

Request for Quotation from National Firms

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests the quotation from National Firms for the provision of **Supply, Delivery and Installation of Solar Street Light, DAP (Mandalay), for UNDP Myanmar** as detailed in line items section of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This RFQ document generated by the online system.

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents. by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in NextGenERP supplier portal following this link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal.

Follow the instructions in the user guide to search for the tender using Negotiation ID in this document.

In case you have never registered before, you can register a profile using the registration link shared via the procurement notice and following the instructions in guides available in UNDP website: <https://www.undp.org/procurement/business/resources-for-bidders>. Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Thank you and we look forward to receiving your quotations.



SECTION 2: RFQ GENERAL INSTRUCTIONS

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or cancellation of the tender in the online portal.</p>
Deadline for the Submission of Quotation	<p>30 April 2025, 10:00 am (GMT +6, Myanmar)</p> <p>Deadline is indicated in the online portal.</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p>NextGenERP supplier portal following this link: http://supplier.nextgenerp.partneragencies.org/ using the profile you may have in the portal.</p> <p>Follow the instructions in the user guide to search for the tender using Negotiation ID.</p> <p>In case you have never registered before, you can register a profile using the registration link shared via the procurement notice and following the instructions in guides available in UNDP website: https://www.undp.org/procurement/business/resources-for-bidders. Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.</p> <p>Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.</p> <ul style="list-style-type: none"> ▪ File Format: All attachments must be in PDF format unless otherwise instructed by UNDP. ▪ File names must be in Latin alphabet/keyboard and clearly indicate the content of the document to facilitated review. ▪ All files must be free of viruses and not corrupted.
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP</p>

	<p>vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p>
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its ultimate beneficial owners, employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p> <p>Other more specific eligibility requirements are included in Section 2.1 RFQ Specific Instructions, if applicable.</p>
Currency of Quotation	<p>Quotations shall be quoted in the currency Myanmar Kyats indicated in the portal.</p>
Joint Venture, Consortium or Association	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the</p>

	<p>members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
Only one Bid	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Alternative Quotes	If alternative quote is permitted, it may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote" directly in the portal and in any supporting document as relevant.
Contact Person for correspondence, notifications and clarifications	<p>Must be submitted directly in the portal using the messaging functionality.</p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.

Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	<p>Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org.</p> <p>The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.</p>

SECTION 2: RFQ SPECIFIC INSTRUCTIONS

General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section</p> <p>Applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by [30 days]</p>
Duties and taxes	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified in the requirements section.</p> <p>All prices must:</p> <p><input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>
Language of quotation	<p>English</p> <p>Including documentation including catalogues, instructions and operating manuals.</p>
Quotation validity period	<p>Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.</p>
Payment Terms	<p><input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation.</p>
Conditions for Release of Payment	<p><input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements</p>
Clarifications	<p>Requests for clarification from bidders will not be accepted any later than 7 days before the submission deadline. Responses to request for clarification will be communicated using the messaging functionality in the portal by 12 June 2024</p>
Evaluation method	<p><input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer</p>
Evaluation criteria	<p><input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1</p> <p><input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract</p> <p><input checked="" type="checkbox"/> Minimum 1 year relevant experience</p>
Type of Contract to be awarded	<p><input checked="" type="checkbox"/> Contract for Goods and/or Services to UNDP</p> <p>Access below link for sample contract</p> <p>http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</p>

Expected date for contract award.	15 May 2025

ANNEX 1: SCHEDULE OF REQUIREMENTS

Technical Specifications for Goods:

Supports: **Solar Street Lights**, DAP (Mandalay)

Quantity: 500 set Including: Transportation, Loading and Unloading, Installation and Testing

Delivery: Within 60 days

Technical Specification for Solar Street Lights

INTRODUCTION

This technical specification document outlines the requirements for solar-powered street lighting systems to be implemented across regions in Myanmar. The specifications are tailored to meet the specific geographical, climatic, and infrastructural conditions of Myanmar while ensuring sustainability, reliability, and cost-effectiveness.

Project Context

Myanmar experiences diverse climatic conditions ranging from tropical monsoons in coastal areas to more temperate conditions in highland regions. The country has an average of 5-7 sunshine hours per day, making solar power a viable energy solution. Additionally, many regions face challenges with grid connectivity, making off-grid solar lighting solutions particularly valuable.

Objectives

- Provide reliable, sustainable street lighting in urban and rural areas
- Reduce dependency on grid electricity
- Improve safety and security in public spaces
- Minimize environmental impact through clean energy utilization
- Support local economic development through improved infrastructure
- Ensure durability and resilience against local weather conditions

Local Considerations

Key factors affecting solar street light implementation in Myanmar:

- Seasonal variation in sunshine hours (monsoon season may reduce solar generation)
- High humidity levels in coastal regions requiring proper waterproofing
- Risk of theft or vandalism in some areas necessitating anti-theft features
- Availability of technical expertise for installation and maintenance
- Import regulations and taxes on specialized components

TECHNICAL SPECIFICATIONS

Pole Specifications

- Material: Hot-dip galvanized steel (GI) with minimum 80 microns galvanization thickness
- Diameter: 2 inches (50.8 mm) with 6 mm wall thickness
- Length: 9.5 feet (2.9 meters) total with end cap
- Finish: Anti-corrosion treatment with UV-resistant white enamel paint (minimum 2 coats)
- Base Plate: 6"×6" (150mm×150mm) flame iron plate with 3/8" (9.5mm) thickness
- Anchor System: 4 anchor bolts, 3/8" (9.5mm) diameter, 24" (610mm) length with nuts and washers
- Foundation: 6"×6" (150mm×150mm) concrete foundation (1:2:4 ratio) with 2ft height and 4" stirrup with 4" spacing, minimum 1.5ft underground
- Connections: All connections should be bolts and nuts type (non-welded) for easy assembly/disassembly
- Arm: 1.5" diameter GI pipe with adjustable tilt mechanism (0-15°)
- Anti-theft Features: Security bolts with unique head pattern; lockable junction box

Solar Panel Specifications

- Type: Monocrystalline or Polycrystalline silicon solar panel
- Power Rating: 50Wp (Watt peak) at Standard Test Conditions
- Efficiency: $\geq 18\%$
- Operating Voltage: 12V nominal (compatible with battery system)
- Frame: Anodized aluminum alloy frame, corrosion-resistant
- Glass Cover: 3.2mm tempered anti-reflective glass with 91% light transmittance
- Junction Box: IP67 rated waterproof junction box with bypass diodes
- Operating Temperature: -40°C to +65°C
- Mounting Structure: Adjustable angle (0-45°) aluminum mounting brackets with anti-theft fasteners
- Dimensions: Approximately 670mm × 550mm × 30mm (may vary by manufacturer)
- Certification: IEC 61215, IEC 61730, CE certified
- Warranty: Minimum 10 years manufacturing warranty; 25 years performance warranty

Battery Specifications

- Battery Type: Lithium Iron Phosphate (LiFePO₄)
- Nominal Cell Voltage: 3.2V (minimum of 4 cells in series)
- Nominal DC system voltage: 12V or match with the Solar PV, controller and light
- Capacity: 30Ah (minimum of 360Watt-hour)
- Configuration: Single 3.2V cell or multiple cells in appropriate configuration
- Cycle Life: ≥ 2000 cycles at 80% depth of discharge (DOD)
- Operating Temperature: Discharge: -20°C to +60°C; Charge: 0°C to +45°C
- Battery Management System: Built-in BMS for protection
- Self-Discharge Rate: $\leq 3\%$ per month
- Housing: IP65 rated water-resistant enclosure with ventilation system
- State of Charge Indicator: LED indicators showing battery status
- Warranty: Minimum 2 years warranty
- Certification: UN38.3, IEC 62133, UL 1642

LED Specifications

- Power Rating: 15W
- Color Temperature: 6500K (cool white) $\pm 500\text{K}$
- Luminous Efficacy: ≥ 140 lumens/watt
- Total Lumen Output: Minimum 2100 lumens
- Color Rendering Index: ≥ 70 Ra
- Beam Angle: $120^\circ \pm 10^\circ$
- Operating Lifetime: $\geq 50,000$ hours at L70 (70% lumen maintenance)
- Driver Efficiency: $\geq 85\%$
- Working Time: 10-12 hours per night after full charge
- Operating Modes: Dusk-to-dawn with optional motion sensing for brightness control

Controller Specifications

- Controller Type: PWM (Pulse Width Modulation) or MPPT (Maximum Power Point Tracking)
- Rated Voltage: 12V DC (compatible with 50Wp panel and battery system)
- Charging Current: $\geq 5\text{A}$
- Protection Features: Overcharge, over-discharge, overload, short-circuit, reverse polarity protection
- Light Control: Automatic dusk-to-dawn operation with adjustable light sensor sensitivity
- Lighting Modes: Programmable with at least 3 lighting modes
- Operating Temperature: -20°C to $+60^\circ\text{C}$
- IP Rating: IP67 waterproof enclosure
- Indicators: LED indicators for charging status, battery level, and system faults

Fixture and Housing Specifications

- Housing Material: Die-cast aluminum with anti-corrosion coating
- Lamp Body Size: Approximately $650\text{mm} \times 495\text{mm} \times 350\text{mm}$ ($\pm 10\%$)
- Design: Integrated design with panel mounted directly above LED fixture on single pole
- IP Rating: IP65 or better
- Impact Resistance: IK08 or better
- Heat Dissipation: Integrated cooling fins for effective heat management
- Lens Material: High-transmittance tempered glass or PC (polycarbonate) with UV protection
- Optical System: Reflector or lens system for efficient light distribution
- Anti-theft Features: Security screws and tamper-proof design

PERFORMANCE REQUIREMENTS

Lighting Performance

- Illuminance Level: Average minimum 10 lux at ground level in a 5m radius beneath the light
- Uniformity Ratio: Minimum 0.4 (minimum illuminance/average illuminance)
- Beam Pattern: Type II or Type III distribution as per IESNA classification

Operational Performance

- Working Time: Minimum 10-12 hours per night after full charge
- Charge Time: 6-8 hours under full sunlight
- Autonomy: Minimum 3 consecutive days operation in cloudy/rainy conditions

- Start-up Time: < 1 second from activation

System Efficiency

- Panel to Battery Efficiency: $\geq 80\%$ with PWM controller; $\geq 90\%$ with MPPT controller
- Battery to LED Efficiency: $\geq 80\%$
- Overall System Efficiency: $\geq 60\%$

ENVIRONMENTAL CONSIDERATIONS

Weather Resistance

- Operating Temperature: -10°C to $+55^{\circ}\text{C}$
- Humidity Tolerance: 10% to 95% RH non-condensing
- Wind Load Resistance: Withstand wind speeds up to 150 km/h
- Corrosion Resistance: Salt spray test as per ASTM B117 for minimum 96 hours
- UV Resistance: All exposed components must be UV-stabilized
- Ingress Protection: IP65 minimum for all electrical components

Regional Adaptations for Myanmar

- Enhanced waterproofing for coastal and high-rainfall regions
- Dust-resistant design for dry zone areas
- Lightning protection system in storm-prone regions
- Anti-corrosion treatment suitable for high-humidity environments
- Tilt angle optimization based on installation location (latitude)

INSTALLATION REQUIREMENTS

Foundation Requirements

- Concrete mix ratio: 1:2:4 (cement: sand: aggregate)
- Foundation dimensions: Minimum 6"x6" (150mm×150mm) with 2ft height
- Underground depth: Minimum 2ft (610mm)
- Reinforcement: 4" stirrup with 4" spacing
- Curing time: Minimum 7 days before pole installation
- Soil compaction around foundation: $\geq 95\%$ standard proctor density

Pole Installation

- Anchor bolts: 4 bolts (3/8" dia, 24" length) with nuts and washers
- Torque requirements: 30-35 ft-lbs for anchor bolts
- Pole alignment: Maximum vertical deviation of 1° from plumb
- Base plate: 6"x6" flame iron (3/8" thickness)
- Grounding: Copper wire connection to grounding rod (8ft length, 1/2" diameter)

Solar Panel Mounting

- Orientation: True south (northern hemisphere) or true north (southern hemisphere)
- Tilt angle: Latitude of installation location $\pm 10^{\circ}$ (typically $15-25^{\circ}$ for Myanmar)
- Mounting height: Minimum 2.5m above ground level
- Panel clearance: Minimum 10cm between panel and mounting surface for air circulation
- Mounting security: Anti-theft fasteners with unique head pattern

Wiring Requirements

- Cable type: Double-insulated, UV-resistant, weather-proof cables
- Minimum wire gauge: 14 AWG (2.5mm²) for all connections
- Connectors: IP67 rated waterproof connectors
- Cable routing: Concealed within pole where possible
- Cable protection: Conduit protection for exposed wiring
- Strain relief: Proper strain relief for all cable connections

WARRANTY

Warranty Requirements

- Complete System: Minimum 2-year comprehensive warranty
- Solar Panel: 10-year manufacturing warranty; 20-year performance warranty
- Battery: 2-year replacement warranty
- LED and Controls: 3-year warranty
- Pole and Structure: 3-year warranty against structural failure

Key Specifications Highlights

- Solar Panel: 50Wp (Watt peak) Monocrystalline or Polycrystalline Silicon
- Battery: 30Ah (30000mAh) LiFePO₄ Battery
- LED: 15W High-efficiency LED with 2100 lumen output
- Controller: 10A, 12V

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods within 60 days after Contract signature.
Delivery Terms (INCOTERMS 2020)	DAP, Mandalay
Customs clearance (must be linked to INCOTERM)	NA
Exact Address(es) of Delivery Location(s)	Mandalay including transportation cost and loading/unloading cost, Installation and testing at the delivery place
Distribution of shipping documents (if using freight forwarder)	NA
Packing Requirements	<p>Solar Street Lights will be securely packed in protective packaging to ensure safe transport and handling. Each unit will be individually wrapped and cushioned to prevent damage during transit.</p> <p>Each package above items to be clearly marked with item name, quantity</p>

Training on Operations and Maintenance	NA
Warranty Period	As per specified in Annex 1 Technical Specification Section
After-sales service and local service support requirements	As per specified in Annex 1 Technical Specification Section
Preferred Mode of Transport	Land

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	UNDP-MMR-00256 (Solar Street Lights)	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions and Sanctions: I/We hereby declare that our firm, ultimate beneficial owners, affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. The information we have provided is accurate; we have not been debarred or sanctioned by any international organization; we will comply with applicable laws and regulations to fight money laundering and terrorism financing; and that we will promptly inform UNDP of any breaches to the certification.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.



COUNTERPARTY INFORMATION FORM - ENTITIES

SECTION A: ENTITY IDENTIFICATION INFORMATION

***Registered Name:**

Trading Name (if different from above):

***Registration Number:**

Date of Incorporation:

***Registered Address:**

Physical Address (if different from above):

Date of Incorporation (where relevant):

***Organization Telephone Number:**

***Email Address:**

***Country of Incorporation/Registration:**

***Country of Operation:**

Industry:

What is the legal status of the entity?

☐ Sole Proprietorship

☐ Partnership

☐ Limited Company

☐ Society/Association/Club/Trust

☐ NGO/International NGO

☐ Foundation

☐ Other (specify) _____

***Briefly indicate the entity's source of funds and source of wealth¹:**

--

***SECTION B: BENEFICIAL OWNERSHIP IDENTIFICATION**

Tell us about your entity's beneficial owners who directly or indirectly have ownership interests in the entity (25% shareholding and more)²:

1) Please fill the table below:

Full Name	Percentage Ownership	Nationality
1.		
2.		
3.		
4.		

And:

☐ In case of 25% or more ownership by other companies as indicated above, I hereby declare that no individual owns indirectly 25% or more of the counterparty.

OR:

2) ☐ I hereby declare that no individual/entity owns directly 25% or more of the counterparty.

Tell us about individuals who hold key positions within the entity e.g. CEO, CFO (not more than 5):

Full Name	Designation	Nationality
1.		
2.		
3.		
4.		
5.		

By submitting this form to UNDP, you are warranting and representing that this information is complete and truthful.

Given under my hand this _____(day)____(month)____(year)_____,

Name: _____

Signature: _____

Title/Designation: _____

For and on behalf of _____ (Counterparty Name]

¹ Please indicate the entity's source of funds (connected to this transaction) and source of wealth (linked to the overall financial resources of the entity).

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	UNDP-MMR-00256 (Solar Street Light)	Date: Click or tap to enter a date.

Currency of the Quotation: Click or tap here to enter text.					
INCOTERMS: Click or tap here to enter text.					
Item No	Description	UOM	Qty	Unit price	Total price
1	Solar Street Light (as per Annex 1: Schedule of Requirement)	Set	500		
Total Price					
Transportation Price					
Loading/Unloading Charges					
Installation Charges					
Total Final and All-inclusive Price					

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications (please complete "Compliance Sheet" attached in this RFQ)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS) DAP to Mandalay	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time (60 days)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements [pls. specify]	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin:	Click or tap here to enter text.

(if export licence required this must be submitted
if awarded the contract)

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

Exact name and address of company

Company Name Click or tap here to enter text.

Address: Click or tap here to enter text.

Click or tap here to enter text.

Phone No.: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

Authorized Signature: _____

Date: Click or tap here to enter text.

Name: Click or tap here to enter text.

Functional Title of Authorised

Signatory: Click or tap here to enter text.

Email Address: Click or tap here to enter text.