



## AGRICULTURAL DEVELOPMENT ORGANIZATION (ADO)

Agricultural Development Organization (ADO) is kindly invites you to: **duly fill tender for**

**Purchase of one Brand new Massey Ferguson 375 4WD Tractor and provide Midhisho Community Seed Bank under Erigavo District Sanaag Region.**

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The Implementing organization may terminate the contract if it finds that illegal or corrupt practices have taken place in connection with the contract award or execution.

## 1. Letter of Invitation to Tender

<b>Tender Reference:</b>	<b>ADO – HRG/05/July /2025</b>
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Dear Sir/Madam,

ADO kindly invites qualified contractors/Suppliers to submit the tender of the following:  
Purchase of one Brand new Massey Ferguson 375 4WD Tractor and provide Midhisho Community Seed Bank under Erigavo District Sanaag Region

Further to your enquiry regarding the publication of the above-mentioned Invitation to Tender, please find enclosed the following documents, which constitute the tender details:

- A. Instructions to Tenderer**
- B. Technical Evaluation Form**
- C. Tenderer's Relevant Experience**
- D. Tenderer's Financial Bid**
- E. Tenderer's Declaration**

Your tender bid must include the following documentation so please use the list below as a 'Checklist' before submitting your tender to us.

<i><b>Description</b></i>	<i><b>Checklist</b></i>
<b>1. Completed Technical Evaluation Form</b>	
<b>2. Completed 'Tenderers Relevant Experience Form' &amp; Evidence</b>	
<b>3. Financial Offer</b>	
<b>4. Company Certificate of Registration From Ministry of trade and tourism</b>	
<b>5. Company Bank Statements for past 6 Months</b>	
<b>6. Company Profile</b>	

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## ***2. Instructions to Tenderer***

### ***1. Introduction:***

The Agricultural Development Organization - ADO - was established in 1993 and had worked throughout the Somaliland regions, implementing emergency, recovery, and long-term rural development projects, including agriculture, environment, and climate change adaptation, resilient livelihood building for the poor agro-pastoralists, watershed, and irrigation management, nutrition, community innovations, and entrepreneurship support. Besides, the ADO had empowered rural women through the needs-based small business projects and Self-Help-Group initiatives. Working directly with community associations, the ADO had supported more than 776,000 households, including IDPs, returnees, farmers, and women living throughout the Somaliland regions.

The ADO has its Head Office in Hargeisa with the regional branch offices in Burao, Borama, and Erigavo of Togdheer, Awdal, and Sanaag regions. Besides, ADO is currently expanding its programs and presence in the Somali Ethiopia Region, South-central, and Southern Somalia. ADO is an active member of the main local umbrella groups, namely, NAGAAD, SOLPAF, and SONSEF. As well as the ADO has strong networks with academic institutions in Europe and Africa and collaborates with diverse institutions in the development and agriculture research sectors. The partners of the ADO include but are not limited to the European Union, UNHCR, UNDP, WFP, UNEP, Oxfam, Care International, ISF Finland, NDF Norway, NORAD, UK AID, WHH Germany, Somaliland Development Fund (SDF), KNH Germany, and LUKE of Natural Resource Institute of Finland.

However, in partnership with the Development Fund of Norway (DF) and the Darwin Initiative, the Agricultural Development Organization (ADO) is implementing a long-term project titled “Climate Resilience, Food, and Livelihood Security for Agro-Pastoralists” (2022–2027). This project is funded by the Darwin Initiative through the Development Fund of Norway, with ADO leading on-the-ground implementation efforts. The primary goal is to improve seed, food, and livelihood security for agro-pastoralist households in Somaliland. The project focuses on building resilience in two key sites Beer and Midhisho villages by enhancing access to quality seeds, promoting improved soil and water management practices, raising awareness of farmers' rights, and strengthening the capacity of both community members and government institutions for the sustainable use and management of plant genetic resources for food and agriculture. Additionally, the project supports the development and promotion of relevant policies.

As part of the project implementation, a new community seed bank was established in Midhisho village, located in the Erigavo District of the Sanaag Region. The seed bank is currently operational and functioning effectively. To scale up its impact and ensure long-term sustainability as a self-reliant institution, ADO with funding from the Darwin Initiative through the Development Fund of Norway has provided a 375-horsepower 4WD tractor with full accessories for the Midhisho Community Seed Bank.

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Therefore, ADO is inviting Somaliland registered contractors to participate in these flowing Tractors

S/NO	Specification	work
1	Model/Type of tractor: Massey Ferguson 375 4WD: Condition new Brand.	One Tractor

### 1. Award Criteria

ADO is committed to running a fair and transparent tender process and ensuring that all bidders are treated and assessed equally during this tender process. Bidder's responses will be evaluated against three categories of criteria: **Essential Criteria**, **Capability Criteria**, and **Commercial Criteria**.

These criteria have been specially created to help ADO determine which bidder is able to offer the best quality and most commercially competitive solution to meet our needs and deliver the most effective programming to our beneficiaries.

### 2. Essential Criteria

These are criteria that bidders must meet in order to be successful and progress to the next round of evaluation. If a bidder does not meet any of the Essential Criteria, they will be excluded from the tender process. These criteria are scored as Pass or Fail; and bidders who fail will not be evaluated against capability and commercial criteria.

The essential criteria are listed below:

- a) Bidder submits Business Registration certificate.
- b) Bidder submits Tax Registration number & certificate.
- c) Bidder has a legitimate business address.
- d) Bidder is not a prohibited party under applicable sanctions laws or anti-terrorism laws.

### 3. Capability Criteria (60%)

The maximum score for capability criteria is 60% - broken down as below. Only bids with a Capability score of 40% or more will be considered for Commercial evaluation.

The capability criteria are listed below:

- I. Company Certificate of Registration from the Ministry of commerce and tourism with tax clearance
- II. Updated Company profile.
- III. Past Experience in similar work e.g. signed Contract/PO

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- IV. Financial capacity: Provide an updated bank statement for the last 6 months.
- V. Work-plan/lead time.
- VI. Tax clearance.
- VII. Partial Documents will not accepted.
- VIII. All bids should be written in English.
- IX. The supplier should have capacity to make pre finance.

#### **4. Commercial Criteria (40%)**

The financial proposal nearest to the costed/budgeted/BOQ will be awarded the maximum commercial criteria weighted score of 40%.

The reason for this criteria is that tenders that are too far below the ' BOQ estimate are likely to compromise on the quality expected, while those that are too far above the estimate would exceed the available budget for the works.

## Bidder Response Document

To ensure bidders provide all the required information in order for ADO to be able to effectively evaluate bidders' bids against the Evaluation Criteria, a Bidder Response Document has been created. Bidders must complete the Bidder Response Document and provide various pieces of information as part of their submission.

### Bidder Instructions

#### 7.1 Timescales

The below table indicates the key dates for this tender process. The issuing of this Invitation to Tender and Tender Pack represents the start of the tender process.

Activity	Date
Issue Invitation to Tender	20 <sup>th</sup> July 2025
Deadline for bid clarification requests from Bidders	30 <sup>th</sup> July 2025
Deadline for Return of Bids	02 <sup>th</sup> August 2025
Award Contract	TBD
Mobilization and Go Live	Upon Contract Signing

Please note that the above timings / dates are being shared for indicative purposes only and are subject to change. However, ADO commits to ensure Bidders are treated fairly, equally and have sufficient time made available to participate in this tender process.

#### a. Language of offers

The language of the offer must be English

#### b. Period of validity of offers

Price's given should be valid for **a minimum of 2 months**.

#### c. Currency

Quotes must be given in USD

#### d. Key Contacts

Should you have any questions about ADO, this invitation to tender, or anything related to this document, please contact the ADO via email at [abdirahman@adosom.org](mailto:abdirahman@adosom.org). Inquiries should be submitted in writing via email ONLY. Please be advised local working hours are **8.00 AM to 3.00 PM**

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### 3. Company information

To be completed by tenderer:

#### 1. Business Profile

Name of Company:	
Physical Address:	
Telephone Number:	
Email, if applicable:	
Contact Name, Title, Telephone Number	
Type of business (Contractor/limited company/partnership etc...)	
Years in operation:	
Provide information on any relationships that you have with ADO staff? – Friends/family/ business partners etc.	

#### 2. Bank Details:

Bank Name:	
Bank Address:	
Bank Account Name:	
Bank Account Number:	
How long has this Account been open?	

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#### 4. Tenderers Relevant Experience

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Please complete the table below using the format to summarize the major relevant supplies carried out in the course of the past 3 years by the tenderer. The number of references to be provided must not exceed 10 for the entire tender. Provide evidence of works (contracts or Purchase Orders).

<i>Company Name</i>	<i>Contact Details in NGO/Co.</i>	<i>District</i>	<i>Total Contract Value</i>	<i>Dates</i>	<i>Description of Contract</i>	<i>Related Services Provided</i>


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Description: Tractor		Project: DARWIN Project		
District: Erigavo District		Village: Midhisho		
<div></div> <b>Project Name: “Climate Resilience, Food, and Livelihood Security for Agro-Pastoralists in Somaliland.</b>				
Funded by: Darwin Initiative Trough Development Fund (DF)		Implemented by: Agricultural Development Organization (ADO)		
Item Description	Unit	Quantity	Unit Price (USD)	T. Total (USD )
<b>Model/Type of tractor: Massey Ferguson 375 4WD:</b> with maximum engine power 2,200 rpm/min 75 hp, and Maximum torque 1,400 rpm 290 Nm with Maximum PTO power at rated 69.5 HP and Engine, PTO power at 540rpm is 63.0HP. <b>Capacity:</b> The machine should be new Brand certified by the produced company with manufacture certificate with fuel Tank of 108.0 L, Engine Pump 7.5L, Cooling system 15.2L, Hydraulic system 42L, Brake Oil 0.25L and 4WD front axle differential 6.5L, hydrostatic steering reservoir 1.75L and Oil bath air-cleaner 0.75L. <b>TRANSMISSION-</b> manual with 8 speed sliding Spur with 8 forward and 2 reserve and the Road speed at 2,200 engine rpm with 16.9/14X30 rear tyres <b>STANDARD EQUIPMENT-</b> Weight frame without weights, Standard tool box with set of tools. Top link, Top Link End, Cat I & II balls. Check chains, Chain stabilizers, Operator's manual. <b>POWER TAKE OFF-</b> Power type to be live. Engine speed at 540 PTO rpm is 1789 rpm and number of splines should be 6. <b>Engine:</b> it should be Perkins type 4.41D efficient engine with 4 cylinders. Throttle Control Hand and feet with Air Cleaner type is the oil bath, Air-pre cleaner Over bonnet and swirl and Fuel filter Daul with High capacity. Compression ratio is 15:3:1 <b>4WD Front Axle:</b> axle type engagement is parallel drive mechanical <b>Electric:</b> voltage 12V negative earth, Battery 118 Ah, Starter should be 2.8 Kw and the Alternator is 45 Amp. 1. Maximum lift capacity: 2,145kg. 2. Color: Red color. 3. It should have a head cover 4. Condition: new brand 5. It should be products of 2023 up to 2024. 6. Mounted Disc Plough 7. Manual Books	Tractor	1		
Cost Transportation to Midhisho Village		1		
Total				

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