Liability

29.1 Except in cases of gross negligence or willful misconduct :

- (a) neither party shall be liable to the other party for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser; and
- (b) the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort, or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the Supplier to indemnify the Purchaser with respect to patent infringement.

30. Change in Laws and Regulations

30.1 Unless otherwise specified in the Contract, if after the date of the Invitation for Bids, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in Nepal where the Site is located (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable, in accordance with



A handwritten signature in black ink, likely belonging to the representative of the Hetauda Water Supply Management Board.

GCC Clause 14.

31. Force Majeure

- 31.1 The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 31.2 For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 31.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

32. Change Orders and Contract Amendments

- 32.1 The Purchaser may at any time order the Supplier through Notice in accordance GCC Clause 7, to make changes within the general scope of the Contract in any one or more of the following:
 - (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;
 - (b) the method of shipment or packing;
 - (c) the place of delivery; and
 - (d) the Related Services to be provided by the Supplier.
- 32.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery and Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Purchaser's change order.

- 32.3 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

33. Extensions of

- 33.1 If at any time during performance of the Contract, the Supplier or its Subcontractors should encounter conditions impeding



A handwritten signature in black ink, likely belonging to the chairperson of the board.

Time

timely delivery of the Goods or completion of Related Services pursuant to GCC Clause 11, the Supplier shall promptly, and **at least twenty one (21) days** before the expiry of procurement contract, notify the Purchaser in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

33.2 Except in case of Force Majeure, as provided under GCC Clause 31, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 26, unless an extension of time is agreed upon, pursuant to GCC Sub-Clause 34.1.

34. Termination

34.1 Termination for Default

- (a) The Purchaser, without prejudice to any other remedy for breach of Contract, by Notice of default sent to the Supplier, may terminate the Contract in whole or in part:
 - (i) if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 33; or
 - (ii) if the Supplier fails to perform any other obligation under the Contract.
 - (iii) The supplier uses the advance payment for matters other than the contractual obligations.
 - (iv) The purchaser may terminate the contract at any time in the following condition incase contract is terminated.supplier shall obliged to pay whole amount of remaining work or supply or fulfill the any Supplier obligation.
 - (a) does not commence the work as per the contract,
 - (b) abandons the contract with out completing,
 - (c) fails to achieve progress as per the contract.
- (b) In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 34.1(a), the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.



A handwritten signature in black ink, likely belonging to the Chair of the Hetauda Water Supply Management Board.

- (c) if the Supplier, in the judgment of the Purchaser has engaged in corrupt, fraudulent, collusive, coercive or obstructive practices, as defined in GCC Clause 3, in competing for or in executing the Contract.

34.2 Termination for Insolvency

The Purchaser may at any time terminate the Contract by giving Notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser.

34.3 Termination for Convenience

- (a) The Purchaser, by written Notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The Notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- (b) The Goods that are complete and ready for shipment within seven (7) days after the Supplier's receipt of the Notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:
 - (i) To have any portion completed and delivered at the Contract terms and prices; and/or
 - (ii) To cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier.

35. Assignment

35.1 Neither the Purchaser nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.



A handwritten signature in black ink, likely belonging to the chairperson of the board.

Section VII. Special Conditions of Contract

The following Special Conditions of Contract (SCC) shall supplement the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

GCC 1.1(i)	The Purchaser's country is: Nepal
GCC 1.1(j)	The Purchaser is: Hetauda Water Supply Management Board
GCC 1.1 (p)	The Site is: Hetauda Water Supply Management Board Office, Hetauda-02, Harikunja Road, Makawanpur
GCC 5.1	The language shall be: English/Nepali
GCC 7.1	<p>For notices, the Purchaser's address shall be: Hetauda Water Supply Management Board Office, Hetauda-02, Harikunja Road, Makawanpur</p> <p>Name and Address of the Purchaser:</p> <p>Telephone number: 057-523708</p> <p>Facsimile number:</p> <p>e-mail Address:hwsmbboard@gmail.com</p>
	<p>For notices, the Suppliers's address shall be: [insert full name and address of Suppliers including telephone number, facsimile number and electronic mail address (if applicable)]</p> <p>Name and Address of the Supplier:</p> <p>Telephone number:</p> <p>Facsimile number:</p> <p>e-mail Address:</p>
GCC 9.2	In case of arbitration, the arbitration shall be conducted in accordance with the arbitration procedures published by the Nepal Council of Arbitration (NEPCA) .
GCC 10.1	The Scope of Supply shall be defined in: "Section V, Schedule of Requirements"
GCC 11.1	<p>Upon delivery of the Goods to the transporter, the Supplier shall notify the Purchaser and send the following documents to the Purchaser:</p> <ul style="list-style-type: none">a) Copies of the Supplier's invoice showing the description of the Goods, quantity, unit price, and total amount;b) Copy of packing list identifying the contents of each package;c) Delivery note, railway receipt, or truck receipt;d) Manufacturer's or Supplier's warranty certificate;e) Certificate of origin; andf) Inspection certificate issued by the nominated inspection agency, and the Supplier's factory inspection report;



	<p>The Purchaser shall receive the above documents before the arrival of the Goods and, if not received, the Supplier will be responsible for any consequent expenses.</p> <p>[Note: The above requirements should be reviewed on a case-by-case basis, with amendments being made as necessary]</p>
GCC 14.2	The price Adjustment :Not available
GCC 15.1	<p>The terms of payment to be made to the Supplier under the contract shall be as follows:</p> <p>1. The payment shall be made: (a) Through accounts Unit of the Purchaser(HWSMB)</p>
GCC 15.1	<p>2. Payments shall be made in Nepalese Rupees in the following manner:</p> <p>On Delivery and acceptance: One Hundred (100) percent. of the Contract Price of the Goods and related services delivered shall be paid within thirty (30) days of receipt of the Goods and related services and upon submission of a claim supported by the documents specified in GCC 11.1.</p>
GCC 17.1	<p>The Supplier shall provide a Performance Security as follows:</p> <ul style="list-style-type: none">I. If bid price of the bidder selected for acceptance is up to 15 (fifteen) percent less than the approved cost estimate, the performance security amount shall be 5 (five) percent of the bid price.II. For the bid price of the bidder selected for acceptance is more than 15 (fifteen) percent below of the cost estimate, the performance security amount shall be determined as follows: <p>Performance Security Amount = [(0.85 x Cost Estimate – Bid Price) x 0.5] + 5% of Bid Price.</p> <p>The Bid Price and Cost Estimate shall be inclusive of Value Added Tax.</p> <p>The amount of the Performance Security shall be in Nepalese Rupees, and shall be valid for the period of 120 days.</p> <p>The performance security shall be forfeited, in case the Supplier fails to complete the contractual obligation and rectify the defects within warranty period.</p>
GCC 17.3	<p>The types of acceptable Performance Securities are: A bank guarantee issued by "A" Class Commercial Bank eligible to issue Bank Guarantee as per prevailing Law located in Nepal.</p>
GCC 17.4	Discharge of the Performance Security shall take place: <i>in accordance with GCC Sub-Clause 17.4;</i>



GCC 24.1	<p>Obligations for transportation of the Goods shall be in accordance with:</p> <p><i>The supplier is required under the contract to transport the Goods to a specified place of final destination, defined as the project site, transport to such place of destination including insurance and storage, as shall be specified in the contract, shall be arranged by the supplier, and related costs shall be included in the contract price.</i></p>
GCC 25.2	<p>Tests and Inspections specified in Section V, Schedule of Requirements, shall be carried out at the following times or milestones, and places: [Depending on the type of Goods to be procured, there may be a need to provide for special inspections and/or tests to be carried out. In particular, this will be the case when the Goods are designed specifically for the purpose of the Project in question or where due to the nature of the Goods, there is a need to ensure compliance with certain technical specifications and requirements at an early stage. If there is a need for such special inspections and/or tests, the SSC should mention specific testing methods and the timing or milestones and places where the tests and/or inspections are to be carried out. For example insert for each test:</p> <p>Goods: _____</p> <p>Type of Test: _____</p> <p>Time or Milestone: _____</p> <p>Place: _____</p> <p>Address: _____</p> <p>Country: _____</p>
GCC 26.1	<p>The applicable rate of liquidated damages shall be <u>0.05 percent of the Contract Price per day.</u></p>
GCC 26.1	<p>The maximum amount of liquidated damages shall be: <i>ten (10) percent of the Contract Price.</i></p> <p>The contract shall be terminated, if liquidated damages exceeds 10 percent of the Contract Price and blacklisting process shall be initiated for the Supplier's failure to complete the contractual obligations.</p>
GCC 27.3	<p>The period of validity of the Warranty shall be: One year After the Delivery of Goods.</p>
GCC 27.5	<p>The Supplier shall correct any defects covered by the Warranty within 90 Days of being notified by the Purchaser of the occurrence of such defects</p>



Section VIII. Contract Forms

Table of Forms

Letter of Intent	83
Letter of Acceptance.....	84
Agreement Form	85
Performance Security	86
Advance Payment Security	87



A handwritten signature in black ink, appearing to read "J. K. J." or a similar variation.

Letter of Intent

[on letterhead paper of the Purchaser]

..... date

Notes on Letter of Intent

The issuance of Letter of Intent is the information of the selection of the bid of the successful bidder by the Purchaser and for providing information to other unsuccessful bidders who participated in the bid as regards to the outcome of the procurement process. This standard form of Letter of Intent to Award should be filled in and sent to the successful Bidder only after evaluation and selection of substantially responsible lowest evaluated bid.

To: *name and address of the Supplier*

Subject: *Issuance of letter of intent to award the contract*

This is to notify you that, it is our intention to award the contract for execution of the *name of the contract and identification number, as given in the Contract Data/SCC* to you as your bid price *amount in figures and words in Nepalese Rupees* as corrected and modified in accordance with the Instructions to Bidders is hereby selected as substantially responsive lowest evaluated bid.

Authorized Signature:

Name:

Title:

CC:

[Insert name and address of all other Bidders, who submitted the bid]



A handwritten signature in black ink, likely belonging to the Purchaser, is placed here.

Letter of Acceptance

[on letterhead paper of the Purchaser]

..... date

To: *name and address of the Supplier*

Subject: Notification of Award

This is to notify that your Bid dated date for execution of the *name of the contract and identification number, as given in the Contract Data/SCC* for the Contract price of Nepalese Rupees *[insert amount in figures and words in Nepalese Rupees]*, as corrected in accordance with the Instructions to Bidders is hereby accepted in accordance with the Instruction to Bidders.

You are hereby instructed to contract this office to sign the formal contract agreement within 15 days. As per the Conditions of Contract, you are also required to submit Performance Security, as specified in SCC, consisting of a Bank Guarantee in the format included in Section VIII (Contract Forms) of the Bidding Document.

The amount of performance security shall be NRs.....[Insert amount] and validity period of performance security shall be[insert validity period].

The Purchaser shall forfeit the bid security, in case you fail to furnish the Performance Security and to sign the contract within specified period.

Authorized Signature:

Name and Title of Signatory:



A handwritten signature in black ink, appearing to be 'G. K. J.' or a similar name.

Agreement Form

THIS AGREEMENT made on the [insert number] day of [insert month], [insert year], between [insert complete name of Purchaser] of [insert complete address of Purchaser] (hereinafter "the Purchaser"), of the one part, and [insert complete name of Supplier] of [insert complete address of Supplier] (hereinafter "the Supplier"), of the other part:

WHEREAS the Purchaser invited Bids for certain Goods and Related Services, viz., [insert brief description of the Goods and Related Services] and has accepted a Bid by the Supplier for the supply of those Goods and Related Services in the sum of NRs[insert amount of contract price in words and figures including taxes] (hereinafter "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Purchaser's Notification to the Supplier of Award of Contract;
 - (b) the Bid Submission Form and the Price Schedules submitted by the Supplier;
 - (c) the Special Conditions of Contract;
 - (d) the General Conditions of Contract;
 - (e) the Schedule of Requirements; and
 - (f) *[indicate any other documents required as appropriate]*

This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

3. In consideration of the payments to be made by the Purchaser to the Supplier as indicated in this Agreement, the Supplier hereby covenants with the Purchaser to provide the Goods and Related Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Related Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of "Nepal" on the day, month, and year indicated above.

Signed by [insert authorized signature for the Purchaser] (for the Purchaser)

Signed by [insert authorized signature for the Supplier] (for the Supplier)



A handwritten signature in black ink, likely belonging to the Guarantor, is placed here.

Performance Security

[insert complete name and number of Contract]

To: *[insert complete name of Purchaser]*

WHEREAS *[insert complete name of Supplier]* (hereinafter "the Supplier") has received the notification of award for the execution of *[insert identification number and name of contract]* (hereinafter "the Contract").

AND WHEREAS it has been stipulated by you in the aforementioned Contract that the Supplier shall furnish you with a security *[insert type of security]* issued by a reputable guarantor for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS the undersigned *[insert complete name of Guarantor]*, legally domiciled in *[insert complete address of Guarantor]*, (hereinafter the "Guarantor"), have agreed to give the Supplier a security:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[insert currency and amount of guarantee in words and figures]* and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract, without cavil or argument, any sum or sums within the limits of *[insert currency and amount of guarantee in words and figures]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This security is valid until the *[insert day, month, year]*.

Name: *[insert complete name of person signing the Security]*

In the capacity of: *[insert legal capacity of person signing the Security]*

Signed: *[insert signature of person whose name and capacity are shown above]*

Duly authorized to sign the security for and on behalf of: *[insert seal and complete name of Guarantor]*

Date: *[insert date of signing]*



Advance Payment Security

[insert complete name and number of Contract]

To: *[insert complete name of Purchaser]*

In accordance with the payment provision included in the Contract, in relation to advance payments, *[insert complete name of Supplier]* (hereinafter called “the Supplier”) shall deposit with the Purchaser a security consisting of *[indicate type of security]*, to guarantee its proper and faithful performance of the obligations imposed by said Clause of the Contract, in the amount of *[insert currency and amount of guarantee in words and figures]*.

We, the undersigned *[insert complete name of Guarantor]*, legally domiciled in *[insert full address of Guarantor]* (hereinafter “the Guarantor”), as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Purchaser on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[insert currency and amount of guarantee in words and figures]*.

This security shall remain valid and in full effect from the date of the advance payment being received by the Supplier under the Contract until *[(insert day, month, year) Contract completion date may be a basis for this date]*.

Name: *[insert complete name of person signing the Security]*

In the capacity of: *[insert legal capacity of person signing the Security]*

Signed: *[insert signature of person whose name and capacity are shown above]*

Duly authorized to sign the security for and on behalf of: *[insert seal and complete name of Guarantor]*

Date: *[insert date of signing]*