

**INVITATION FOR BIDS**  
**IRF/VTRRC/VBAF**  
**EXXON STATION REHABILITATION**  
**HALIFAX, VIRGINIA**

The Town of Halifax is requesting sealed bids for a construction contract to rehabilitate a project funded by an Industrial Recovery Fund (IRF) grant, a Virginia Tobacco Region Revitalization Commission (VTRRC) grant and Virginia Brownfields Assistance Fund (VBAF) funding. **Bidders may bid on the following contract:**

**BID – EXXON STATION REHABILITATION** requests sealed bids for the rehabilitation of a former Exxon Station in Halifax, Virginia to be a restaurant. The Base Bid generally consists of the construction related to rehabilitating the existing building, the additions to the existing building, and site improvements including connecting to existing utilities on site and providing activity areas.

One copy of the sealed bid and one electronic copy will be received by **2:00 p.m.** (local prevailing time) on **February 21, 2025**.

**Bids may be physically delivered to this location:**

Halifax Town Hall  
70 S Main Street  
Halifax, Virginia 24558

**Or they may be mailed to:**

Town of Halifax  
Attn: Carl Espy, IV, Town Manager  
70 S Main Street  
Halifax, Virginia, 24558

**Email bids to this address:**

Subject Line: Bid – Exxon Station Rehabilitation  
Email address: [townmanager@townofhalifax.com](mailto:townmanager@townofhalifax.com)

**Both a physical copy and an electronic submission are required to be considered a responsive bid.**

Your response and pricing should be submitted in a sealed envelope/package, clearly marked as follows:

Bid Enclosed for Exxon Station Rehabilitation, **BID – EXXON STATION REHABILITATION**, Bidders Co. Name, Virginia Contractor’s License number, & Bid Close Date.

Any response received after that time and/or date will be returned to the offeror unopened. All bids received for **BID – EXXON STATION REHABILITATION** will be publicly opened and read aloud at 2:00 p.m., local prevailing time, on February 21, 2025.

Bid documents, including Instructions for Bidders, drawings and specifications may be downloaded from Hill Studio’s Dropbox website, upon request. Trasco Printing can print these documents for your use (contact information below). Printing costs are the bidder’s responsibility.

Notify Amy Saunders [asaunders@hillstudio.com](mailto:asaunders@hillstudio.com) (540)-342-5263 for Dropbox access to digital copies of bid documents.

Trasco Printing  
128 Kirk Avenue, SW

Roanoke, Virginia 24011  
(540) 345-1533  
FAX (540) 345-4082  
Email: [info@trasco.net](mailto:info@trasco.net)

Additional copies can be found at:

Builder's Exchange Association of Virginia  
Richmond, VA  
<http://www.bxava.com/>

Valley Construction News  
428 West Campbell Ave, Roanoke, VA  
540-344-8127

A **non-mandatory Pre-bid Conference** is scheduled for **1:00 p.m. (local prevailing time) on January 31, 2025 at the Halifax Town Hall, 70 S Main Street Halifax Virginia 24558**. Bidders should RSVP to Fred Esenwein via phone at 540-342-5263 or email at [fesenwein@hillstudio.com](mailto:fesenwein@hillstudio.com) if they plan to attend. Purpose of conference is for Bidders to familiarize themselves with site and to ask questions pertaining to the Contract Documents. **It is mandatory to visit the site before submitting a bid even if the bidder does not attend the Pre-bid conference; notify the Town of Halifax to access the building.**

**Bidders are required to complete the Contractor's Qualification Statement included at the end of the Bid Form.** Bidders must be licensed as a Class A contractor in the Commonwealth of Virginia. The bidder's attention is directed to the Code of Virginia, Title 54.1, Chapter 11.

The Davis-Bacon Act does not apply to this project.

Conflicts in documents, if any, will be resolved by written addendum.

This project is funded by multiple grants. In submitting a bid, the bidder acknowledges that careful record keeping is necessary for the Owner to submit invoices to different funding agencies.

Town of Halifax shall provide the mechanism for the evaluation of all information received, the final determination of responsible offerors and reserves the right to waive informalities and irregularities and to accept or reject any or all bids. Any deviations or alternates must be submitted, in writing, with your bid. Deviations or alternates discovered after bid award or material receipt, not stated in your bid, shall be grounds for disqualification and nullification of order. Withdrawal of bids due to error shall be according to Section 2.2-4330.B.1 of the Virginia Public Procurement Act. The bidder shall give notice in writing of his claim of right to withdraw his bid within two business days after the conclusion of the bid opening procedure and shall submit original work papers with such notice.

Contract is to be awarded on a lump sum basis. The contract for **BID – EXXON STATION REHABILITATION** will be awarded individually, based on the lowest responsive bid received, and negotiations with the responding firms.