

SUPPLIER PREQUALIFICATION NOTICE 2025-2027

Micro-Cap Holdings Limited is a private holding company established in 2015. It focuses on stimulating and guiding the development of its subsidiary companies. The company invests across various asset classes, including private equity and private debt, with a long-term investment perspective. Micro-Cap Holdings Limited wishes to prequalify competent and eligible bidders for the underlisted categories for the supply and delivery of various goods and Services for a two-year period in the following categories.

#	CATEGORY DESCRIPTION
CATEGORY A: SUPPLY OF GOODS	
1	Supply of General Stationery
2	Supply and Maintenance of Office Equipment Including Computers, Laptops, Photocopiers, Printers, Scanners, UPS and Other Related ICT Hardware and Accessories
3	Supply of Office Furniture, Furnishings and Fittings
4	Supply and Maintenance of PABX, Telephone and Telecommunication Equipment Inclusive of Spares and Related Accessories
5	Supply and Maintenance of Fire Equipment, Power and Cooling Equipment: Air Conditioners, Fire Extinguishers, Automatic Fire Suppression Systems and Smoke Detectors
6	Supply and Maintenance of ICT Security and Access Control CCTV, Access Control Devices, Biometric Equipment and Alarm Systems
7	Supply, Installation and Servicing of Servers, Network Equipment and Structured Cabling
8	Supply and Maintenance of Software and Licenses
9	Supply of Printed Communication Materials Including Newsletters, Magazines, Financial Reports, Calendars, and Diaries
10	Supply and Delivery of Office Consumables
11	Supply of Drinking Water and Water Dispensers
CATEGORY B: PROVISION OF SERVICES	
12	Provision of Internet Services and Cloud Services
13	Provision of Hotel Accommodation and Conferencing Services
14	Provision of Air Travel Agency Services – IATA/KATA Registered Firms
15	Provision of General Cleaning and Sanitary Services
16	Provision of Event Management Services
17	Provision of Interior Design and Branding Services
18	Provision of Signage, Billboards and Outdoor Advertising Services
19	Provision of Media Agency, Media Buying and Digital Services
20	Provision of Media Monitoring Services
21	P Provision of Design of Online Branding Tools and Online Advertising Banners
22	Provision of Fumigation and Pest Control Services
23	Provision of Asset Valuation Services
24	Provision of Asset Tagging Services
25	Provision of Vehicle Tracking and Fleet Management Services
26	Provision of Corporate Governance Training and Consulting Services
27	Provision of Legal and Secretariat Services
28	Provision of Electrical Services
29	Provision of Plumbing Services
30	Provision of Market Research Services
31	Provision of Training and Team Building Services for Staff
32	Provision of Courier/Mail Delivery Services
33	Provision of Website Maintenance Services
34	Provision of Catering Services
35	Provision of IT Consultancy Services
36	Provision of Repair and Servicing of Motor Vehicle
37	Provision of Audit/Tax Services
38	Provision of BTL (Below The Line) Services (Brand Ambassadors, Road Show)

The supplier prequalification exercise will be conducted online via:



TenderSure™ platform is secure, transparent and provides an efficient prequalification process. Interested suppliers may access and register on www.tendersure.africa under the “Available Jobs” tab. Access to the prequalification will be granted upon payment of a nonrefundable fee of **KES 3,000.00** per category. All payments will be made online via M-PESA, Visa Card and MasterCard amongst others. The online supplier prequalification exercise closes on **15th August 2025 at 10pm EAT**.

In case of any inquiry kindly contact us at help@tendersure.africa or +254 709 557 000.

All existing suppliers are required to participate alongside prospective suppliers to be evaluated and considered.

All participants who duly complete the prequalification process online will be notified of the outcome. Prequalification is not a guarantee for business opportunity, bidders will be invited to submit their quotations on need basis based on the opportunities available. Micro-Cap Holdings Limited reserves the right to accept or reject any bid in whole or in part at its discretion.