



GOVERNMENT OF ZIMBABWE

**MINISTRY OF TRANSPORT AND INFRASTRUCTURAL
DEVELOPMENT
DEPARTMENT OF ROADS (DOR)**

STANDARD BIDDING DOCUMENT

FOR THE

REHABILITATION OF SEKE ROAD (3.5 Km)

(PROCUREMENT REFERENCE NO. MOTID/CAPEX 208 OF 2025)

**BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025**

MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT

DEPARTMENT OF ROADS

REHABILITATION OF SEKE ROAD (3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

TENDER INFORMATION

Standard Bidding Document for the Procurement of:	REHABILITATION OF SEKE ROAD
Procurement Reference No:	MOTID/CAPEX 208 OF 2025
Contract Type:	Admeasurement
Procuring Entity:	Ministry of Transport & Infrastructural Development (Department of Roads)
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Date of Issue:	13 June 2025
Compulsory Site Visit Date:	24 June 2025
Closing Date:	11 July 2025

MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT
DEPARTMENT OF ROADS

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

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BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025

PART 1. INVITATION TO BID

- 1.1 The Department of Roads in the Ministry of Transport and Infrastructural Development of the Republic of Zimbabwe invites sealed bids from qualified Civil Engineering Contractors registered with either Construction Industry Federation of Zimbabwe (CIFOZ) (category A), ZBCA (category A) or Ministry of Local Government, & Public Works (MLG&PW) (Category A) for providing the necessary Labour, Equipment and Services for the **REHABILITATION OF SEKE ROAD (3.5Km)**. Bidders must submit Proof of Registration.
- 1.2 It is anticipated that the successful bidder will sign a **Construction Contract** with the Ministry of Transport and Infrastructural Development to provide the required construction services.
- 1.3 Bids shall remain valid for a period of 90 days from the closing date of submission of bids. MINISTRY OF TRANSPORT & INFRASTRUCTURAL DEVELOPMENT will endeavour to make a final decision within the tender validity period; we reserve the right to negotiate an extension of validity with tenderers. No tender will be withdrawn or amended during the (90) days from closing date of the tender. Failure to state the bid validity will lead to automatic disqualification
- 1.4 A complete set of bidding documents will be available on the eGP portal.
- 1.5 **All bids must be accompanied by a bid bond. The value of which is stated under item 2.13 of PART 2: INSTRUCTION TO TENDERERS.**
- 1.6 Bids will be opened at 11:30 hours on the closing date.
- 1.7 The language in which Contract Documents have been drawn up is English, which shall be the "Ruling Language", and which shall be used for all correspondence and meetings in connection with the Contract between the Department of Roads, the Contractor, the Engineer and their employees.
- 1.8 All bid documents which comprise more than five pages should be paginated and properly bound, the document should contain a table of contents clearly describing each document including and showing the page number or number at which each such document is to be found. Bids not PROPERLY bound will not be accepted during tender opening.

PART 2. INSTRUCTIONS TO BIDDERS

A. GENERAL

2.1.1 References:

References to the Act are to the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] and references to the Regulations are to the Public Procurement and Disposal of Public Assets (General) Regulations (Statutory Instrument No. 5 of 2018). The terms and requirements in the Act and Regulations govern the submission of Bids and should be read by all Bidders.

2.1.2 Procurement Reference Number: MOTID/CAPEX 208 OF 2025

2.1.3 Number of bids allowed

A Bidder cannot submit more than one bid, either individually or as a joint venture partner in another Bid.

2.1.4 Currency

Tenders should be priced in **United States Dollars (US\$)** and payments shall be made in ZWG at the prevailing RBZ auction rate at the date of payment.

2.1.5 Bid Security

Any bid not accompanied by a Bid Security in accordance with section 26 (3) of the Regulations or Bid Securing Declaration in accordance with section 26 (4) of the Regulations, where this is a requirement of bidding, will be rejected by the Procuring Entity as non-responsive.

The Bid Security of a Joint Venture (JV) must be in the name of the JV that submits the Bid. If the JV has not been legally constituted at the time of bidding, the Bid Security must be in the names of all intended partners.

2.1.6 Description of Works

- Reconstruction of the whole section
- Concrete drain lining
- Construction of stormwater drainage culvert pipes
- Carriageway markings
- Road Signs

2.2 Project Definition

The Projects detailed Bills of Quantities is issued as a Separate Volume.

2.3 Cost of Bidding

2.3.1 The bidder shall bear all costs associated with the preparation and submission of its bids and the Ministry of Transport and Infrastructural Development of the Republic of Zimbabwe hereinafter referred to as "the Department of Roads", will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2.3.2. Government will not assist/facilitate in acquiring forex. Bidders' price should take that into Consideration.

2.4 Project Site Visit

2.4.1 Site Visit Schedule (Table A)

ITEM No.	DESCRIPTION	LENGTH (M)	MEETING POINT	SITE VISIT DATE & TIME	CLOSING DATE
1	Rehabilitation of Seke Road (3.5Km).	3,500	Velvet service station/ Turnoff Seke Teachers College	24/06/2025 @ 1000Hrs	11/07/25

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- 2.4.2 The Bidder **MUST** visit and examine the site of the **PROPOSED PROJECT** and its surroundings in the presence of an Engineer nominated by the Director Roads Construction & Maintenance and obtain for itself on its own responsibility, all information that may be necessary for preparing the Bid and entering into a Contract. The costs of visiting the Site shall be at the Bidder's own expense.
- 2.4.3 The Bidder and any of its Personnel or Agents will be granted permission by the Department of Roads to enter upon its premises and lands for the purpose of such Inspection, but only upon the express condition that the Bidder, its Personnel or Agents, will release and indemnify the Department of Roads and its Personnel and Agents from and against all liability in respect of and will be responsible for personal injury (whether fatal or otherwise), loss of or damage to property and any other loss, damage, costs and expenses however caused, which but for the exercise of such permission would not have arisen.
- 2.4.4 Bidders who visit the site on the official site visit date shall complete the Visit to Site Certificate incorporated in this Document. Failure to submit a completed Certificate shall invalidate the tender.
- 2.4.5 **An Engineer appointed by the Department of Roads will be available on the 24th of June 2025, 1000hrs at Velvet Service Station/Turn-off Seke Teachers' College along Seke Road for the initial briefing followed by a visit to the site.**
- 2.4.6 The effort of bidders who visit the site on the official visit will be acknowledged in the determination of responsiveness in the adjudication process.

B. BIDDING DOCUMENTS

2.5 Content of Bidding Documents

- 2.5.1 The set of documents issued for the purposes of bidding includes the following sections together with any amendments issued in accordance with Clause 2.8:

- Part 1** - Invitation to Bid.
- Part 2** - Instructions to Bidders.
- Part 3** - Form of Bid
- Part 4** - Bid Bond.
- Part 5** - Performance Bond or Guarantee.
- Part 6** - Form of Contract Agreement.
- Part 7** - General Conditions of Contract and Standard Specifications.
- Part 8** - Special Conditions of Contract.
- Part 9** - Amendments and Additions to Standard Specification.
- Part 10** - Schedules of Supplementary Information
- Part 11** – Bills of Quantities
- Part 12** - Drawings. (If available, they will be issued to Bidders)

2.5.2 The Bidder is expected to examine carefully, all instructions, conditions, forms, terms, specifications and drawings in the bidding documents. Failure to comply with the requirements of bid submission will be at the Bidder's own risk. Bids which are not responsive to the requirements of the bidding documents, will be rejected.

The bidder is expected to check that all pages indicated in this document are present. If the bidder finds any obvious errors, doubtful or ambiguous descriptions or indistinct figures, he/she must inform the **A/Director – Procurement Management Unit (PMU)** and have the same rectified. No liability whatsoever will be entertained by the **A/Director – PMU** in respect of errors due to the foregoing.

2.6 Clarification of Bidding Documents

A prospective Bidder requiring clarification of the bidding documents may notify the Ministry of Transport and Infrastructural Development PMU in writing, at the Department's mailing address indicated in the Invitation to Bid. PMU will respond in writing to any request for clarification, which it receives earlier than 3 days prior to the deadline for the submission of bids.

Written copies of the Department response (including an explanation of the query but without identifying the source of the enquiry) will be sent to all prospective bidders who have received the bidding documents.

2.7 Amendments of Bidding Documents

2.7.1 At any time prior to the deadline for submission of bids, the PMU may, for any reason, whether at its own initiative or in response to clarification requested by a prospective Bidder, modify the bidding documents by amendment.

2.7.2 The amendment will be notified in writing and shall be emailed or faxed to all prospective Bidders who have received the bidding documents and will be binding upon them.

2.7.3 In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, the PMU may, at its discretion, extend the deadline for the submission of bids.

2.7.4 In the event of a Bidder collecting his bidding documents at a date after the post site/ pre-bid meeting, the onus is on the Bidder to ensure that all amendments are incorporated in his bidding documents. No liability whatsoever will be entertained by the Ministry of Transport and Infrastructural Development in respect of amendments arising out of the failure of late bidders to recognise the effect of any amendments recognised prior to the collection of documents.

C: PREPARATION OF BIDS

2.8 The bid to be prepared by the Bidder must comprise:

2.8.1 MANDATORY ADMINISTRATIVE REQUIREMENTS TO BE SUBMITTED TOGETHER WITH THE TENDER:

- (a) Submit and upload of proof VALUE ADDED TAX VAT Registration Certificate Bidders and their domestic Sub Contractors must be registered with the Zimbabwe Revenue Authority and must produce proof of registration in the form of VAT registration certificate accompanied by a valid Tax Clearance Certificate. Those without the above stated information will be rejected / disqualified at adjudication.

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- (b) **Submit and upload of proof of CONSTRUCTION INDUSTRY REGISTRATION**
Bidders must be registered in Category A with CIFOZ, ZBCA or the Ministry of Local Government Public Works and National Housing and must submit proof of registration. Tenders who are not in Category A as stated above will be rejected / disqualified at adjudication.
- (c) **Submit and upload proof of NSSA REGISTRATION & COMPLIANCE**
Bidders must be registered companies contributing to NSSA Pension Schemes and must attach a current NSSA Clearance letter obtained from their nearest NSSA Regional Manager's Office - for the current financial year issued in the last 30 days up to date of closing tenders. Those without the above stated information will not be considered at adjudication.
- (d) **Submit and upload proof of COMPANY CERTIFICATE OF INCORPORATION**
Bidders must be registered with Registrar of Companies and must attach copy of Certificate of Incorporation (CR1) and (CR14).
- (e) **Submit and upload proof of COMPANY PROFILE**
The company profile for Tenderers must be attached with names of Directors, shareholding and company address and it is compulsory to indicate shareholding of Management / Directorship. In the case of Joint Venture submissions, profiles for all parties to the Deed of Agreement must be submitted.
- (f) **Submit and upload proof of PRAZ REGISTRATION**
Bidders shall submit proof registration with the Procurement Regulatory Authority of Zimbabwe (PRAZ) in **Category S/C/006 (Construction and Civil works (Buildings, Dams, Roads etc (new))**
- (g) **Submit and upload proof of AUDITED FINANCIAL STATEMENTS**
Tenderers shall submit certified copies of their Audited Financial Statements for either 2023/4 accounting year that demonstrates that they have adequate financial resources to execute the project i.e. turnover is equivalent or higher than the bid sum. Alternatively, bidders may submit letter of commitment from viable registered commercial bank in Zimbabwe for financial facility equivalent to the bid sum. Letters of comfort will not be considered. Please note that it should be a firm commitment from the bank.
- (h) **Submit and upload FORM OF BID**
The Tenderer shall complete and sign the form of bid as attached in the Request for Proposal. Non-completion of the Form of Tender shall lead to automatic disqualification of tender. You are directed not to leave any space blank.
- (i) **Submit and upload signed BID VALIDITY**
Bidders must state the validity of their bids which should not be less than **90** days from the close of tender with a option of 30 days extension
- (j) **Submit and upload Bid Bond.**
Bidders must pay a bid bond of US\$500.00.
- (k) **JOINT VENTURE SUBMISSIONS**
Tenderers are allowed to submit bids as Joint Ventures must attach proof of the JV agreement entered into by the parties in the joint venture (Deed Agreement).

TECHNICAL REQUIREMENTS

a) Submit and upload proof of Adequacy of plant and equipment, all items listed under Schedule E, in that order. In the case of plant being hired; bidders must declare in the bid. The Bidder **SHOULD own** the minimum key items of plant in full working order, and must demonstrate that, based on known commitments, they will be available for use in the proposed contract and these are:

- i) Asphalt plant
- ii) Asphalt Paver
- iii) Bitumen Distributor

Bidders shall submit proof of ownership and The Ministry of Transport and Infrastructural Development reserves the right to visit premises of prospective Bidders.

- b) Submit and upload CVs and academic or professional certificates for Adequacy of skilled and experienced personnel
- c) Submit and upload Previous experience in similar works in Road Construction works.
- d) Submit and upload A Priced Bills of Quantities
- e) Submit and upload Schedule of Day-work Rates
- f) Submit and upload Method Statement
- g) Submit and upload Traffic Management Plan
- h) Submit and upload **TIME FOR COMPLETION**
Bidders must submit a program of works clearly highlighting the proposed duration of the works in the format specified in the tender document. The Project duration will be at most 8 weeks.

2.8.2 The forms and schedules provided with these bidding documents shall be used without exception.

2.8.3 All documents issued for the purposes of bidding as described in Clauses 2.5.1 and 2.8 shall be deemed incorporated in the bid.

2.9 Bid Prices

2.9.1 Unless explicitly stated otherwise in the bidding documents, the contract shall be for the whole works as described, based on the pricing schedule submitted by the Bidder.

2.9.2 The Bidder shall submit a detailed priced Bills of Quantities, the quantities stated and rates or prices entered by the Bidder will be paid for by the Department of Roads during execution of works.

2.9.3 All duties, risks as per Ministry of Transport and Infrastructural Development General Conditions of Contract, liabilities and obligations including taxes and other levies payable by the Contractor under the Contract or for any other cause shall be included in the rates and prices and total amount of the Bid submitted by the Bidder and the evaluation and comparison of bids by the Ministry of Transport shall be made accordingly.

2.10 Adjustment for Change in Cost

- 2.10.1 This is an **admeasurement contract** and adjustment will be made for rises or falls in the cost of labour, Goods and other inputs to the works.

2.11 Currencies of Bid

Bid prices shall be quoted entirely in United States Dollars (US\$) and payments will be made in ZWG (Local currency) using the prevailing auction rate from RBZ on the date of payment. **There shall be no facilitation of foreign currency allocation by the Ministry of Transport and Infrastructural and Development and Bidders must take this into consideration when preparing their bids.**

2.12 Bid Validity

- 2.12.1 The bid shall remain valid and open for acceptance for a period of 90 days from the date set for the submission of bids. Bidders must state their bid validity period.
Failure to state the bid validity period will lead to automatic disqualification.
- 2.12.2 In exceptional circumstances prior to the expiry of the original bid validity period, the Ministry of Transport and Infrastructural Development may request the Bidder for a specified extension in the period of validity. The request and the responses thereto shall be made in writing or by cable or fax or telex. A Bidder may refuse the request without forfeiting his bid security. A Bidder agreeing to the request will not be required nor permitted to modify the bid, but will be required to extend the validity of his security correspondingly.

2.13 Bid Bond

- 2.13.1 The tender must be accompanied by a Bid Bond or Bid Security of **US\$500.00** that shall be valid for a period of 90 days after tender closing date plus an additional 30 days, in line with Section 26 of the Procurement Regulations (Statutory Instrument 5 of 2018) as amended.
Bidders are free to choose the form of Bid Security that they would want to submit from any one of the following options below;

OPTION 1: A Bank Guarantee in the Ministry of Transport and Infrastructural Development's name

OPTION 2; A certified Bank Cheque in the Ministry of Transport and Infrastructural Development's name

OPTION 3; A Cash Deposit to the Procurement Regulatory Authority of Zimbabwe (PRAZ)

Option 1: The Bidder shall furnish, as part of his bid, a Bid Bond in the amount of **US\$500.00** to be completed by a Commercial Bank only. Bid Bonds from Insurance Brokers, Stockbrokers and Insurance Companies will **NOT BE ACCEPTED**.

Option 2: A refundable Bid Bond of **US\$500.00** in the form of a certified bank cheque or cash deposited to the Department of Roads. Bidders must attach proof of payment to the Tender documents.

Option 3: If option 3 is chosen, Bidders must pay **US\$500.00** for the Bid Security that shall be Refundable at the end of the bidding period plus another **US\$200.00** that shall be non-refundable for cash bid bond establishment fee in line with Part IV of the Procurement Regulations (S.I. 5 of 2018) as amended.

Failure to comply with the above will lead to automatic disqualification.

2.13.2 ADMINISTRATION FEES PAYABLE FOR BIDS SUBJECT TO REVIEW

This tender is subject to review by the Special Procurement Oversight Committee in terms of Section 54 of the Public Procurement and Disposal of Public Assets Act. Accordingly, Bidders must submit, together with their bids, proof of payment of Administration fees to PRAZ of **US\$400.00** in line with PART IV of the Procurement Regulations (S.I. 5 of 2018) amended.

Failure to comply with the above will lead to automatic disqualification

2.13.3 The Bid Bond shall be denominated in Zimbabwean Dollars (ZWL\$) and shall be in the form of a cash deposit, a guarantee from a Commercial bank located in Zimbabwe acceptable to the Ministry of Transport and Infrastructural Development. The format of the Bank Guarantee or the Bond shall be in accordance with the sample forms of bid security included in these documents. Letters of credit, bank guarantees and bid bonds shall be valid for 30 days beyond the validity of the bid.

2.13.4 Any bid not accompanied by an acceptable Bid Bond will be rejected by the ministry of Transport and Infrastructural Development as unresponsive.

2.13.5 The Bid Bonds of unsuccessful Bidders will be released as promptly as possible after award of tender.

2.13.6 The Bid Bond of the successful Bidder will be discharged upon the Bidder entering into the Contract and furnishing the required performance security.

2.13.7 The Bid Bond may be forfeited:

- (a) if a Bidder withdraws or modifies his bid during the period of bid validity;
- (b) if a Bidder refuses to accept a correction of an arithmetical error appearing on the face of its bid.
- (c) in the case of a successful Bidder, if he fails to:
 - i) Sign the Procurement Contract in accordance with the terms set out in the bidding documents; or
 - ii) Provide security for the performance of the Procurement Contract, if required to do so by the bidding documents.

2.14 Alternative Offers

2.14.1 No Alternative offers will be considered in this Tender. Failure to submit a compliant bid will lead to disqualification.

2.15 Pre-Bid/Post-Site Visit Meeting

- 2.15.1 The Bidder or his official representative is advised to attend a post-site meeting (**if requested**), which will be, convened at the Head Office of the Ministry of Transport and Infrastructural Development, 17th Floor, Kaguvi Building, Cnr S.V Muzenda Street/ Ahmed Ben Bella Avenue, Harare on a date to be agreed at the Site Visit.
- 2.15.2. The purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage. Minutes of the meeting, including copies of the questions raised and responses given, will be furnished expeditiously to all those attending the meeting (and to other prospective bidders on request), and shall form an integral part of the bidding documents.

2.16 Format and Signing of Bids

- 2.16.1 All duties, risks as per Ministry of Transport and Infrastructural Development General Conditions of Contract, liabilities and obligations including taxes and other levies payable by the Contractor under the Contract or for any other cause shall be included in the rates and prices and total amount of the Bid submitted by the Bidder and the evaluation and comparison of bids by the Ministry of Transport shall be made accordingly.
- 2.16.2 In exceptional circumstances prior to the expiry of the original bid validity period, the Ministry of Transport and Infrastructural Development may request the Bidder for a specified extension in the period of validity. The request and the responses thereto shall be made in writing or by cable or fax or telex. A Bidder may refuse the request without forfeiting his bid security. A Bidder agreeing to the request will not be required nor permitted to modify the bid, but will be required to extend the validity of his security correspondingly.
- 2.16.3 Any bid not accompanied by an acceptable Bid Bond will be rejected by the ministry of Transport and Infrastructural Development as unresponsive.
- 2.16.4 The Bid Bonds of unsuccessful Bidders will be released as promptly as possible after award of tender.
- 2.16.5 The Bid Bond of the successful Bidder will be discharged upon the Bidder entering into the Contract and furnishing the required performance security.
- 2.16.6 The Bid Bond may be forfeited:
- (c) if a Bidder withdraws or modifies his bid during the period of bid validity;
 - (d) if a Bidder refuses to accept a correction of an arithmetical error appearing on the face of its bid.

(c) in the case of a successful Bidder, if he fails to:

- ii) Sign the Procurement Contract in accordance with the terms set out in the bidding documents; or
- ii) Provide security for the performance of the Procurement Contract, if required to do so by the bidding documents.

D. SUBMISSION OF BIDS

2.17.1 Bids must be submitted on the eGP Portal. Late bids will be rejected. The procuring Entity reserves the right to extend the bid submission deadline but will notify all Potential bidders on the eGP Portal of the amended bid Submission on/or before deadline.

E. BID OPENING AND EVALUATION

2.21 Bid Opening

2.21.1 Bidders may witness the opening of bids, on the eGP Portal at 1130hrs on closing date.

2.22 Process to be Confidential

2.22.1 After the public opening of bids, information relating to the examination, clarification, evaluation and comparisons of bids and recommendations concerning the award of contract shall not be disclosed to Bidders or other persons not officially concerned with such process until the award of contract is announced.

2.22.2 Any effort by the Bidder to influence the PMU in the process of examination, clarification, evaluation and comparison of bids and decisions concerning award of contract may result in the rejection of the Bidder's bid.

2.23 Clarification of Bids

To assist in the examination, valuation and comparison, of bids, the PMU may ask Bidders individually for clarification of their bids, including breakdowns of unit rates. The request for clarification and the response shall be in and shall be emailed or faxed, but no change in the rate of substance of the bid shall be sought, offered or permitted except as required to confirm the correction of arithmetical errors discovered by the PMU during the evaluation of bids in accordance with Clause 2.25.

2.24 Determination of Responsiveness

2.24.1 Prior to the detailed evaluation of bids, the PMU will determine whether each bid is responsive to the requirements of the bidding documents.

2.24.2 For the purpose of this Clause, a responsive bid is one, which conforms to all the terms, conditions and specifications of the bidding documents without material deviation or reservation. A material deviation or reservation is one which affects in any substantial

**BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025**

way the price, scope, quality, completion, timing or administration of the works to be undertaken by the Bidder under the contract, or which limits in any substantial way, inconsistent with the bidding documents, the Ministry of Transport and Infrastructural Development's rights or the Bidder's obligations under the contract, and the rectification of which would affect unfairly the competitive position of other Bidders who have presented substantially responsive bids at a reasonable price.

2.24.3 A bid determined to be unresponsive will be rejected by the PMU and may not subsequently be made responsive by the Bidder by correction of the unconformity.

2.24.4 PMU may accept any deviation which is not material or reservation provided that the acceptance thereof does not prejudice or affect the relative ranking order of any Bidder in the evaluation of bids.

2.25 Correction of Errors

2.25.1 Bids determined to be substantially responsive will be checked by Evaluation committee (EC) for any arithmetical errors in computation and summation. Errors will be corrected by the Evaluation Committee as follows:

- a) where there is discrepancy between the Unit price and the total price that is obtained by multiplying the Unit Price and quantity, the Unit Price shall govern and the total price shall be corrected, unless in the opinion of the EC there is an obvious misplacement of the decimal point in the Unit Price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall govern and the total shall be corrected;
- c) Where there is a discrepancy between amount in figures and in words, the amount in words will govern, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail, subject to paragraphs (a) and (b)

2.25.2 Where a bid price has been corrected, the corrected price shall be the basis for evaluating the Bid, awarding the Procurement Contract and performing the Contract.

2.25.3 Where a bid is ambiguous, whether due to error or otherwise, so that the Bid price cannot be ascertained with certainty, the Bid shall not be capable of correction under item 2.25.1 and the Evaluation Committee shall reject it.

2.25.4 If a Bidder does not accept the correction of errors as outlined above, its bid will be rejected and the Bid Bond shall be forfeited.

2.26 Evaluation and Comparison of Bids

2.26.1 The Evaluation Committee will evaluate and compare only those bids determined to be responsive to the requirements of bidding documents.

2.26.2 The evaluation of bids by the Evaluation Committee will take into account, in addition to the bid amounts, the following factors:

- (a) Arithmetical errors corrected by the Evaluation Committee in accordance with Clause 2.25;
- (b) Non-material deviations from or reservations to the bidding documents that are quantifiable, and
- (c) Such other factors of as **administrative, technical and financial** in nature as the Evaluation Committee considers may have a potentially significant impact on contract execution, price and payments, including the effect of items or unit rates that are unbalanced or unrealistically priced.

2.26.3 Offers, deviations and other factors which are in excess of the requirements of the bidding documents or otherwise result in the accrual of unsolicited benefits to the Ministry of Transport and Infrastructural Development shall not be taken into account in bid evaluation.

2.26.4 Price adjustment provisions applying to the period of execution of the contract shall not be taken into account in bid evaluation.

F. AWARD OF CONTRACT

2.27 Award Criteria

2.27.1 Subject to Clause 2.29, in principle the Ministry of Transport and Infrastructural Development proposes to award the contract to Bidders whose bids have been determined to be substantially responsive to the bidding documents and has offered the **lowest evaluated bid to SPECIFICATION**, provided further that the Bidders have the capability and resources effectively to carry out the contract works.

2.28 Ministry of Transport's Right to Accept and to Reject Any or All Bids

2.28.1 Notwithstanding Clause 2.27.1 the Ministry of Transport and Infrastructural Development reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders.

2.29 Notification of Award

2.29.1 Prior to expiration of the period of bid validity prescribed by the Ministry of Transport and Infrastructural Development, the PMU will notify the successful Bidder, confirmed in writing by letter that its bid has been accepted.

2.29.2 The notification of award together with the letter of acceptance will constitute the formation of the contract.

**BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
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2.29.3 Upon the furnishing by the successful Bidder of performance bond, the PMU will promptly notify the unsuccessful Bidders that their bids have been unsuccessful.

2.30 Signing of Contract Agreement

2.30.1 Subsequent to notification of award, the Ministry of Transport and Infrastructural Development will send the successful Bidder a Contract Document provided in the bidding documents, incorporating all agreements between the parties.

2.30.2 Within 14 days of receipt of the Contract Document and at a stipulated time and venue, the Ministry of Transport and Infrastructural Development and the successful Bidder shall sign the Form of Contract Agreement.

2.31 Performance Bond

2.31.1 The successful Bidder shall furnish to the Ministry of Transport a security in the form of a bank guarantee of contract in an amount equal to ten percent (10%) of the accepted bid sum within fourteen (14) days of notification of the acceptance of the bid. The performance bond (see Part 4) shall be in the form of a certified cheque, bank draft, bank guarantee in original or irrevocable Letter of Credit in **ZWGS** and shall be payable to Ministry of Transport and Infrastructural Development of the Government of the Republic of Zimbabwe. The performance bond shall be from a registered commercial bank and not from an Insurance company. **The performance bond shall be released upon final completion of the contract including the period of maintenance.**

2.31.2 Failure of the successful Bidder to lodge the required performance bond or bank guarantee may constitute sufficient grounds for the annulment of the award and forfeiture of the bid bond in which event the Ministry of Transport may make the award to the next lowest evaluated Bidder to specifications or call for new bids.

PART 3: FORM OF BID AND BID BOND

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

A FORM OF BID

RE: REHABILITATION OF SEKE ROAD(3.5Km)

To: Secretary for Transport and Infrastructural Development, Zimbabwe

Sir;

**BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025**

1. Having examined the General Conditions of Contract for Works of Civil Engineering Construction (1984) (ZGCC4), the draft/sketchy Drawings, Specifications for the execution of the above-named works....., execute, complete and maintain the whole of the said works in conformity with the said Conditions of Contract, Approved Drawings, Specification and Bill of Approximate Quantities for the sum of

USD.....

(In Words).....

.....Or such other sum as may be ascertained in accordance with the said Conditions.
2. We undertake, if our Bid is accepted, to commence the Work within twenty-one (21) days of receipt of the order to commence, and to complete and deliver the whole of the Works in the Contract within the time stated in and in accordance with the provisions of the Appendix hereto.
3. We agree to abide by this Bid for the period of 90 days from the date of Bid opening and shall remain binding upon us and may be accepted at any time before the expiry of that period.
4. We confirm our Agreement to treat the Bid documents and other records connected with the Works as secret and confidential documents and shall not communicate information contained therein to any other person other than the person authorised by the Client or use such information in any manner prejudicial to the safety and integrity of the Works.
5. If our bid is accepted

Messrs.....have agreed to provide a 'Performance or Guarantee' in the form annexed to Part 4 (Annexure A) of this bid whereby they will be jointly and severally bound with us in a sum equal to ten per centum of the above-named sum for the due performance of the Contract. In addition, if our bid is accepted, we will within 14 days of acceptance by you of our bid, comply with all the provisions of the Conditions of Contract relating to insurances.
6. We hereby confirm that if we are awarded the tender, we shall pay Contract Administration Fees to the Procurement Regulatory Authority of Zimbabwe (PRAZ) in line with PART IV of the Procurement Regulations (Statutory Instrument 5 of 2018)
7. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us, but without prejudice to your right to withdraw such Acceptance without assigning any reasons thereof.
8. Provided that should the Performance Bond or Guarantee mentioned above have not been obtained by us or should all the provisions of the Conditions of Contract relating to

BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025

Insurances not have been complied with by us within 14 days of the date of the acceptance by you of this bid, then you should have the right to cancel the Contract. On your so cancelling the Contract, the Contract shall become entirely null and void.

9. We understand that you are not bound to accept the lowest or any bid you may receive, and that in determining the bid price, the sum of the products of the quantities and the unit prices entered in the Bill of Approximate Quantities, shall govern, and not the stated total bid sum, should there be any discrepancy.

We are Sir,

Yours faithfully,

Signature:

Address:

.....

Date:

B. APPENDIX TO THE FORM OF BID

CONTRACT APPENDIX

ITEM	DESCRIPTION	CLAUSE	
1	Minimum amount of Third-Party Insurance	23(2)	\$100,000.00
2	Time within Works to be commenced after issuance of Commencement order	41	21 days
3	Time for Completion	43	Bidder to Propose
4	Liquidated damages	47	0.02% of Contract sum per

**BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE No: MOTID/CAPEX 208 OF 2025**

			day
5	Period of Maintenance	49	12 months
6	Percentage of Retention Money	62	10% of each IPC value
7	Limit of Retention Money	62	5% of Contract Sum
8	Minimum Amount of Interim Certification by the Supervising Engineer	62	To be determined after award from formula: $\frac{\text{Contract Sum}}{(\text{Contract period (months)} \times 2)}$
9	Time within which payment to be made after certification by the Engineer	62	30 days
10	Bid Bond		Refer to 2.13: PART 2: INSTRUCTION TO TENDERERS

SIGNATURE:

DATE:

C: FORM OF BANK GUARANTEE FOR BID BOND

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

BID BOND NUMBER.....
The REHABILITATION OF SEKE ROAD(3.5Km)

WHEREAS.....

Hereinafter called "the Bidder", wishes to submit his tender for the above-mentioned Works
KNOW ALL MEN by these present that we

.....

**BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025**

hereinafter called "The Surety/Sureties", are held and firmly bound unto The Secretary for Transport & Infrastructural Development, P.O Box CY 595 Causeway, Harare, Zimbabwe (hereinafter called the " Ministry of Transport and Infrastructural Development") in the sum of..... (figures)
(ZWG)

.....) (In words) for which payment can be truly be made to the Ministry of Transport and Infrastructural Development. The Surety/Sureties bind themselves, their Successors and Assigns by these presents with the common seal of the Surety/Sureties this dayof (Year) and undertake to pay the Amount of to The Ministry of Transport and Infrastructural Development upon receipt of this written demand without the Ministry of Transport and Infrastructural Development having to substantiate its demand.

The conditions of this obligation are:

If the Bidder withdraws his tender during the period of Tender validity specified in the Form of Tender,

Or

If the Tenderer having been notified of the Acceptance of his Tender by the Ministry of Transport and Infrastructural Development during the period of tender validity; or

Fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidders, if required; or

Fails or refuses to furnish the Performance Bond, in accordance with the instruction to Bidders.

We undertake to pay the Ministry of Transport and Infrastructural Development up to the above amount upon receipt of his first written demand, without the Ministry of Transport and Infrastructural Development having to substantiate its demand, provided that in its demand, the Ministry of Transport and Infrastructural Development shall state that the amount claimed by it is due to it owing to the occurrence of any of the above conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including the date..... days after the deadline for submission of bids as such deadline is stated in the Instructions to Bidders or as it may be extended by the Ministry of Transport and Infrastructural Development, at any time prior to the closing date for submission of the Tenders Notice of which extension(s) to the Surety is hereby waived. Any demand in respect of this guarantee should reach the Surety not later than the above-mentioned date of expiry of this guarantee.

SIGNED SEALED AND DELIVERED BY THE SAID.....
IN THE PRESENCE OF:OR AND ON BEHALF OF
THE "SURETY/SURETIES"

THE COMMON SEAL OF:
WAS HEREUNTO AFFIXED IN THE PRESENCE OF:

1.....

2.....

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

PART 4: ANNEXURES

D. PROVISION OF A BANKER'S REFERENCE

The tender shall provide hereunder the name of their Bankers/Brokers, to whom reference can be made, should this be required.

NAME OF BANKERS:

ADDRESS:

.....

The Bidder shall also provide information on his Credit Line

**BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025**

E: PROVISION OF PERFORMANCE BOND OR GUARANTEE

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

(See Section 4 below)

CERTIFY THAT I/WE.....
of.....
.....shall, if this Tender is accepted,
provide a Performance Bond or Guarantee in favour of
Messrs.....of.....
.....in the form annexed to the General Conditions
of Contract.

SIGNED.....
(SURETY)

F. PROVISION OF INSURANCES

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

THIS IS TO CERTIFY THAT if this Bid is accepted the under-mentioned shall provide
Messrs.....of.....
.....and the Ministry of Transport and Infrastructural Development
where applicable, with the insurances required under Clause 21 to 25 inclusive, of the General
Conditions of Contract (ZGCC4).

1. Insurance of Works, etc.
 2. Damage to Persons Property
 3. Third Party Insurance
 4. Accident or Injury to Workmen
- (INSURER)

NOTE: If completed by either an insurer or registered insurance broker, the undertaking will be acceptable.

BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025

G. FORM OF PERFORMANCE BOND OR GUARANTEE

1) PERFORMANCE BOND

WHEREAS the Department of Roads in the Ministry of Transport and Infrastructural Development (hereinafter called the "Client") has awarded the Contract for the **REHABILITATION OF SEKE ROAD(3.5Km)** (Hereinafter called the "Contract") to: (Hereinafter called the "Contractor")

AND WHEREAS THE Contractor is bound by the said Contract to submit to the Ministry of Transport and Infrastructural Development a Bond in an amount equal to 10% of the Accepted Bid Sum for the due and full performance of the Contract named above;

NOW WE THE UNDERWRITERS, the legal representatives of the Sureties:in.....do hereby bind ourselves as sureties in solidum and co-principal debtors for the due and full performance of the Contract by the Contractor named therein, and for all losses, damages and expenses that may be suffered or incurred by the Ministry of Transport and Infrastructural Development as a result of non-performance of the Contract by the Contractor provided however that our liabilities as sureties shall be limited to the sum of USD.....(amount in words), renouncing all benefits from the legal exceptions ordinis seu excussions et divisionis "No value received" and all other exceptions which might or could be pleaded against the validity of this guarantee, with the meaning and effect of which exceptions we declare ourselves to be fully acquainted; provided that the liability of the undersigned under this guarantee shall lapse thirty days after the issue of the Final Certificate for the whole of the Works in terms of the Contract, unless the Sureties are advised in writing by the Employer before expiration of the said thirty days of his intention to instigate claims and particulars thereof, in which event this guarantee shall remain in force until all such claims are paid or settled.

FOR AND ON BEHALF OF THE SURETIES

ATon this.....day of.....

ADDRESS.....
.....

AS WITNESSES.....Date

2)

TO:

GUARANTEE

The Secretary

Ministry of Transport and Infrastructural Development

WHEREAS.....

“Contractor”)

Address:

..... (Hereinafter called the

.....
.....
.....
Has undertaken, in pursuance of Contract Number **MOTID/CAPEX 208 OF 2025** to execute the **REHABILITATION OF SEKE ROAD(3.5Km)** (Hereinafter called the “Contract”)

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a Commercial Bank for the sum specified therein as Security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee;

NOW THEREOF we hereby affirm that we are the guarantor and responsible to you on behalf of the Contractor, up to a total of ZWG..... (Amount of guarantee).....

(In words), and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of.....

.....(amount of guarantee)* as aforesaid without you needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in anyway release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid 30 days from the date of expiry of the Defects liability Period

FOR AND ON BEHALF OF THE GUARANTOR

ATon this.....day of.....

ADDRESS.....

AS WITNESSES..... Date.....

H. FORM OF CERTIFICATE OF INSURANCE COVER

THIS IS TO CERTIFY THAT the under-mentioned insurance cover is held by or being negotiated for

Messrs.....of.....
.....in terms of the General
Conditions of Contract (ZGCC4) and that the Policies cover the full duration of the Contract,
together with any extensions thereof, subject to the premiums being paid, and for the Period of
Maintenance where required.

INSURANCE OF WORKS ETC. (CLAUSE 21)

.....
.....

DAMAGE TO PERSONS AND PROPERTY (CLAUSE 22)

.....
.....

THIRD PARTY INSURANCE (CLAUSE 23)

.....
.....

ACCIDENT OR INJURY TO WORKMEN NOT COVERED BY THE WORKMEN'S
COMPENSATION ACT

.....
.....

Date:

Signed:
Insurer/Insurance Broker

Address.....

I. **FORM OF BANK GUARANTEE FOR ADVANCE MOBILIZATION LOAN**
MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT:
DEPARTMENT OF ROADS

P.O. Box CY 595,

Causeway, Harare

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

Gentlemen;

In accordance with the Provision of the Conditions of Contract Section V11, Clause 7
"Advance Mobilisation Loan Security",

Messrs.....

(Hereinafter called the Contractor) has to deposit with the Ministry of Transport an Advance
Mobilisation Loan Security to guarantee his proper and faithful performance on the Contract in
the amount of: ZWG.....

(In words):-.....

.....
We, the (Bank or Financial Institution) as instructed by the Contractor, agree unconditionally
to irrecoverably guarantee as primary obligator and not as surety merely, the payment to the
Department of Roads of Zimbabwe on its first demand without whatsoever right of objection
on our part and without its first claim to the Contractor, in the amount not
exceeding.....

(In words).....in
the event of obligations expressed in the above-mentioned contract having not been fulfilled by
the Contractor giving the right of claim to the Ministry of Transport and Infrastructural
Development for recovery of the advance payment from the Contractor under the Contract.

***Insert the amount of Bank Guarantee which should equal the amount of advance payment
specified in the Conditions of Contract***

NOTE: Bidders are NOT required to fill in this form. This form shall only be completed by
the successful Bidder. We further agree that any change or addition to or other modification of
terms of contract of Works to be performed there-under or of the Specification or of other
Contract Document which may be made between the Ministry of Transport and Infrastructural
Development and the Contractor shall not in any way release us from any liability under this
guarantee, and we shall thereby waive notice of any such change, addition or modification.

This Advance Mobilisation Loan Security shall be valid and in full effect from the date of the
advance payment under this Contract until the Ministry of Transport and Infrastructural
Development receives full refund of the same amount by making deductions from interim
payments to the Contractor.

Yours truly,

The.....

(Bank or Financial Institution)

DATE.....

Note: Bidders are NOT required to fill in this form. This form shall only be completed by the
successful Bidder when applying for an Advance Mobilisation Loan.

MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT

DEPARTMENT OF ROADS

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

PART 5: FORM OF CONTRACT AGREEMENT
AGREEMENT

AN AGREEMENT MADE THIS.....day of.....2025

BETWEEN

The Secretary, in such capacity acting for and on behalf of the Ministry of Transport and Infrastructural Development (hereinafter called the "Client") of the one part:

AND

.....of.....
..... (Hereinafter called
"the Contractor") of the other part.

WHEREAS the Client is desirous that certain Works should be constructed, viz:

The Rehabilitation of Seke Road and has accepted a Bid by the Contractor for such works.

NOW IT IS HEREBY AGREED as follows:

1. In this Agreement words and expressions shall, unless the context otherwise requires, have the same meaning as are respectively assigned to them in the General Conditions of Contract (ZGCC4) hereinafter referred to.
2. The following documents shall be deemed to form, be read and construed as part of this agreement, viz:
 - a) The said Bid (Tender)
 - b) The Drawings (if any)
 - c) General Conditions of Contract for Works of Civil Engineering Construction (ZGCC4)
 - d) The Specifications (General and Special)
 - e) The Scope of works
 - f) The Schedule of Day-work Rates and Prices
 - g) The Certificate of Visit to Site
 - h) Any covering letters or orders in writing subsequently supplied to the

Contractor and signed by or on behalf of the Secretary.

3. The foregoing documents shall be construed as complimentary and mutually explanatory one with another. Should any ambiguities or discrepancy be noted then the order of precedence of these documents shall be subject to Special Conditions of Contract.
4. In consideration of the payments to be made by the Ministry of Transport and Infrastructural Development to the Contractor as hereinafter mentioned the Contractor hereby agrees with the Ministry of Transport and Infrastructural Development to surface the roads in conformity and in all respects with the provisions of the Contract.
5. The Ministry of Transport hereby agrees to pay the Contractor in consideration of the surfacing of roads in conformity and in all respects with the provisions of the Contract and the Contract Price at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties thereto have hereunto set their hands at
..... on the day and year first above written.

FOR THE CLIENT

SIGNED by the said:
(For and on behalf of the Client)

Designation:

.....
(Name in Capitals)

Date:

In the presence of Witness:

SIGNED
(Witness)

.....
(Name in Capitals)

FOR THE CONTRACTOR

SIGNED by the said:
(For and on behalf of the Contractor)

Designation:

.....
(Name in Capitals)

Date:

In the presence of Witness:

SIGNED
(Witness)

.....
(Name in Capitals)

NOTE: Where either party is a Company, either the authority for the person signing on behalf of the Company to do so should be annexed to this agreement, or the seal of the Company should be impressed on the agreement in place of the signature and witnessed by the proper officers of the Company in terms of the Articles of the Company.

BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025

MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT

DEPARTMENT OF ROADS

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

PART 6: GENERAL CONDITIONS OF CONTRACT

The Contract will be governed by the General Conditions of Contract for Works of Civil Engineering Construction (ZGCC4) and the Department of Roads Standard Specifications, dated January 1980 (as amended), Ministry of Transport Standard Specifications dated April 1989 and Special Conditions of Contract contained in these tender documents.

(Issued as a Separate Volume)

MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT

DEPARTMENT OF ROADS

REHABILITATION OF SEKE ROAD 93.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

PART 7: SPECIAL CONDITIONS OF CONTRACT

7.1 CONDITIONS OF CONTRACT

The Contract will be governed by the General Conditions of Contract for works of Civil Engineering Construction (1984) (ZGCC4), The Department of Roads Standard Specifications, dated January 1980 (as amended), Ministry of Transport Standard Specifications dated April 1989 and Special Conditions of Contract contained in these tender documents. Copies of these General Conditions of Contract may be obtainable from the Secretary: Zimbabwe Institution of Engineers, or the Federation of Civil Engineering Contractors or the Zimbabwe Association of Consulting Engineers and any reference to the "Ministry of Transport and Communications" shall mean the "MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT".

7.2 INSPECTION OF PLANT AND EQUIPMENT

7.2.1 All Bidders are advised that the Secretary for Transport and Infrastructural Development reserves the right to inspect the plant and equipment scheduled as available to ensure that it is sufficient and adequate to complete the contract. The adequacy and condition of the plant will be taken into account when considering the award of this Tender. Tenderers who submit false information risk disqualification.

7.3 STARTING TIME AND ENDING TIME

7.3.1 TIME OF COMMENCEMENT

The Date of Commencement of the Contract shall be the date specified in the Letter of Acceptance provided that the said date shall be not later than 21 days after the date of the Letter of Acceptance, save by arrangement with the Contractor. The Contractor shall commence the Works within the period of time stated in the Appendix to the Tender after the said Date of Commencement and shall proceed with the Works with due expedition and without delay except as may be expressly sanctioned or ordered by the Engineer or be wholly beyond the Contractor's control.

7.3.2 TIME FOR COMPLETION

Tenderers are asked to note that failure to complete the contract within the specified period, having due regard to the provisions of Clause 43 of the ZGCC4, will be regarded by the Ministry of Transport as a breach of contract and may prejudice the contractor concerned when the award of subsequent contracts is considered.

BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025

7.3.3 PENALTIES FOR DELAY

In the event of any breach of contract, Clause 47 of the ZGCC4 shall apply.

7.4 GENERAL INFORMATION FOR THE BENEFIT OF TENDERERS

7.4.1 Tenderers are advised to contact the Ministry of Industry and Commerce with regard to import licences for all items imported into Zimbabwe.

7.4.2 Tenderers are advised to contact the Commissioner General of the Zimbabwe Revenue Authority (ZIMRA) for detailed and accurate information with regard to Customs Duties levied on items imported into Zimbabwe.

7.4.3 Tenders are advised to contact the Commissioner General of ZIMRA for detailed information with regard to Import Tax on items imported into Zimbabwe.

7.4.4 Information on the employment of foreign nationals can be obtained from the Department of Immigration.

7.5 PAYMENTS

The amounts certified by the Engineer as due to be paid to the Contractor against certificates issued under Clause 62 shall be entirely in ZWG\$. There will be no payment in any other foreign currency except the ZWG\$. Government of Zimbabwe will not assist in acquiring foreign currency in any way or payment of any offshore account.

7.6 PERFORMANCE BOND OR GUARANTEE

The amount of the Performance Bond or Guarantee shall be payable in ZWG\$.

7.7 ADVANCE PAYMENTS

7.7.1 ADVANCE ON MATERIALS

No advance payments will be made for materials. This must not be confused with payment for approved materials on site. Under exceptional circumstances, Ministry of Transport and Infrastructural Development can pay direct to the Supplier for materials delivered to site in correct quantities and specification and deduct the same from the following Interim Payment Certificate (IPC). Such materials should be adequately insured.

7.7.2 ADVANCE PAYMENT LOAN

Payment of Advance Mobilisation loan shall be subject to approval by Ministry of Transport and Infrastructural Development. In the event that the Client agrees to pay Advance Mobilisation Loan, Advance payments shall be up to a maximum of 10% of the Tender Sum and shall be granted to the Contractor at his request subject to proof of expenses actually incurred on the Project. This Advance will take the form of 5% of Tender Sum on mobilisation and 5% on proof of the Contractor's serious intent to proceed with the measured works. The Client reserves the right to pay this money to the Suppliers of the items.

Should the Contractor require an additional amount to enable him to purchase additional plant and machinery qualifying for advance payments under this Sub-Clause, such amount as may be requested may be granted on production of proof of the additional value of such plant subject to the amount not exceeding 5% of the Tender Sum.

7.7.3 ADVANCE MOBILISATION LOAN SECURITY

In the event that the Client agrees to pay Advance Mobilisation Loan, no advance payment shall be made before the Contractor has furnished proof of the establishment of a deposit or of an acceptable directly liable guarantor in the amount of the advance payment.

7.7.4 PAYMENTS AND REIMBURSEMENTS OF ADVANCE PAYMENTS

Payments of advances shall be made within 30 days (thirty days) following the Contractor's satisfactory compliance with sub-clauses 7.8.2 and 7.8.3 above. Late payment of the advance will not attract any interest.

Reimbursement of advance payments shall be made by deduction from the monthly Interim Payment Certificates and in line with details set forth hereunder.

Reimbursement shall begin when the amount of the sums due to the Contractor excluding advances under the Contract reaches 20% of the original amount of the Contract. It shall have been completed when 90% of this sum is reached.

The amount of each repayment shall be calculated by using the formula:-

$$R = \frac{(I) \cdot A}{(B-C)}$$

Where R = the **amount** of the advance to be reimbursed by deduction from the Interim Certificate.

I = the **net** cumulative amount due to the Contractor on the Interim Certificate less 20% of the accepted Bid Sum.

B = 90% of the accepted Bid Sum.

C = 20% of the accepted Bid Sum.

A = The total amount of the advance payment(s)

If advances are requested and/or granted after 20% of the accepted Bid Sum has been exceeded then the value of "C" in the above formula will be the gross value of the Interim Certificate on which the first deduction is made.

With each reimbursement the counterpart of the guarantee shall be liberated.

7.8 LIQUIDATED DAMAGES AND CESSATION OF VARIATION OF PRICE

7.8.1 The amount levied as liquidated damages (see Appendix to the Form of Bid) will include inter alia:

- * The full costs to the Client of all supervision by the Engineer and the Engineer's representative;
- * The costs incurred by road users due to the non-availability of the road.
- * A nominal penalty charge for default.

These costs, which may be varied by such amount as determined by increases in cost, will accrue for each day the completion is delayed beyond the Contract Completion date or any extension granted thereto notwithstanding the fact that some sections of the project may have already been completed.

7.8.2 Under the circumstances in which liquidated damages are chargeable to the Contractor as per clause 47 of the ZGCC4, the provisions of clause 70 of the ZGCC4 and 2.11.4 of the Instructions to Bidders in Part 2 cease for the case where the Variation of Price leads to increases of the costs payable by the Ministry of Transport to the Contractor, as from the date on which the liquidated damages become applicable. Provided that, any Variation of Price that leads to decreases of cost to the Ministry of Transport will remain applicable.

7.9 PREVENTION OF CORRUPTION

7.9.1 The Department of Roads reserves the right to cancel this Contract and to recover from the Contractor the amount of any loss resulting from such cancellation.

- a) If the Contractor shall have offered or given or agreed to give to any person any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any action in relation to the obtaining or execution of the Contract, or any other Contract with the Ministry of Transport and Infrastructural Development, or for showing or forbearing to show favour or disfavour to any person in relation to the Contract or any other contract with the Ministry of Transport and Infrastructural Development.
- b) If the like acts shall have been done by any person employed by such Contractor or acting on his/her behalf (whether with or without the knowledge of the Contractor);
- c) If in relation to any contract with the Department of Roads the Contractor or any person employed by him or on his/her behalf shall have committed any offence under the Prevention of Corruption Act.

7.10 ACCOMMODATION OF LABOUR

7.10.1 GENERAL

The Contractor shall be responsible for the provision of accommodation for his/her labour force. A site for this purpose will be suggested at the site visit.

7.10.2 ABLUTION FACILITIES

The Contractor shall provide adequate ablution and toilet facilities for his labour force at the camp site to the satisfaction of the Ministry of Health. A certificate to that effect should be produced before this item can be included in the Interim Payment Certificate.

7.10.3 REMOVAL OF SERVICES

The Department of Roads and the Engineer will be responsible for arranging for the removal of existing services within the required servitude that may be affected by the works. The Contractor will be responsible for the protection of these services and shall bear the full cost of remedial work should they be damaged by the Contractor during construction of the works.

MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT **DEPARTMENT OF ROADS**

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

PART 8: SPECIFICATIONS

8.1 DESCRIPTION

8.1.1 General

The Rehabilitation of Seke road (3.5km)

8.2 MATERIALS

8.2.1 Sources of water for construction will be indicated at the site visit. No sources other than these shall be used without the approval of the Engineer. The supply of water for the works and the Contractor's workers will be the responsibility of the Contractor.

8.2.2 All materials involved in the construction shall be provided by the Contractor. The quality of these materials shall be approved by the Engineer.

8.2.3 The materials which might need the Engineer's Approval may include, but not limited to, aggregate, cement and steel reinforcement.

BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025

- 8.3 SETTING OUT**
 The Contractor shall be responsible for the setting out of the works.

- 8.4 STANDARD SPECIFICATIONS**
 The work shall be carried out in accordance with the SATCC Standard Specifications in conjunction with the Department of Roads "Standard Specifications" of the Ministry of Transport and Infrastructural Development dated April 1989 as amended or any relevant standard applicable and relevant to the works

The following sections are particularly relevant to the contract:

Section	Description
C.1	Establishment and general
C.2	Accommodation, vehicles and equipment
C.4	Provision of Water
R-16	Prime Coat
R.17	Surface Treatment
R.27	Traffic Signs
R.26	Carriageway Markings

- 8.5 SPECIAL PROVISIONS**
 These Special Provisions contain amendments to the Standard Specification. Unless specifically stated otherwise, the following items are in addition to the Standard Specification.

8.5.1 Section C.1 ESTABLISHMENT AND GENERAL

3. Establishment on Site

- 3 (d) Amended as follows:

Delivering all plant and equipment necessary for the project (Please itemise and price separately)

- 3 (e) Any other operation necessary for establishment on site and to enable work to commence on the project.

5.2 Payment

The amount tendered for establishment will be paid as follows:

- (i) 50% for each facility installed on completion of work to Engineer's approval.
- (ii) A further 40% when the Works are 50% complete.
- (iii) 10% on contract hand-over.

5.3 The amount tendered for General Costs will be spread uniformly over the tender value excluding contingencies, and provisional sums.

8.5.2 Section C.2 ACCOMMODATION and EQUIPMENT

A Prime Cost item is included in the Bill of Approximate Quantities for the supply and delivery of accommodation, sanitary facilities and furniture and the required equipment by the Engineer for the exclusive use of the Engineer and his staff as per the Standard Specifications and to the satisfaction of the Engineer.

BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025

MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT

DEPARTMENT OF ROADS

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

PART 9: SCHEDULE OF SUPPLEMENTARY INFORMATION

SCHEDULE A: CERTIFICATE OF VISIT TO SITE

THIS IS TO CERTIFY THAT I.....
(Name of Representative)
of.....
(Name of Company) in the presence of the Department of Roads' Engineer, _____
visited the site of the project _____ ON..... (Date)

I carefully examined the site, with its proposed materials and water location and have previously studied the Contract documents.

I have made myself familiar with all local conditions likely to influence the work and cost thereof.

I FURTHER CERTIFY that I am satisfied with the description of the work and the explanations given by the said Engineer and what I understand perfectly the work to be done, as specified and implied, in the execution of this Contract.

Signed.....
(Contractor)

WITNESS.....

Signed.....
(Engineer)

Date:

NOTE: Subsequent to this Site visit, and until the specified closing date for receipt of tenders, contractors are advised that all communications concerning this tender must be directed to the A/Director (PMU), Ministry of Transport and Infrastructural Development.

SCHEDULE C:

CONSTRUCTION PLANT

The Bidder **SHOULD own** the following minimum key items of plant in full working order, and must demonstrate that, based on known commitments, they will be available for use in the proposed contract and these are:

- a. Asphalt Paver
- b. Bitumen Distributor

The Bidder shall state below what Construction Plant will be provided for work on the Contract and shall indicate under the appropriate heading whether such Construction Plant belongs to the Contractor or whether it will be hired under an agreement for hire or whether it will be held under an agreement for hire purchase.

The Bidder shall submit proof of ownership (in the form of Ownership certificate, hire purchase agreements, hire agreements, lease agreements e.t.c)

The following is the minimum list of plant inventory required for the execution of the contract:

ITEM	DESCRIPTION	UNIT	CAPACITY	QTY	REMARKS
1.	Asphalt Paver	kW	112	1	Must be Owned
2.	Self-Propelled Bitumen Distributor	L	10,000 (Minimum)	1	Must be Owned
3.	Front-end Loader	kW	74	1	
4.	Tip Trucks	m3	15 (Minimum)	5	
5.	Pneumatic Tyred Roller	kW	93	1	
6.	Iron Roller	T	12 (Minimum)	2	
7.	Graders	kW	97	1	
8.	Road Reclaimer	HP	415.7	1	
9.	Motorized Water Bowser	L	20,000 (minimum)	1	

Bidder **SHOULD** own or has assured access (through hire, lease, purchase agreement) the above minimum key items of equipment in full working order, and must demonstrate that, based on known commitments, they will be available for use in the proposed contract. The Bidder may also list alternative equipment that it would propose for the contract, together with an explanation of the Proposal. And the information shall be used in the evaluation and award of tender.

**BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
PROCUREMENT REFERENCE NO: MOTID/CAPEX 208 OF 2025**

EQUIPMENT CAPABILITIES

Name of Bidder

The Bidder shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for each and all items of equipment listed in SCHEDULE C ABOVE. A separate Form shall be prepared for each item of equipment for alternative equipment proposed by the Bidder.

Item of equipment		
Equipment information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacture
Current status	5. Current location	
	6. Details of current commitments	
Source	7. Indicate source of the equipment <input type="checkbox"/> Owned <input type="checkbox"/> Hired/Rented <input type="checkbox"/> Leased <input type="checkbox"/> Specially manufactured	

Omit the following information for equipment owned by the Bidder.

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreements	Details of rental / lease / manufacture agreements specific to the Project	

h) (Attention is drawn to the provisions of Clause 55 of the ZGCC4)

Signature:
(Contractor)

Date:

SCHEDULE D: KEY PERSONNEL ⁽¹⁾

Designation	Name	Summary of Qualifications and Relevant Experience
<u>Headquarters</u>		
Partner/Director in charge		
<u>Site Offices</u>		
Site Agent ⁽²⁾		
Deputy Site Agent ⁽³⁾		
Construction Foreman ⁽⁴⁾		
Quantity Surveyor ⁽⁵⁾		
Materials Officer ⁽⁶⁾		
Survey Officer ⁽⁷⁾		
Others		

NOTE: The Bidder shall list in this Schedule the key personnel he will employ from headquarters and from site office, to direct and execute the work together with the qualifications, experience, positions held and their nationalities.

⁽¹⁾ Key Personnel's CV with copies of academic and professional qualifications shall be part of the tender submission.

⁽²⁾ Site Agent should have a degree in Civil Engineering or its equivalent and a minimum 5 years relevant experience or National Diploma in Civil Engineering and a minimum of eight (8) years relevant experience;

⁽³⁾ Deputy Site Agent should have a National Diploma in Civil Engineering or its equivalent and a minimum five (5) years in relevant experience;

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- (4) Construction Foreman should have a diploma in Civil Engineering and a minimum four years or a certificate in Civil Engineering with ten (10) years of relevant experience;
- (5) Quantity Surveyor should have at least a diploma in Quantity Surveying and a minimum five (5) years of experience.
- (6) Materials officer should have at least Diploma in Civil Engineering and a minimum of five (5) years of experience
- (7) Survey Officer should have at least a diploma in Civil Engineering and a minimum five (5) years of experience.

The key personnel submitted above can only be replaced or substituted with others of similar or better qualification and approval shall be sought from the Client prior to engagements of such substitutions or replacements. These must not be seconded/ attached to any other project(s).

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SCHEDULE E: PROVISIONAL PROGRAMME OF WORKS

NOTE: The Delivery Period Required by Ministry of Transport and Infrastructural Development is **Eight (8) Weeks**. If the delivery period offered, or any other details, differs from the requirements above, the Bidder should state it in the tender.

ITEM	DESCRIPTION		DURATION (WEEKS)
TOTAL			

**BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
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SCHEDULE F: SUB-CONTRACTORS

The maximum value of sub-contracted work shall be not more than 30%.

ITEM	DESCRIPTION OF WORK	VALUE OF WORK (ZWGS)

SIGNATURE:.....
Contractor)

DATE:.....

**SCHEDULE G: ESTABLISHMENT GENERAL COSTS
DETAIL OF COSTS**

In accordance with Section No. C.1 of the Standard Specification the Contractor shall itemise below the sum quoted in the Bill of Quantities for established on Site Costs.

a.	Erection of adequate and suitable and suitable accommodation for the Contractor's labour force on site	\$.....
b.	Supply of drinking water and sanitary facilities for the Contractor and the Engineer to the satisfaction of the Ministry of Health	\$.....
c.	Erection of a Works Office for the Contractor and the Engineer, adequately furnished and of appropriate size.	\$.....
d.	Any other operation necessary for establishment on site and to enable work to commence on the project (detail)	\$.....
	i) Mobilisation and demobilisation of plant on site	\$.....
	ii).....	\$.....
	lii).....	\$.....
	Iv).....	\$.....
	v).....	\$.....
	TOTAL COSTS OF ESTABLISHMENT ON SITE	US\$)

NOTE: The Tenderer may be called upon to justify any of the amounts quoted above, **AND IF THESE ITEMS EXCEED 10% OF THE CORRECTED BID SUM, THE MINISTRY OF TRANSPORT RESERVES THE RIGHT TO REJECT THE BID.**

Signature:
(Contractor)

Date:

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SCHEDULE H: GENERAL COSTS

DETAIL OF COSTS

In accordance with Section No. C.1 of the Standard Specification the Contractor shall itemise below the sum quoted in the Approximate Quantities for General Costs.

a.	Maintenance of Contractor's accommodation and site office	\$.....
b.	Periodic site visits by the Contractor's supervisory staff not resident on site	\$.....
c.	Provision of all test samples and testing in compliance with the specification	\$.....
d.	Any other operation which is related solely to the duration of the work and cannot be fairly allocated to the measured items in Approximate Bill of Quantities (detail)	\$.....
	i).....	\$.....
	ii).....	\$.....
	iii).....	\$.....
	iv).....	\$.....
	v).....	\$.....

TOTAL COST OF GENERAL COSTS **US\$).....**

NOTE: The Tender may be called upon to justify any of the amounts quoted above. AND IF THESE **ITEMS EXCEED 10% OF THE CORRECTED BID SUM, THE MINISTRY OF TRANSPORT RESERVES THE RIGHT TO REJECT THE BID.**

Signature:..... Date:.....

SCHEDULE I:

**SCHEDULE OF SIMILAR WORKS SATISFACTORILY CARRIED
OUT BY THE CONTRACTOR**

The Contractor must insert in the space provided below and submit with the tender the following statement, showing a list of Construction of bituminous surfacing works he has successfully carried out in the last ten (10) years. Failure to fill in this form will make the bid non-responsive and this shall be used in the evaluation of tenders.

CLIENT'S NAME	DESCRIP.OF WORKS	VALUE OF WORK	CONTRACT PERIOD		YEARS	COMMENTS
			Starting Month Year	Ending Month Year		

*List calendar year for years with contracts with at least nine (9) months' activity per year starting with the earliest year

For newly formed Construction Companies, experience shall be assessed from CVs of the Proposed Key personnel

SIGNED:

DATE:

**BIDDING DOCUMENT FOR THE REHABILITATION OF SEKE ROAD
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**MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT
DEPARTMENT OF ROADS**

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

PART 10: BILLS OF QUANTITIES
 (Issued as a separate volume)

MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT

DEPARTMENT OF ROADS

REHABILITATION OF SEKE ROAD(3.5Km)

TENDER NUMBER: MOTID/CAPEX 208 OF 2025

PART 11: BILL OF APPROXIMATE QUANTITIES

10.1 PREAMBLE

10.1.1 For the purposes of this tender, the Bidder shall submit **a detailed Bills of Quantities** and the following words shall have the meanings hereby assigned to them:

Unit	:	The unit of measurement of each item of work as defined in the standard specifications or the project specifications.
Quantity	:	The number of units of work of each item.
Rate	:	The payment per unit of work for which the Tenderer does the work.
Amount	:	The product of the quantity and the rate tendered for an item.
Lump Sum	:	An amount tendered for an item, the extent of which is described in the Bill of Quantities, the specifications or elsewhere, but of which the quantity of work is not measured in units.

10.1.2 The units of measurement indicated in the Bill of Quantities are metric units.

The following abbreviations are used in the Bill of Quantities:

mm	=	millimetre
m	=	metre
km	=	kilometre
km-pass	=	kilometre-pass
m ²	=	square metre
m ² pass	=	square metre pass

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ha	=	hectare
m ³	=	cubic metre
m ³ km	=	cubic metre-kilometre
l	=	litre
k l	=	kilolitre
kg	=	kilogram
t	=	ton (1 000kg)
No	=	number
MN	=	mega Newton
MN-M	=	mega Newton-metre
%	=	percent
kW	=	kilowatt
kN	=	kilo Newton
PC Sum	=	prime cost sum
Prov-Sum	=	provisional sum

- 10.1.3 All rates and sums of money quoted in the Bill of Quantities shall be in US\$.
- 10.1.4 Attention is directed to the Instruction to Bidders, the Form of Contract, the General Conditions of Contract Specifications and the Drawings, and these documents are to be read in conjunction with the Scope of works.
- 10.1.5 The prices and rates to be inserted in the Bill of Approximate Quantities are to be the full inclusive value of the work described under the several items including all costs and expenses which may be required in and for the construction of the work described, and for the Contractor's overheads and profits.
- 10.1.6 A price or rate is to be entered against each item in the Bill of Approximate Quantities, whether quantities are stated or not. Items against which no price is entered are to be considered covered by the other prices or rates in the Bill. **All entries must be in indelible ink**
- 10.1.7 The prices and rates inserted in the Bill of Approximate Quantities shall, in addition to the above, include full compensation for the maintenance in order of the structures from the date of the taking over of the structures until the end of the specified maintenance period.
- 10.1.8 Each item in the Bill contains only a brief description of the proposed work. Fuller details and directions of the work to be done, the materials to be used, the standards of workmanship, methods of measurement and payment are to be found in the various Sections of the Specification.
- 10.1.9 The quantities of work and material in the Bill of Approximate Quantities are not to be considered as limiting or extending the amount of work to be done or the materials to be supplied by the Contractor. The quantities shall be considered as approximate. The basis of payment will be the actual quantities of work ordered and carried out, as measured by the Contractor and verified by the Engineer (using SATCC Standard Specification Manual) and valued at the rates and prices tendered in the priced Bill of Quantities where applicable, and otherwise at such rates and prices as the Engineer may fix within the terms of the Contract.
- 10.1.10 Nevertheless, subject to the provision of Clause 70 of the General Conditions of Contract, the quoted unit rates and prices shall remain firm regardless of any alteration, omission or change made to the quantities. Any subsequent claims from the Contractor

for adjustment in the unit rates and prices, etc., due to variations, increases and decreases in the quantities will not be considered.

10.1.11 Provisional items listed are those items, the exact nature or quantity of which cannot be determined in advance, this work will be undertaken only on the instruction of the Engineer. The provisional items classed under Day-work shall be paid for at the rates shown in the Day-work Schedule. The sum provided is merely to complete an amount for the full work and does not represent an estimate of cost of what the Contractor will be paid for doing such work.

10.1.12 General directions and descriptions of structures and materials are not necessarily repeated nor summarised in the Bill of Quantities. References to the relevant sections of the contract documentation shall be made before entering prices against each item in the priced Bill of Quantities.

NOTE: The Bill of Quantities must be well detailed and compiled clearly, and must be signed by an authorised signatory.

DAY-WORKS SCHEDULE

PREAMBLE

1. This schedule shall be used to calculate the payments due for work ordered by the Engineer and for which no rates appear in the Bill of Quantities.
2. The description of work, quality of materials and standard of workmanship shall be as described in the specifications
3. The prices quoted in this schedule shall cover all the necessary insurances, use and maintenance of ordinary plant (e.g. wheel barrows, running planks, hand pumps hand tools, and appliances generally, superintendence, overhead charges and profit, and, in the case of mechanically operated plant, the wages of the operator and assistant, consumable stores, fuel, maintenance and transportation of plant to site.
4. A price or rate is to be entered against each item of labour, material and plant
5. The time of gangers, overseers or charge-hands with their gangs is to be paid for under appropriate items, but the time of foremen and Supervisors is not to be included. This is to be covered by superintendence. The time actually spent by labour on work shall be recorded for this purpose.
6. The prices quoted for labour shall be for straight time only and no overtime rates shall be payable. Rates shall be paid for artisans working at their trade.
7. For the purpose of payment for plant – “hour” means chronometer working hours, and “km” means kilometres recorded on the vehicle odometer.

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8. The rates for materials shall cover delivery at the usual points at which the materials are received on the site and not distribution to the individual sites where day-work is in progress, the cost of such distribution being chargeable in addition.
9. The cost of additional watching and lighting specially necessitated by day-work shall not be paid for separately but shall be included in overhead charges.
10. In the following context power is expressed as **kw** as a conversion of flywheel horsepower.
11. All items in this Bill are provisional. Day-works shall only be carried out on the written instruction of the Engineer and the Contractor shall comply with the requirements of clause 52(4) of the ZGCC4.
12. Where indicated, Bidders must fully complete the "Description" columns where sizes, makes, types, mass etc., of items of plant and equipment are left blank.
13. All labour, materials and plant hire rates not given in the schedule shall be paid at the gross remuneration for labour or net value for material or plant, plus the percentage as shown below:

Percentage on labour:	40%
Percentage on material:	25%
Percentage on plant:	5%
14. The rates given in the schedules shall be taken to be operative at the time of bidding.
15. Any variation of price under clause 70 of the ZGCC4 and affecting rates given in the Day-works Schedule shall be applied

DAYWORK SCHEDULE OF RATES

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>EST QTY</u>	<u>RATE</u> <u>(US\$)</u>	<u>AMOUNT</u>
	<u>DAYWORKS</u>				
	<u>LABOUR</u>				
DW1	Concreter	Hour			
DW2	Carpenter	Hour			
DW3	Steel fixer	Hour			
DW4	Welder	Hour			
DW5	Labour Ganger	Hour			
DW6	Labourer	Hour			
	<u>DAYWORKS</u>				
	<u>MATERIALS</u>				
DW7	Sand	M3			
DW8	40mm Concrete stone	M3			
DW9	20mm concrete stone	M3			
DW10	10mm stone	M3			
DW11	Screened river ballast or gravel	M3			
DW12	Cement (PC15)	bag			
DW13	Plain Concrete pipes 450 mm dia	M			
DW14	Plain Concrete pipes 600 mm dia	M			
DW15	Plain Concrete pipes 750 mm dia	M			
DW16	225mm dia no-fines concrete pipe	M			
	Mild steel reinforcement to B.S. 4449 Cut, bent and deliver to site (up to 12 M overall length)	Kg			
DW17	14mm dia. And under	Kg			
DW18	16mm dia. And above	Kg			
	Deformed steel reinforcement to B.S. 4461 cut, bent and deliver to site (up to 12m overall length)	Kg			
DW19	i) 14mm dia. And under	Kg			
DW20	ii) 16mm dia. And above	Kg			

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	Hire of formwork weekly rate	M2			
DW21	i) Class F 1	M2			
	ii) Class F 2	M2			
	iii) Class F3	M2			
	DAY-WORKS PLANT <i>(Including Operator, Assistant, fuel oils, maintenance e.t.c</i>				
DW22	Compressor, including hammers, etc. 350m3/hr – 500m3/hr capacity	hour			
DW23	Concrete Mixer loose capacity 250L	hour			
DW24	Poker Vibrator (size 50mm)	hour			
DW25	Portable electric arc welding Machine (state type and capacity)	hour			
DW26	Oxy-acetylene cutting torch: up to 13 mm thickness	hour			
DW27	Portable pump (type 3)	hour			
DW28	Water-bowser self-propelled or Including prime mover	hour			
DW29	Tipper truck (capacity 5m3)	M3km			
DW30	Flat lorry (5 tonne)	Km			
DW31	Hand vibratory roller	Hour			
DW32	Self-propelled motor grader from 50kw To but not including 75kw. State make, Type and model	Hour			
DW33	Self-propelled motor grader from 75kw To 115kw. State make, type and model	Hour			
DW34	Steel wheeled tandem roller. State Effective mass, make and	Hour			

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	type				
DW35	Pneumatic tyred roller, double axle Type. State effective mass, make and Type	Hour			
DW36	Pneumatic tyred compactor. State Effective mass, make and type	Hour			
DW37	Self-propelled pneumatic tyred roller. State make, type and effective mass	Hour			
DW38	Vibratory roller. State make, type and Effective mass	Hour			
DW38	Tamping roller or sheep-foot roller. State make, type and effective mass	Hour			
DW39	Scraper: over 12m3 truck capacity. State make and type	Hour			
DW40	Scraper: over 8m3 truck capacity. State make and type	Hour			
DW41	Rubber tyred tractor 75kw and over. State type and model	Hour			
DW42	Tracked tractor or its equivalent between 100kw and up to but not including 130kw. State make, type and model	Hour			
DW43	Tracked tractor or its equivalent above 130 Kw. State make, type and model	Hour			
DW44	Item dw43 with matching angle blade or Bulldozer. State type	Hour			
DW45	Item DW43 with matching ripper either Trailing or tractor rear mounted type	Hour			

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	Complete. State type				
DW46	Item DW47 with matching angle or Bulldozer	Hour			
DW47	Item DW47 with matching ripper either Trailing or tractor rear mounted type Complete. State type	Hour			
DW48	Item DW48 with matching angle or Bulldozer	Hour			
DW49	Item DW48 with matching ripper either Trailing or tractor rear mounted type Complete. State type.	Hour			
DW50	Four-wheel drive front end loader over 60kw up to 75kw. State make, type and bucket size.	Hour			
DW51	Four-wheel drive front end loader over 75kw. State make, type and bucket size	Hour			

Declaration by the Accounting Officer

I declare that the procurement is based on neutral and fair technical requirements and bidder qualifications.

Signed:		<div style="border: 1px solid black; padding: 5px;"> MINISTRY OF TRANSPORT AND INFRASTRUCTURAL DEVELOPMENT PERMANENT SECRETARY 13 JUN 2025 P.O. BOX CY 595, CAUSEWAY HARARE </div>
Name:	Eng. J.P Makumbe	
In the capacity of:	For Transport and Infrastructural Development	