

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 17/04/2025
KZN435/24/25/022/INFR

INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	CIDB grading	BRIEFING DATE
PANEL OF ELECTRICAL FOR MAINTENANCE AND REPAIRS FOR MUNICIPAL BUILDING AND FACILITIES (24 MONTHS CONTRACT)	ULM-INFR 023/25	1EB or Higher	30/04/2025 @10:00 am

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R100 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 24th of April 2025; cut-off time for buying documents is the 30th April 2025, 15 minutes before the briefing time.

A non-compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

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- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8, 6.1 & 9
- Municipal utility bill for municipal rates and services for all directors of the company (owners, shareholders. Executive directors / non-executive directors) and for the company to confirm that Municipal rates are not in arrears for more than 90 days.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
- Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head example is provided on the document. Tender documents must be signed by the authorized person.

Conditions of Tender

- **80/20 Preference Point System will be considered at a later stage during the receipt of quotation(s) as and when required.**
- **Functionality will be considered and uMzimkhulu Local Municipal SCM policy will apply.**
- **Specific Goal will be considered during panel participation , and will be determined at the time of invitation.**
- **Once the panel has been established, a rotation system will be used by obtaining quotations from the successful applicants.**

Second Phase of Evaluation

Evaluation Criteria

Criteria for functionality

Minimum threshold (62.5% or 25 points)

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Criteria	Criteria Description	Max. Point Allocation	Verification Method
Company Experience	Number of completed projects in Construction or maintenance and repairs of electrical installations of buildings . 3 or more projects = 30 points 2 projects = 15 points	30	Attach letters of appointment and completion certificate or reference letter
Company Accreditation (Compulsory)	SANAS/SANEDI accreditation, but should be able to issue EPC certificates of building structures	5	SANAS/SANEDI accreditation
Personnel Expertise: (Compulsory)	1 x Compulsory Electrician with a Trade Test Certificate	5	Attach CV and certified copies of qualifications.
	1 x Compulsory Registered (Installation) Electrician (who has Wireman's License and can issue COC's) in the field of Electrical Engineering.		
	1 x Compulsory Safety Officer with SAMTRAC in the field of Electrical Engineering field.		
	Total points	40 Points	

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored 62.5 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive

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NB: On expertise and company accreditation, the bidder must score 100%.

The 80/20 scoring will apply once the panel has been established.

80 Price
20 Specific goals

Specific Goals will apply once the panel has been established

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
Specific goals 2: RDP Goals		
Companies that are 100% owned by south African citizen. 100% Points allocation =10 points	Max Points 10	CIPC registration Certificate (Companies and Intellectual Property Commission)
Companies that are 50% owned by South African citizen. 50% Points Allocation = 5 Points		Or Detailed CSD report verification on CSD portal by the Municipality)
Companies that are less than 50% owned by South African citizen. 25% Points Allocation = 2.5 Points		Or Certified Copy RSA Identity document of the director(s) (verification on CSD portal by the Municipality)
Promotion of business: - located within KZN province.	10 Points	Preferred address on CSD report and certified copy of utility bill on property rates and services for the Enterprise /Company. Or Preferred address on CSD report and original letter for the Enterprise/Company from

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		Induna / Chief/ ward Councillor. (verification on CSD portal by the Municipality)
TOTAL / MAXIMUM POINTS	20	

90 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr Y Xoko
Telephone : 039 259 5067
Email Address : xokov@umzimkhulum.gov.za

All SCM compliance enquiries shall be directed to:

Attention : Mr S Ndawonde
Telephone : 039 259 5089
Email Address : ndawondes@umzimkhulum.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00 pm on 16th of May 2025** Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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DR C. A. NGQOYI
MUNICIPAL MANAGER