



**SRI LANKA NAVY BID INVITATION  
DIRECTOR GENERAL LOGISTICS  
NAVAL HEADQUARTERS  
PO BOX 593, COLOMBO 01**

**TELEPHONE } 0117192327**

**FAX } 0112321725**

**DATE } 24/05/2025**

M/S : ..... File No : **NHO/SSOLPGG/FO/A/2025/0135**

**CALLING OF BIDS FOR PURCHASE OF  
WATER FILTER 27 LTR**

**ONLY THE  
PAYMENT TERM  
"CREDIT" WILL  
BE ACCEPTED**

01. Bids are invited **from the suppliers those who are registered under the Ministry Of Defence** for the year 2025 for the supply of items in the attached list as per specifications given. The supplier code number and category for which they are registered should be clearly indicated in the bid.
02. The Bids should be sent in **DUPLICATE** in favour of Chairman, Department Procurement Committee of, Sri Lanka Navy under a sealed and registered cover or to be deposited in the "Tender Box" kept at the No. 06 entrance, Naval Headquarters, Chaithya Road, Colombo 01. Bids by Fax or E-mail will not be accepted.
03. The envelope containing the Bid should be marked as "Bid for the Purchase of **WATER FILTER 27 LTR** Reference No **NHQ/SSOLPGG/FO/A/2025/0135** and Bid opening date **12/06/2025** at the top left hand corner" of the envelop and should reach not **later than 1400 hrs, on 12/06/2025** which will be the bid opening date and time. Bids will be rejected in case of failure to indicate these details. Further late bids will also be rejected.
04. Offers should be firm without any conditions such as subject to prior sales variations of the parity rates etc. The offers submitted with such sales conditions will be rejected.
05. Credit facilities should be extended for a minimum period of 60 days.
06. The following details are also to be indicated in the bid as applicable;
  - a. Make, Model and Country of Origin.
  - b. Manufacturer's name and address.
  - c. Year of manufacture.
  - d. Warranty period.
  - e. Delivery period and other conditions of delivery.
  - f. Availability of spares, repair facilities.
  - g. Availability of training facilities.
  - h. Whether the Bidder is the sole agent to represent the manufacturer in Sri Lanka.
  - i. Discounts and other chargers if any.
  - j. The bid should be valid till ..... day of .....Two Thousand Twenety .....
  - k. Any other relevant details if any.

07. On demand unconditional and irrevocable Bid Bond valued to Rupees ..... (LKR .....) issued by a Commercial Bank as specified below need to be submitted by bidders along with the bid. Further the bid bond shall be valid till ..... And specimen format for Bid security Guarantee (Procurement Manual - Annexure V of Chapter 05) to be obtain from [www.tender.navy.lk](http://www.tender.navy.lk).

- (a) A local commercial bank approved by the Central Bank of Sri Lanka, which is operating in Sri Lanka.
- (b) A foreign commercial bank operating in Sri Lanka, which is approved by the Central Bank of Sri Lanka.
- (c) A foreign bank operating outside of Sri Lanka, provided that the relevant Bank Guarantee is confirmed by a local or foreign bank operating in Sri Lanka, which is approved by the Central Bank.

08. Performance Security in ten percent (10%) of the contract value issued by a Commercial Bank as specified below is required to be submitted in the form of an irrevocable payable on demand and unconditional Bank Guarantee by the successful bidder as per the format given in the Procurement Manual (Annexure IX of Chapter 05), if the contract value exceeds Rupees Five Million (Rs. 5,000,000.00) (Excluding VAT). Validity of same should be Twenty Eight (28) days beyond the delivery period.

- (a) A Commercial Bank operating in Sri Lanka approved by the Central Bank of Sri Lanka.
- (b) A bank based in another country, backed by a Commercial Bank operating in Sri Lanka approved by the Central Bank of Sri Lanka.

09. If the total value of the contract is over **Rs. 5,000,000.00/= (Excluding VAT)**, 5% of net value will be retained as retention money until completion of the warranty period in case of machinery and equipment.

10. If the total value of the contract is over Rupees one Million (**Rs. 1,000,000.00 (Excluding VAT)**) the successful bidder shall to sign an agreement with SLN.

11. Bidders must be able to produce the power of attorney from the manufacturer to represent them if needed. Bidders or their representatives are allowed to be present at the time of opening of the bids.

12. The Chairman, Departmental Procurement Committee of Sri Lanka Navy reserves the right to accept/reject any or all bids or to accept part of bid.

13. Items are to be delivered at the Transit Stores, SLNS “Mahasen”, Welisara, Ragama along with a copy of the purchase order and the relevant invoice within the specified period. If SLN collect items from bidder’s premises with the consent of the bidder, SLN approved transport charges will be deducted from the final bill. Please note that it is 100% bidder’s responsibility to deliver the items within the delivery period.

14. If the supplier fails to deliver any or all the items within the stipulated time period, liquidated damages/delay damages will be charged at the rate **0.5%** of the total value of the contract per week (7 days) or part thereof to a maximum 10% of the contract Value.

15. The prices should be quoted only in Sri Lankan Rupees and the total amount to be indicated both in words and figures.

16. Bidders to note that alternative bids will not be accepted by the Sri Lanka Navy.

17. Bidders to quote only for brand new items.
18. Bidders to note that at least 80% storage/Shelf life of the items should be remaining when items are delivered to Sri Lanka Navy (Particularly for items such as Lubricants, Paints etc.)
19. Any undue influence, offering of bribe or any other corrupt practices will result disqualification/rejection of the offer in addition to normal Legal action.
20. Successful bidder should supply items within the given period and claim all the dues within a maximum period of one year from the date of delivery of items. Further, Sri Lanka Navy will not be responsible for any payment beyond the period of one year from the date of delivery and it is the responsibility of the supplier to pursue the matter and obtain payment within a period of one year.
21. If the bidders are registered for VAT, they should indicate the amount of VAT claimed separately in the bid documents, in addition to the net value of the bid, along with the VAT registration number, Declaration of VAT registration number by bidders those who have registered for VAT is a mandatory requirement to provide a Certified copy of VAT permanent registration certificate for determination of bids. Any of the bidders who claim VAT and do not declare VAT registration number, will be liable for rejection of their bid.
22. Bidders should always clearly indicate the HS Code of item (in the existing year) if it is available.
23. If any bidder is not registered for VAT, such bidder should indicate the net value of the bid. Under this category, bidders should obtain a letter from the Commissioner of Inland Revenue Department certifying that the company has not been registered for VAT and letter should be attached to the bid.
24. If any other Government taxes /levys are applicable, those are to be Considered as appropriately.
25. With regard to bidders who fail to confirm in writing the acceptance of conditions given in the bid invitation when submitting their bids , it will be construed that the bidder agreed to such conditions in the event of such bidder being awarded such bid.
26. The law governing the contract shall be the laws of Democratic Socialist Republic of Sri Lanka.
27. Further details could be obtained from undersigned over the Telephone Nos : **0117192327**, or Fax No : **0112321725**.
28. Any queries / information with regard to this procurement could be obtained from Logistics Management Cell, established at Naval Headquarters through E-mail [procurementinquiries@navy.lk](mailto:procurementinquiries@navy.lk) and by Telephone Numbers **0117192391 - 4** during working hours.

**Yours faithfully,**

**AUTHORIZED BY**

**RR HEWAPATHIRANA**

**Commander(S) SLN**

**SSOLP(GENERAL GOODS)**

**For CHAIRMAN, PROCUREMENT COMMITTEE**

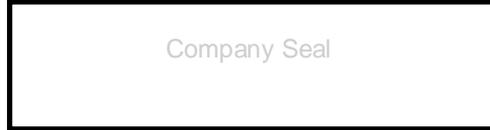
**SRI LANKA NAVY**

Dear Sir,

I/ We hereby agree to abide by the conditions specified above except as noted in our proposal dated .....if any further clarification is required, please contact the under mentioned contact person whose details are mentioned hereunder.

Signature .....

Date .....



- a. CONTACT PERSON - .....
- b. CONTACT TEL NO - .....
- c. CONTACT FAX NO - .....

**ANNEX "A"**

**NHQ/SSOLPGG/FO/A/2025/0135**

S/N	Part No	Item Description	UOM	QTY	Unit Price	TOTAL	
						Rs	Cts
1		WATER FILTER	Nos	1.00			
APPLICABLE ONLY		DISCOUNT	=				
		VAT 18 %	=				
TOTAL TENDER VALUE			=				

**NOTE : ENSURE TO SUBMIT DUPLICATE COPY OF ABOVE BID ALONG WITH THE TENDER FORM**

**(A) OTHER DETAILS**

- (i) DELIVERY PERIOD - .....
- (ii) MAKE & MODEL - .....
- (iii) VALIDITY PERIOD - .....
- (iv) WARRANTY PERIOD - .....
- (v) PAYMENT TERMS - CREDIT
- (vi) COUNTRY OF ORIGIN - .....
- (vii) DISCOUNT IF ANY - .....
- (viii) ANY OTHER TAXES - .....

**(B) VAT DETAILS**

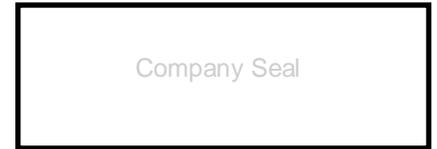
- VALUE ADDED TAX PERMANENT REGISTRATION CERTIFICATE / VAT EXEMPTION LETTER ISSUED BY DEPARTEMENT OF INLAND REVENUE TO BE ATTACHED

- (C) **PLACE OF DELIVERY** - ITEMS TO BE DELIVERED TO THE “TRANSIT STORES” SLNS ‘MAHASEN’, WELISARA, RAGAMA ALONG WITH THE COPY OF ORDER AND RELEVANT INVOICE.
- (D) Any queries/ information with regard to this procurement/tender could be obtained from logistic management cell, established at Naval Headquarters through e-mail [procurementinquiries@navy.lk](mailto:procurementinquiries@navy.lk) and by telephone number 0112212391-3 during working hours.

**NOTE: UNIT PRICE AND TOTAL PRICE ARE TO BE INDICATED CLEARLY IN THE TENDER, IF NOT QUOTATION WILL BE REJECTED.**

**SUPPLIER NAME** - .....

**ADDRESS** - .....



(E) **Bid Reference :NHQ/SSOLPGG/FO/A/2025/0135**

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**DATE**

## SPECIFICATIONS FOR WATER DISPENSER HOT AND COLD

04

### 1. SPECIFICATIONS

a.	Item	-	Floor stand Hot and cold dispenser
b.	Required quantity	-	01 No
c.	Heating power	-	500 W to 750W
d.	Bottle capacity	-	20 Ltrs
e.	Cooling power	-	Approx. 85W
f.	Heating capacity	-	5L / h $\geq 95^{\circ} \text{C}$
g.	Cooling water capacity	-	1L / h $\leq 8^{\circ} \text{C}$
h.	Dimensions	-	To be indicated by the bidder
j.	Net weight	-	To be indicated by the bidder
k.	Housing material	-	To be indicated by the bidder

### 2. TERMS AND CONDITIONS

a.	Make, model	: To be indicated by the bidder (Western origin preferable)
b.	Country of origin	: To be indicated by the bidder
c.	Warranty	: Minimum one (01) year for the plant and five (05) years for the compressor
d.	Availability of spares	: Minimum 05 years
e.	Technical literature	: Product details/brochure in English to be provided with the quotation

### 3. SAMPLE PICTURE (Illustration Purpose only)

